

# Kittitas County Prosecutor

## Agenda Staff Report

**AGENDA DATE:**

9/7/2011

**ACTION REQUESTED:**

Approve Resolution authorizing execution of Quit Claim Deed of surplused property to City of Ellensburg.

**BACKGROUND:**

The City of Ellensburg and Kittitas County have negotiated an exchange of real estate. That land lies within the Ellensburg City limits. The County will be transferring the surplused property known as the Old Courthouse Parking Lot (near the corner of 6th Ave. and Pearl St.) in exchange for the City transferring to it certain property near the fairgrounds and armory more particularly described in exhibits "A," "B," and "C" to the resolution attached. Ellensburg will begin the process to vacate that portion of 7th Ave in early September and hopefully complete the effort around September 22nd. If that public process proceeds as anticipated, the documents to effectuate the exchange could be executed in late September.

**INTERACTION:**

The County and City Prosecutors have been in communication to coordinate documents, process, and timing.

**RECOMMENDATION:**

Approve resolution authorizing execution of the Quit Claim Deed and Excise Tax Affidavit.

**HANDLING:**

Documents will hopefully be executed in late September and recorded with the Auditor after execution.

**LEAD STAFF:**

Neil Caulkins