

KITTITAS COUNTY
Board of County Commissioners

AGENDA STAFF REPORT

AGENDA DATE: November 15, 2011

ACTION REQUESTED: Request to set a joint public hearing between the Kittitas County Board of Commissioners (BOCC) and the Kittitas County Board of Health (BOH) for December 15, 2011 at 10:00 AM to receive public comment on the draft Group B Sanitary Survey Inspection Program Policy, proposed fees, and to amend the 2012 Kittitas County Public Health Fee Schedule (KCPHFS) to include Group B Sanitary Survey Inspection Fees.

BACKGROUND: The purpose of this request is to set a joint public hearing between the BOCC and BOH to consider adoption of a draft Group B Sanitary Survey Inspection Program Policy, proposed fees, and to amend the 2012 KCPHFS on Thursday, December 15, 2011. The BOCC was first informed about the proposed program on September 12, 2011 and at that time the BOCC requested to see a draft policy before considering adoption. On October 20, 2011 BOH reviewed a draft policy for a Group B Sanitary Survey Program and approval was granted to set a joint public between BOH and BOCC to consider program adoption and fees on December 15, 2011.

INTERACTION: Kittitas County Prosecutors office, BOH, and BOCC have reviewed the draft policy, proposed fees, and the amended 2012 KCPHFS.

RECOMMENDATION: Set a public hearing for December 15, 2011 at 10:00 AM to review the proposed program, fees, and to receive public comment on the inspection program.

HANDLING: None

ATTACHMENTS: (1) Group B Sanitary Survey SOP and Enforcement Policy
(2) Group B Sanitary Inspection Report Form
(3) Group B Sanitary Survey Fact Sheet and Proposal

LEAD STAFF: Maria Canfield, KCPHD Administrator;
James Rivard, KCPHD Environmental Health Supervisor