

KITTITAS COUNTY  
TREASURER'S OFFICE

**AGENDA STAFF REPORT**

**AGENDA DATE:** March 6, 2012

**ACTION REQUESTED:** Approve Contract Between Kittitas County and A.P.S. Inc.

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**BACKGROUND:** The above mentioned contract is between Kittitas County and A.P.S. Inc. regarding the purchase of the FP LO3015 Heavy Duty Chadless letter opener for \$1,200.00. Within this Sales & Maintenance Agreement, A.P.S. Inc. will provide unlimited service support over the phone, all required service and fixing at customer site, and technician labor & travel time at no charge to Kittitas County for the initial 60 months. During this initial maintenance term, Kittitas County will be responsible for the cost of any parts needed. At the end of the 60 month term, A.P.S. Inc. can adjust the amount and fees based on the current service rate.

**INTERACTION:** Contract has been provided to the Prosecutor's Office and approved to form.

**RECOMMENDATION:** Approve the contract between Kittitas County and A.P.S. Inc.

**HANDLING:** 2 – Originals - Treasurer  
1 – Original – Clerk of the Board

**ATTACHMENTS:** Sales Agreement & Maintenance Agreement between Kittitas County and A.P.S. Inc.

**LEAD STAFF:** Deanna Jo Panattoni, Kittitas County Treasurer