

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

TUESDAY

1:30 P.M.

FEBRUARY 22, 2011

Board members present: Chairman Paul Jewell and Commissioner O'Brien. Vice-Chairman Alan Crankovich absent.

Others: Catherine Dunn, Deputy Clerk of the Board; Jerry Pettit, Auditor; Deanna Panattoni, Treasurer and Judy Pless, Budget and Finance Manager.

SPECIAL MEETING

FINANCE COMMITTEE

COMMISSIONERS

At 1:30 p.m. **Chairman Jewell** opened the special meeting to have a discussion on financial matters with the Finance Committee.

Judy Pless, Budget and Finance Manager, explained the various charts and graphs: Sales Tax, Hotel Motel Funds, Capital Facilities - REET, Revenues and Expenditures.

There was a discussion of bills in the Legislature which would change the REET 1 and 2 allowing more flexibility in the use. **Ms. Pless** said some counties would like to purchase software with REET funds.

Ms. Pless requested the Board reserve REET funds to cover the balloon payment of over \$600,000 for the Permit Center. **Chairman Jewell** said that if that is reserved (\$688,028.34) and the Upper County Baseball and Softball Fields are funded for \$20,000, the REET funds should not be spent in order to cover the Bond payments.

Ms. Pless said in reviewing the 2010 Budget, all departments are being conscientious in their spending.

Ms. Pless presented a Request for Transfer of Funds from Lower District Court. She said Judge Hurson wished to transfer the funds from Court Commissioner to Judge Pro Tem as he was not going to employ a Court Commissioner. She said the Judge Pro Tem was an hourly position and is not benefitted so it would be a savings to the County. **Chairman Jewell** suggested this be discussed with Judge Hurson at a Monday morning Department Head meeting.

Ms. Pless reported that the Cayenta accounting software version used by the Auditor's office is not compatible with the Windows 7 on the new replacement computer. She said Cayenta is working on a proposal to upgrade the software to version 7.5 which would be the most

current version. **Jerry Pettit** said Cayenta will become unstable with the new operating systems. **Ms. Pless** said she had talked with Duke Senter, IS Director about whether to hire Cayenta to support the accounting software or have IS do the support.

Jerry Pettit said there are some things the Auditor's office is working on right now with Information Services, including: a wide scanner for large documents, a purchasing portal and other projects.

Chairman Jewell asked if there was a software replacement fund. He was told there was not.

Ms. Pless said while at conferences and meetings, Kittitas County gloats about how great the Information Services Department is compared to other counties, and Cayenta has been the software used since 1993 without any problems until now. She said they were somewhat frustrated with the current problems. **Deanna Panattoni** said they were having problems with the Terrascan software. **Jerry Pettit** said if they could be assured that Information Services is working to capacity, the Elected Officials would support an additional employee or training or whatever is needed to bring things up to speed. **Commissioner O'Brien** said Sterling Barlow is working through a lot of the problems and Davis Steffins is getting additional training. He said they are working through the "island" thinking. **Ms. Pless** said part of the frustration is submitting service request tickets to Information Services or Maintenance and having them closed by saying to submit the requests closer to the time needed. **Chairman Jewell** said to research the costs and come back to the Board.

Ms. Pless asked if the Board had made a decision on the Public Health gift cards. **Chairman Jewell** said there was not a quorum at the Board of Health meeting and another Special Meeting for the Board had been scheduled.

Ms. Pless said the Audit Committee has been going through each fund, looking at the Resolution establishing it to determine when the fund is necessary and establishing the fund balance. She said they will present a Resolution to the Board setting the fund balance amounts.

Chairman Jewell reported that WCIP is bankrupt and an assessment to cover the \$2 million shortfall will be going out to the fourteen counties in the pool, by percentage of share payment.

Chairman Jewell said they have scheduled a meeting with the unions to update them on the County finances on March 25, 2011 at 5:00 p.m. **Ms. Pless** said she would be available.

The meeting was adjourned 2:50p.m.

DEPUTY CLERK OF THE BOARD


Catherine Dunn

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Paul Jewell, Chairman