

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

10:00 A.M.

MARCH 15, 2011

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Kirk Holmes, Public Works/Interim Community Development Services Director; Kathy Jurgens, Finance Systems Manager; Jerry Pettit, Auditor; Deanna Panattoni, Treasurer; Megan Acree, Administrative Assistant; Brian Gordon, Mechanic; Jim Van De Venter, Maintenance Manager and 4 members of the public.

CALL TO ORDER

Chairman Jewell called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Jewell led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION NATIONAL CO. GOVERNMENT MONTH - APRIL COMMISSIONERS

Commissioner Crankovich moved to approve a Proclamation declaring April 2011 as National County Government Month in Kittitas County, urging Kittitas County officials, employees, schools and residents to participate in County government celebration activities. Commissioner O'Brien seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS

CERTIFICATES PUBLIC WORKS EMPLOYEES COMMISSIONERS

Commissioner Crankovich moved to approve a Certificate of Recognition for Brian Gordon, Mechanic; Jim Van De Venter, Maintenance Supervisor and Kathy Jurgens for over 30 years of service with Kittitas County. Commissioner O'Brien seconded. Motion carried 3-0. The Board noted how they appreciated their loyalty and said their length of service is very rare in organizations.

03/15/2011 MINUTES

1

APPROVED
4/19/2011

APPROVAL OF AGENDA

Chairman Jewell noted there was an item added to Administrative Matters. Commissioner Crankovich moved to approve the Agenda as amended. Commissioner O'Brien seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Crankovich moved to approve the Consent Agenda, as presented. Commissioner O'Brien seconded. Motion carried 3-0.

MINUTES

COMMISSIONER MEETINGS

COMMISSIONERS

DATE	MINUTES
05/24/2010	CDS Study Session
02/04/2011	DOE Meeting Debriefing
02/22/2011	Monthly Finance Meeting
02/23/2011	BLM Resource Management Plan
02/23/2011	Public Health Rainwater Catchment Presentation
02/28/2011	BOCC Office Administration
02/28/2011	Dept. Head Meetings (1)
02/28/2011	Agenda Study Session
02/28/2011	Public Works Study Session
02/28/2011	CDS Study Session
03/02/2011	Law & Justice Reps.
03/04/2011	Gift Card Policy
03/04/2011	Fire Code Application at Land Development Stage
03/07/2011	BOCC Office Administration
03/07/2011	Dept. Head Meetings (cancelled)
03/07/2011	CDS Study Session

RESOLUTION 2011-027

LUNCHTIME CLOSURE

TREASURER

Approve Resolution No. 2011-027, noting the closure of the Kittitas County Treasurer's office for one hour during lunchtime.

AGREEMENT**nCOURT****CLERK**

Approve a Professional Services Agreement between Kittitas County and nCourt to provide an online payment program for the Superior Court Clerk's office.

RESOLUTION 2011-028**PERSONNEL POLICIES MANUAL****HUMAN RESOURCES**

Approve Resolution No. 2011-028, Updating the Kittitas County Personnel Policies Manual, Revising Item #4-12, Technology Use.

RESOLUTION 2011-029**INTERLOCAL WITH WEED DISTRICTS****NOXIOUS WEED**

Approve Resolution No. 2011-029, Authorizing Execution of an Interlocal Agreement with Weed Districts 1, 2, 3, 4 and 5 for an Integrated Pest Management Program and to allow the Weed Districts to Purchase Equipment from County Bids or Contracts.

AGREEMENT**STATE ARCHIVES & RECORDS MANAGEMENT****AUDITOR**

Approve and acknowledge an Agreement between the Kittitas County Auditor and the State of Washington, Office of the Secretary of State, Archives & Records Management Division in the amount not to exceed \$40,000.00 to provide document preparation, scanning and microfilming services.

SET PUBLIC HEARING**DISPOSITION OF COUNTY ASSETS****AUDITOR**

Approve Setting a Public Hearing to consider the disposition of County assets for sale or lease to other governmental agencies, to be held on Tuesday April 5, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT**CONSOLIDATED FOOD MANAGEMENT, INC.****SHERIFF**

Approve a Professional Services Operating Agreement between Kittitas County and Consolidated Food Management, Inc. for a food service program located at the Kittitas County Corrections facility.

CONTRACT**AMENDMENT 30 - DEPARTMENT OF HEALTH****PUBLIC HEALTH**

Approve Amendment Number 30 to the 2007-2011 Consolidated Contract C14952, between the Department of Health and the Kittitas County Public Health Department, effective March 1, 2010.

CERTIFICATION**HOUSING FOR PERSONS WITH AIDS****COMMISSIONERS**

Approve and authorize the Chair to sign the Yakima Neighborhood Health Services, Local Government Certification relating to Housing Opportunities for Persons with AIDS program.

RESOLUTION 2011-031**WATER CONSERVANCY BOARD****COMMISSIONERS**

Approve Resolution No. 2011-031, Amending Resolution No. 2004-127, Regarding the Kittitas County Water Conservancy Board Bylaws and Term dates and to notify Chad Bala of his term expiration date of December 21, 2016.

APPOINTMENT**PAT DENEEN - WATER CONSERVANCY BOARD****COMMISSIONERS**

Approve the re-appointment of Pat Deneen to the Kittitas County Water Conservancy Board, for a six year term effective immediately and expiring in April 2017.

APPOINTMENT**ROLF WILLIAMS - MH/DD BOARD****COMMISSIONERS**

Approve the re-appointment of Rolf Williams to the Kittitas County Mental Health/Development Disabilities Board, for a three year term effective immediately and expiring on December 31, 2014.

REQUEST FOR PROPOSALS**PEOPLE WITH DISABILITIES****MH/DD**

Approve a Request for Qualifications for providers who may provide employment and day services for eligible people with developmental disabilities, to be accepted until April 18, 2011 at 5:00 p.m. in the Commissioners Office, Room 108, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

INTERLOCAL AGREEMENT**CITY OF CLE ELUM****COMMISSIONERS**

Approve an Interlocal Agreement between Kittitas County and the City of Cle Elum for funding in the amount of \$20,000.00 to assist with improvements to Memorial Park.

MEMORANDUM OF AGREEMENT**ROBERT K. WEIDNER****COMMISSIONERS**

Approve a Memorandum of Agreement between Robert K. Weidner and Kittitas County in the amount of \$7,500.00 to serve as the government relation's advisor of the Evergreen Forest County Group.

SPECIAL EVENT**"YOUR CANYON FOR A DAY"****COMMISSIONERS**

Approve a Special Event application to hold the Crime Stoppers of Yakima County "Your Canyon for a Day" event on May 22, 2011 and to grant a waiver to Kittitas County Code Chapters 5.20.100 (Penal Bond - Bond of Indemnity) and 5.20.160 (Closing Hours).

SPECIAL EVENT**CWU CYCLING COLLEGIATE STAGE RACE****COMMISSIONERS**

Approve a Special Event application to hold the Central Washington University Cycling Collegiate Stage Race on April 9 and April 10, 2011 and to grant a waiver to Kittitas County Code Chapters 5.20.020 (Permit Application; 5.20.100 (Penal Bond - Bond of Indemnity) and 5.20.160 (Closing Hours).

CALL FOR BIDS**METAL RECYCLING SERVICES****SOLID WASTE**

Approve a Call for Bids for Metal Recycling services at the Kittitas County Transfer Stations, to be accepted until April 1, 2011 at 3:00 p.m. at the Solid Waste Department 925 Industrial Way Ellensburg, WA and to authorize the Clerk to publish said notice.

CONTRACT**L&S TIRE COMPANY****SOLID WASTE**

Approve a Contract between Kittitas County and L&S Tire Company to dispose of scrap tires from the Kittitas County Transfer Stations beginning February 7, 2011 through February 7, 2012.

AGREEMENT**IBS OF APPLE VALLEY****SOLID WASTE**

Approve an Agreement between Kittitas County and IBS of Apple Valley for the Removal and Recycling of Lead Batteries from the Kittitas County Transfer Stations beginning February 7, 2011 through February 7, 2012.

CONTRACT**EMERALD SERVICES, INC.****SOLID WASTE**

Approve a Contract between Kittitas County and Emerald Services, Inc. for the removal of Waste Oil and Antifreeze from the Kittitas County Transfer Stations beginning February 7, 2011 through February 7, 2012.

AGREEMENT**CASCADE LAND CONSERVANCY****PUBLIC WORKS**

Approve a Professional Services Agreement between Kittitas County and the Cascade Land Conservancy in an amount not to exceed \$20,000.00 for activities relating to the 2011 Kittitas County Flood Control District Task Force and to authorize the Public Works Director to sign the Agreement.

RESOLUTION 2011-030**COOKE CANYON ROAD BRIDGE****PUBLIC WORKS**

Approve Resolution No. 2011-030, Awarding a Bid to Big R Bridge in the amount of \$48,794.40, for the Cooke Canyon Road Bridge replacement project, and to authorize the Public Works Director to sign the contract documents.

CERTIFICATION**COUNTY ROAD ADMINISTRATION BOARD****PUBLIC WORKS**

Approve the 2010 Annual Digital Certification submission to the County Road Administration Board for the Calendar Year 2010.

LEASE AMENDMENT**TOM CRAWFORD****PUBLIC WORKS**

Approve a Lease Amendment between Kittitas County and Tom Crawford, for property located at the Kittitas County Airport, Bowers Field, beginning April 1, 2011 through March 31, 2015.

SET CLOSED RECORD MEETING**RANCH ROAD PERFORMANCE CLUSTER PLAT****CDS**

Approve setting a Closed Record Meeting to consider the Ranch Road Performance Based Cluster Plat (P-07-38), an application from Terra Design Group, authorized agent for Cle Elum Pines West LLC and James K. Schuler, located south of SR-970 and west of SR-97 and Burke Road, east of Fir Tree Drive at Ranch Road, Cle Elum, WA to be held on Tuesday April 5, 2011 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA.

SET PUBLIC HEARING**CURRENT USE TIMBER APPLICATION****COMMISSIONERS**

Approve Setting a Public Hearing to consider a Current Use Open Space Timber Classification application from Edwin & Diane Doern, to be held on Tuesday April 5, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109 Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE**ADMINISTRATIVE MATTERS****LETTER****HRA - VEBA TECHNICAL FIX****COMMISSIONERS**

Commissioner Crankovich moved to approve letters to Representative Richard "Doc" Hastings, Senator Patty Murray and Senator Maria Cantwell regarding the Worker, Retiree, and Employer Recovery Act of 2008 (HR 7327) Health Reimbursement Arrangements (HRA's), requesting a correction to include plans established by or on behalf of a state or political subdivision such as a City, County, Port, Public Utility District or

School District, as now it causes participants to lose earned benefits if they die without a spouse or dependent. Commissioner O'Brien seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

John Ufkes said he was a member of the Kittitas County Mental Health/Developmental Disabilities Board. He said they were working on their Bylaws and wanted to see if they could get an opinion from the Prosecutors office on if a Conflict of Interest clause should be included. Chairman Jewell asked if they would like to schedule a special meeting with the Board. Mr. Ufkes said it would not be necessary, as they are only looking for the Prosecutors opinion.

BOARD DISCUSSION/DECISION ITEMS

AGREEMENT

DEPARTMENT OF HEALTH

PUBLIC HEALTH

Commissioner Crankovich moved to continue the Information Sharing Agreement for Confidential Information or Limited Dataset(s) between the State of Washington Department of Health and the Kittitas County Public Health Department to Tuesday April 5, 2011 at 10:00 a.m. Commissioner O'Brien seconded. Motion carried 3-0.

LETTER

INVENERGY SWITCHYARD

COMMISSIONERS

Commissioner Crankovich moved to approve and authorize the Board to sign a letter consenting to the transfer of Switchyard from Vantage Wind Farm LLC to Puget Sound Energy. Commissioner O'Brien seconded. Motion carried 3-0.

PUBLIC HEARING

TV RECEPTION IMPROVEMENT DISTRICT

COMMISSIONERS

At 10:22 a.m. Chairman Jewell opened the Public Hearing continued from February 15, 2011 to consider dissolving the Kittitas County TV Reception Improvement District and Board. He noted the record was closed. He indicated he had met with the TV District Board, Attorney Jeff Slothower and Deputy Prosecutor Suzanne Becker. There seems to still be some confusion and recommended closing the hearing. Mr. Mapes said he would do a physical inventory and they have letters from the LLC to take over the District, but they don't seem to understand they have to sell it to the highest bidder and adhere to the rules from the original grant. Chairman Jewell suggested scheduling a special meeting for March 30, 2011 at 10:00 a.m. with the Board, County Auditor, County Treasurer, LLC's, Prosecutors office, TV District Board and their legal counsel.

Commissioner O'Brien moved to close the public hearing. Commissioner Crankovich seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

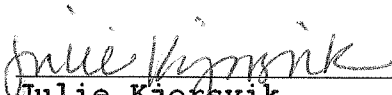
EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Crankovich moved to adjourn the meeting at 10:26 a.m. Commissioner O'Brien seconded. Motion carried 3-0.

Meeting adjourned at 10:26 a.m.

CLERK OF THE BOARD


Julie Kjosvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Chairman Paul Jewell