

Kittitas County
Auditor

Agenda Staff Report

AGENDA DATE:

10/18/2011

ACTION REQUESTED:

Adopt the resolution to cancel payroll warrant #075651 in the amount of \$5.24 that has not been redeemed and must be reported as unclaimed property to the Department of Revenue.

BACKGROUND:

As required by the Department of Revenue any unclaimed property must be submitted to the Dept. of Revenue by November 1., 2011.

INTERACTION:

RECOMMENDATION:

I recommend that the Board sign the Resolution to cancel the warrant and reissue the dollars to the Department of Revenue as unclaimed property.

HANDLING:

Return one original to Terri Mohan

LEAD STAFF:

Terri Mohan