

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA STAFF REPORT

AGENDA DATE:	November 15, 2011
ACTION REQUESTED:	Consider the appointment of Margie Sullivan to the Kittitas County Planning Commission & to Authorize the Chair to Sign a Letter of appointment.

BACKGROUND:	Currently there are two District #3 vacancies, on the Kittitas County Planning Commission.
INTERACTION:	On November 3, 2011 staff received an application for consideration for appointment to the Kittitas County Planning Commission from Margie Sullivan (Dist. #3).
RECOMMENDATION:	Appoint Ms. Sullivan to a four year term on the Kittitas County Planning Commission effective 11/15/2011-12/31/2015, and to authorize the Chair to sign a letter of appointment.
HANDLING:	Staff to send a letter of appointment to the applicant (if approved) and a copy to the Clerk of the Planning Commission Board, as well as update Boards and Committees website and file in Boards book.
ATTACHMENTS:	Application from Margie Sullivan
LEAD STAFF:	Mandy Robinson, Deputy Clerk of the Board