COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION

TUESDAY **10:00 A.M.** **MARCH 1, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Neil Caulkins, Deputy Prosecutor; Marsha Weyand, Assessor; Deanna Panattoni, Treasurer; Suzanne Becker, Deputy Prosecutor; Kirk Holmes, Public Works/Interim Community Development Services Director; Linda Navarre, Public Health Co-Administrator and three members of the public.

CALL TO ORDER

Chairman Jewell called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Jewell led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Jewell noted Consent Item C was moved to Board Discussion & Decision; Consent Item F was removed from the Agenda and one item had been added under Administrative Matters.

Commissioner Crankovich moved to approve the Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Jewell noted Consent Item C was moved to Board Discussion &

APPROVED
4/5/2011

Decision and Consent Item F was removed from the Agenda.

Commissioner Crankovich moved to approve the Consent Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

MINUTES **COMMISSIONER MEETINGS** **COMMISSIONERS**

DATE	MINUTES
02/04/2011	Homelessness Discussion
02/08/2011	Executive Session
02/10/2011	HR Study Session
02/10/2011	Solid Waste/Fair/Maint. Study Sessions
02/10/2011	Executive Session
02/14/2011	BOCC Office Administration
02/14/2011	Dept. Head Meetings (2)
02/14/2011	Agenda Study Session
02/14/2011	Public Works Study Session
02/15/2011	Agenda
02/15/2011	Public Hearings
02/16/2011	Executive Session
02/16/2011	Energy & Inflation Update
02/21/2011	BOCC Office Administration
02/21/2011	Dept. Head Meetings (canceled)
02/22/2011	BOCC Office Administration
02/22/2011	Dept. Head Meetings (0)
02/22/2011	Jail Discussion

RESOLUTION 2011-020 **CANCEL MOBILE HOME TAXES** **TREASURER**

Approve Resolution No. 2011-020, to Cancel Taxes Assessed Upon Mobile Home's as determined to be Uncollectable pursuant to RCW 84.56.240.

REQUEST TO APPROVE ADDENDUM #4 TO THE LICENSE AGREEMENT BETWEEN KITTITAS COUNTY AND BALANCED ACTION, INC. - ITEM MOVED TO BOARD DISCUSSION & DECISION

SET PUBLIC HEARING **OPEN SPACE CURRENT USE APPLICATIONS** **COMMISSIONERS**

Approve Setting a Public Hearing to consider two 2009 and three 2010 Open Space Current Use Applications, to be held on Tuesday March 15, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

APPOINTMENT **CHAD BALA - WATER CONSERVANCY BOARD** **COMMISSIONERS**

Approve the appointment of Chad Bala to the Kittitas County Water Conservancy Board Alternate #1 position, filling a current vacancy for a term effective immediately and expiring on December 31, 2011.

REQUEST TO APPROVE A RESOLUTION TO UPDATE THE PERSONNEL POLICY MANUAL - ITEM REMOVED AT THE REQUEST OF THE BOARD AND TO BE PLACED ON AN AGENDA AT A LATER DATE

DECLARATION **WCRP JOINT SELF-INSURANCE LIABILITY** **HUMAN RESOURCES**

Approve the Washington Counties Risk Pool Joint Self-Insurance Liability Policy Declarations for Kittitas County for the period beginning October 1, 2010 to October 1, 2011.

RESOLUTION 2011-021 **LEVIES FOR 2011 TAX COLLECTION** **ASSESSOR**

Approve Resolution No. 2011-021, for the Kittitas County Levies for 2011 Tax Collection in the total amount of $49,859,298.98.

AGREEMENT **GRANT - HOPESOURCE** **COMMISSIONERS**

Approve Affordable Housing Program Grant Agreement No. #AH2011-02 between Kittitas County and Hopesource in the amount of $61,500.00 for the 2011 Senior Rent Assistance Program.

SUBSCRIPTION **WEST LAW** **PROSECUTOR**

Approve a subscription renewal with West Law for legal research for the Law Library and the Kittitas County Prosecutors office for a period of three years beginning March 21, 2011.

SPECIAL EVENT **YAKIMA RIVER CANYON MARATHON** **COMMISSIONERS**

Approve a Special Event Application to hold the annual Yakima River Canyon Marathon on April 2, 2011.

SPECIAL EVENT **CWU CYCLING CLUB WAIVER** **COMMISSIONERS**

Approve a waiver requested by the Central Washington University Cycling Club to Kittitas County Code Chapters 5.20.020 (60 day application deadline) and 5.20.100 (Penal Bond - Bond of Indemnity), for the CWU Cycling Collegiate Stage Race.

MEMORANDUM OF UNDERSTANDING **HEAD START** **PUBLIC HEALTH**

Approve a Memorandum of Understanding between Kittitas County Head Start/Early Head Start/ECEAP and the Access to Baby and Child Dentistry program at the Kittitas County Public Health Department, beginning December 1, 2010 through June 30, 2013.

CONTRACT AMENDMENT **DEPARTMENT OF HEALTH** **PUBLIC HEALTH**

Approve Amendment #29 to the 2007-2011 Consolidated Contract Number C14952 between the Department of Health and the Kittitas County Public Health Department, increasing the contract amount by $33,742.00 for the Maternal & Child Health program and the Tobacco Prevention & Control program.

CONTRACT **BUREAU OF LAND MANAGEMENT** **SHERIFF**

Approve a Contract No. L10PX03950 and Statement of Work between the Bureau of Land Management and the Kittitas County Sheriff's office in the amount of $25,000.00 for the period beginning May 28, 2011 through December 31, 2011, for law enforcement services as needed to assist the Bureau of Land Management in administration and regulation of the use and occupancy of public lands, and to authorize a budget amendment reflecting the funding.

GRANT **WASHINGTON ASSOCIATION OF SHERIFF'S & POLICE CHIEFS** **SHERIFF**

Approve a Grant Agreement between the Washington Association of Sheriff's & Police Chief's and the Kittitas County Sheriff's office in the amount of $799.00 to purchase a handheld radar and to authorize a budget amendment reflecting the funding.

AGREEMENT **DEPARTMENT OF JUSTICE** **SHERIFF**

Approve the Amended Form for the Equitable Sharing Agreement and Certification for FY 2010 with the U.S. Department of Justice.

GRANT **WASHINGTON ASSOCIATION OF SHERIFF'S & POLICE CHIEF'S** **SHERIFF**

Approve a Grant Agreement between the Washington Association of Sheriff's & Police Chief's and the Kittitas County Sheriff's office in the amount of $329.94 to purchase law enforcement trading cards with traffic safety messages related to bicycle safety.

CHANGE ORDER HULTZ/BHU ENGINEERS, INC. - HOLMBERG CO. SOLID WASTE

Approve Change Order No. 5 between Hultz/BHU Engineers, Inc.; Kittitas County and Holmberg Company in the amount of $9,713.00 for mechanical repairs at the Kittitas County Jail.

RESOLUTION 2011-022 REJECT BIDS - METAL RECYCLING SOLID WASTE

Approve Resolution No. 2011-022, Rejecting All Bids for the Removal and Recycling of Metal from the Kittitas County Transfer Stations.

LEASE FEDERAL AVIATION ADMINISTRATION PUBLIC WORKS

Approve Lease NO. DTFANM-10-L-00097 between the U.S. Department of Transportation, Federal Aviation Administration and the Kittitas County Solid Waste.

SET PUBLIC HEARING 6 YR. TRANSPORTATION IMPROV. PLAN PUBLIC WORKS

Approve Setting a Public Hearing to consider amending the 2011-2016 Six Year Transportation Improvement Plan, to be held on Tuesday April 5, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

CERTIFICATION COUNTY ROAD ADMINISTRATION BOARD PUBLIC WORKS

Approve the Digital Submittal Certification to the County Road Administration Board for the 2011 Road Levy.

LEASE CASCADE PALLET COMPANY PUBLIC WORKS

Approve Lease Agreement Amendment #1 and Amendment #2 between Kittitas County and Cascade Pallet Company, for property located within the Kittitas County Airport Binding Site Plan.

RESOLUTION 2011-023 WEED SPRAY MATERIALS PUBLIC WORKS

Approve Resolution No. 2011-023, Awarding the Bid to Furnish Weed Spray Materials for 2001 to Helena Chemical Company, and to authorize the Public Works Director to sign the contract documents upon such terms and conditions specified in the proposal submitted by the bidder.

RESOLUTION 2011-024 LIQUID ASPHALT MATERIALS PUBLIC WORKS

Approve Resolution No. 2011-024, Awarding the Bid to Furnish Liquid Asphalt Materials for 2011 to Western States Asphalt for Schedules "A" and "B" and to Albina Asphalt for Schedule "C" and to authorize the

Public Works Director to sign the contract documents upon such terms and conditions specified in the proposal submitted by the bidder.

RESOLUTION 2011-025 CRACK SEALANT MATERIALS PUBLIC WORKS

Approve Resolution No. 2011-025, Awarding the Bid to Furnish Crack Sealant Materials for 2011 to Special Asphalt Products for Schedule "A" and to Arrow Construction Supply for Schedule "B" and to authorize the Public Works Director to sign the contract documents upon such terms and conditions specified in the proposal submitted by the bidder.

RESOLUTION 2011-026 ASPHALT MATERIALS PUBLIC WORKS

Approve Resolution No. 2011-026, Awarding the Bid to Furnish Asphalt Materials for 2011 to Columbia Ready Mix, Inc. for Schedules "A" and "B" and to authorize the Public Works Director to sign the contract documents upon such terms and conditions specified in the proposal submitted by the bidder.

REQUEST FOR QUALIFICATIONS PROFESSIONAL SERVICES PUBLIC WORKS

Approve a Notice for Certain Engineering and other Professional Services for the 2011 Calendar Year, to be accepted until May 31, 2011 at the Kittitas County Public Works Department, 411 North Ruby, Suite #1 Ellensburg, WA and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

SET PUBLIC HEARING ANNEX PROPERTIES - KCFD #7 COMMISSIONERS

Commissioner Crankovich moved to Set a Public Hearing to consider Petitions to Annex Certain Properties into Kittitas County Fire Protection District #7, to be held on Tuesday March 29, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice. Commissioner O'Brien seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

CLAIMS FOR DAMAGES TEANAWAY RIVER FLOODING PROSECUTOR

Neil Caulkins, Deputy Prosecutor reviewed eighteen (18) Claim for Damages regarding the Teanaway River Flooding incident and recommended

denial after reviewing each of them. He noted the amount of work the Public Works Department did getting information together for his review.

Commissioner Crankovich moved to deny eighteen (18) Claim for Damages filed with the Kittitas County Auditor's office, as recommended by the Prosecutors office. Commissioner O'Brien seconded. Motion carried 3-0.

FUNDING REQUEST UPPER KITTITAS COUNTY YOUTH BASEBALL COMMISSIONERS

Commissioner Crankovich moved to approve a request from the Upper Kittitas County Youth Baseball Association in the amount of $20,000.00 to come from the County REET funds to use towards the final two baseball/softball fields and soccer field at the Memorial Park Sports Complex in Cle Elum, Washington. Commissioner O'Brien seconded. Motion carried 3-0.

AGREEMENT DEPARTMENT OF ECOLOGY COMMISSIONERS

Tom Tebb, Regional Director for the Washington State Department of Ecology, reviewed a Cooperators Agreement between Kittitas County and the Department of Ecology regarding guiding principles for developing a Domestic Water Reserve Program. The Board thanked the Department of Ecology for bringing it forward and seeing the need for the program.

Commissioner Crankovich moved to approve the Cooperators Agreement between Kittitas County and the Department of Ecology regarding guiding principles for developing a Domestic Water Reserve Program. Commissioner O'Brien seconded. Motion carried 3-0.

PUBLIC HEARING TV RECEPTION IMPROVEMENT DISTRICT & BOARD COMMISSIONERS

At 10:28 a.m. Chairman Jewell opened the Public Hearing continued from February 15, 2011 to consider dissolving the Kittitas County TV Reception Improvement District & Board, noting the record was closed. He said he had spoken with Jim Mapes and he is still working with Attorney Jeff Slothower to put together the information the County needs from the landowner. Mr. Mapes told him he thought he had previously provided an inventory to the County. Suzanne Becker, Deputy Prosecutor said she has only received bits and pieces of the inventory and needs a comprehensive list.

Commissioner Crankovich moved to continue the Public Hearing to March 15, 2011 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA noting the record is closed. Commissioner O'Brien seconded. Motion carried 3-0.

AGREEMENT **BALANCED ACTION, INC.** **TREASURER**

Commissioner Crankovich moved to approve Addendum #4 to the License Agreement between Kittitas County and Balanced Action, Inc. in the amount of $60,450.00. Commissioner O'Brien seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Crankovich moved to adjourn the meeting at 10:38 a.m. Commissioner O'Brien seconded. Motion carried 3-0.

Meeting adjourned at 10:38 a.m.

CLERK OF THE BOARD

Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Chairman Paul Jewell