

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**FEBRUARY 1, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Linda Navarre, Public Health Co-Administrator; Christina Wollman, Staff Planner; Matt Anderson, Fair & Facilities Director; Judy Pless, Budget & Finance Manager; Jerry Pettit, Auditor; Dan Valoff, Staff Planner; Deanna Panattoni, Treasurer and 7 members of the public.

**CALL TO ORDER**

Chairman Jewell called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Jewell led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman Jewell announced Consent Item AB and Item E under Board/Discussion & Decision was removed from the agenda and an item was added to Administrative Matters. He indicated there would be an Executive Session at the conclusion of the Agenda.

Commissioner Crankovich moved to approve the Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Jewell noted Consent Item AB had been removed from the Agenda. Commissioner Crankovich moved to approve the Consent Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

## MINUTES

## COMMISSIONER MEETINGS

## COMMISSIONERS

DATE	MINUTES
12/14/2010	HR Study Session
01/03/2011	Dept. Head Meetings (1)
01/10/2011	Public Works Study Session
01/11/2011	Security Committee
01/12/2011	Executive Session
01/17/2011	BOCC Office Administration
01/17/2011	Dept. Head Meetings (0)
01/17/2011	Declaration of Emergency
01/18/2011	BOCC Office Administration
01/18/2011	Dept. Head Meetings (3)
01/18/2011	Agenda Study Session
01/18/2011	Public Hearings
01/19/2011	Agenda
01/19/2011	Continued Public Hearings
01/20/2011	Monthly Finance Meeting
01/20/2011	State Auditor Exit Conference
01/21/2011	Hotel/Motel Meeting
01/24/2011	BOCC Office Administration
01/24/2011	Dept. Head Meetings (2)
01/25/2011	Executive Session

## CALL FOR BIDS

## OFFICIAL COUNTY NEWSPAPER

## COMMISSIONERS

Approve a Notice of Call for Bids to serve as the Official County Newspaper beginning July 1, 2011 through June 30, 2012, to be accepted until 12:00 p.m. on March 21, 2011 in the County Commissioners Office 205 West 5<sup>th</sup> Avenue, Room 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

## AGREEMENT

## FRIENDS OF THE FAIR FOUNDATION

## FAIR

Approve an Agreement between Kittitas County and the Kittitas County Fairgrounds Foundation, to provide services relating to promoting the annual Fair through December 31, 2011.

## REFUNDS

## REFUND TO TAXPAYERS DURING 2010

## TREASURER

Acknowledge receipt of a List of Refunds to Taxpayers for 2010 in the total amount of \$57,482.44, in accordance with RCW 84.69.020.

**RESOLUTION 2011-014****CANCEL PERSONAL PROPERTY TAXES****TREASURER**

Approve Resolution No. 2011-014, to Cancel Taxes Assessed Upon Personal Property in the total amount of \$11,356.13, pursuant to RCW 84.56.240

**SET PUBLIC HEARING****OPEN SPACE TIMBER APPLICATION****COMMISSIONERS**

Approve Setting a Public Hearing to consider a Current Use Timber Application from Edwin & Diane Doern, to be held on Tuesday February 15, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2011-015****HOTEL/MOTEL TAX FUNDS 2011****COMMISSIONERS**

Approve Resolution No. 2011-015, Adopting the Distribution of the 2011 Hotel/Motel Tax Funds, in the total amount of \$258,500.00.

**APPOINTMENT****STEVE WILLARD - AIRPORT ADVISORY COMMITTEE COMMISSIONERS**

Approve the appointment of Steve Willard to the Kittitas County Airport Advisory Committee, for a two year term effective immediately and expiring on December 31, 2012.

**CONTRACT****STATE MILITARY DEPARTMENT****SHERIFF**

Approve Contract E11-109 between the Grant County Emergency Management and the Washington State Military Department and the U.S. Department of Homeland Security, for Region 7, beginning August 1, 2010 through December 31, 2012, and a Budget Amendment Form in the amount of \$133,915.00.

**CONTRACT****STATE MILITARY DEPARTMENT****SHERIFF**

Approve Contract E11-302, between the Kittitas County Sheriff's Office and the Washington State Military Department and the U.S. Department of Homeland Security, to address interoperable communication priorities, in the amount of \$187,738.00 for the period June 1, 2010 through February 28, 2013.

**AGREEMENT****U.S. DEPARTMENT OF JUSTICE****SHERIFF**

Approve an Amended Form for the Equitable Sharing Agreement and Certification Report with the U.S. Department of Justice for Fiscal Year 2009.

**AGREEMENT****U.S. DEPARTMENT OF JUSTICE****SHERIFF**

Approve an Equitable Sharing Agreement and Certification Report with the U.S. Department of Justice for Fiscal Year 2010.

**CONTRACT****KITTITAS COUNTY HEAD START****PUBLIC HEALTH**

Approve a Contract between Kittitas County Head Start and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2011 through December 31, 2011 in an amount not to exceed \$900.00.

**CONTRACT****RAINBOW CENTER - CWU****PUBLIC HEALTH**

Approve a Contract between Central Washington University's Rainbow Center and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2011 through December 31, 2011, in an amount not to exceed \$900.00.

**CONTRACT****RAINBOW CENTER - CWU****PUBLIC HEALTH**

Approve a Contract between Central Washington University's Rainbow Center and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2010 through December 31, 2010, in an amount not to exceed \$900.00.

**CONTRACT****CREATIVE KIDS****PUBLIC HEALTH**

Approve a Contract between Creative Kids and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2011 through December 31, 2011, in an amount not to exceed \$900.00.

**CONTRACT****CMA CHILD CARE****PUBLIC HEALTH**

Approve a Contract between CMA and the Kittitas County Public Health Department, to provide infant nurse consultant services, beginning January 1, 2011 through December 31, 2011, in an amount not to exceed \$900.00.

**CONTRACT****AMENDMENT - DEPT. OF HEALTH****PUBLIC HEALTH**

Approve Amendment No. 28 to the 2007-2011 Consolidated Contract No. C14952 between the Department of Health and the Kittitas County Public Health Department, in an amount of \$157,546.00 for the period beginning January 1, 2007 through December 31, 2011.

**CHANGE ORDER****HOLMBERG COMPANY****SOLID WASTE**

Approve Change Order No. 6 with Holmberg Company decreasing the amount by \$7,996.00 for the jail mechanical repair project.

**CHANGE ORDER****ARCHITECTS RASMUSSEN TRIEBELHORN****SOLID WASTE**

Approve Change Order No. 2 with Architects Rasmussen Triebelhorn, AIA/ps, in the amount of \$16,540.00 for the Jail pod design contract.

**CALL FOR BIDS****LIQUID ASPHALT****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish Liquid Asphalt materials for 2011 in accordance with specifications prepared by Kittitas County, to be accepted and opened at 2:00 p.m. February 16, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CALL FOR BIDS****BRIDGE - COOKE CANYON ROAD****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish a bridge for construction at Cooke Canyon Road, to be accepted and opened at 2:00 p.m. February 17, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CALL FOR BIDS****ASPHALT MATERIALS****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish Asphalt materials for 2011 in accordance with specifications prepared by Kittitas County, to be accepted and opened at 2:00 p.m. February 16, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2011-016****COG - BOWERS FIELD PROJECT****PUBLIC WORKS**

Approve Resolution No. 2011-016, Awarding Emergency 2011 Distressed County Sales and Use Tax Funds as Recommended by the Conference of Governments to the Bowers Field Industrial Utility project, in the amount of \$250,000.00.

**CALL FOR BIDS****CRACK SEALANT MATERIALS****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish Crack Sealant materials for 2011 in accordance with specifications prepared by Kittitas County, to be accepted and opened at 2:00 p.m. February 16, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CALL FOR BIDS****WEED SPRAY MATERIALS****PUBLIC WORKS**

Approve a Notice of Call for Bids to furnish Weed Spray materials for 2011 in accordance with specifications prepared by Kittitas County, to be accepted and opened at 2:00 p.m. February 16, 2011 in the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING****WA STATE ENERGY CODE****CDS**

Approve setting a Public Hearing to consider proposed changes to the County Building Code, Chapter 14.04, adopting the Washington State Energy Code 2009 edition (WSEC) as approved by the Washington State, which went into effect January 1, 2011 and to authorize the Clerk to publish said notice.

**REQUEST TO APPROVE THE FINAL MYLARS FOR THE VISTA VIEW DIVISION 2 PLAT (P-05-03) - ITEM REMOVED AT THE REQUEST OF THE CDS**

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS****RESOLUTION 2011-013****AMEND 2010 RECREATION BUDGET****AUDITOR**

Commissioner Crankovich moved to approve Resolution No. 2011-013, to allow Supplemental Appropriation of Unanticipated Funds from Local Sources and Amend the 2010 Recreation Budget, in the amount of \$18,700.00. Commissioner O'Brien seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS****RESOLUTION 2011-017****RESOLUTION NO. CORRECTION****PUBLIC HEALTH**

Commissioner Crankovich moved to approve Resolution No. 2011-017, changing the Resolution No. 2010-117PH, due to a duplication in numbering which was approved and signed at the November 18, 2010 Board of Health meeting. Commissioner O'Brien seconded. Motion carried 3-0.

**FUNDING****2011 SENIOR RENT ASSISTANCE PROGRAM****COMMISSIONERS**

Nancy Goodloe, representing the Homeless & Affordable Housing committee reviewed their recommendation for funding of the Senior Rent Assistance program over the next two year. She said it includes \$35,000.00 for direct services and \$8,050.00 for case management, which is a 30%

reduction in current level of funding. She indicated the committee strongly urged the Board to use the case management funds be used to help the individuals find more affordable housing and improve their fiscal situations, rather than support rental payments that are too high for long-term self-reliance. Ms. Goodloe noted although they were recommending a reduction in funding, the committee is supportive of HopeSource and the Senior Rent Assistance program. Commissioner O'Brien declared he serves on the HopeSource Board of Directors and would abstain from voting on the matter.

Commissioner Crankovich said one of issues he had with the committee's recommendation to reduce the current funding, was that the senior population do not have a way of improving their fiscal situations and when they ask for assistance, it is truly their last resort. He said he has seen the people who have been served by the program, and they have expressed they had nowhere else to turn and appreciated being able to serve them at some level. Perry Rowe, Housing Authority Executive Director, reviewed their waiting list of individuals and families in need of housing, including elderly/disabled and families needing lower income housing. Geoff Crump, representing HopeSource reviewed their program requirements of the Senior Rent Assistance program. Scott Reeves, from HopeSource said he works with the seniors and there are more people that need help than the program can provide with the funding they receive. He said the individuals do not have the means to change their income. He explained how the income goes down for those who are on social security, while their medical expenses keep rising.

Chairman Jewell said it was a tough decision and although he appreciated the committee's work, the Senior Rent Assistance program has proven to work very well. He thought it serves the role of possibly keeping senior's out becoming homeless. He suggested having someone who could coordinate efforts and apply for grant funding. Jerry Pettit, Auditor said he would defer to the Prosecutor's office if they could take the administration costs from one fund and use for another. The Board expressed their appreciation to the Homeless & Affordable Housing committee member's hard work.

Commissioner Crankovich moved to approve the continued funding in the amount of \$61,500.00 for the Senior Rent Assistance Program for 2011. Chairman Jewell seconded. Motion carried 2-0 (Commissioner O'Brien abstained).

**AGREEMENT                      HOMELESS HOUSING PROGRAM - HOPESOURCE                      COMMISSIONERS**

Commissioner Crankovich moved to approve a Grant Agreement between Kittitas County and HopeSource, in the amount of \$2,200.00 to offset the food and advertising costs relating to the Community Connects project

held on January 27, 2011. Commissioner O'Brien seconded. Motion carried 3-0.

**PUBLIC HEARING**

**TV IMPROVEMENT DISTRICT & BOARD**

**COMMISSIONERS**

At 10:50 a.m. Chairman Jewell opened a Public Hearing continued from January 19, 2011 to consider dissolving the Kittitas County TV Reception Improvement District and Board. He noted the record was closed.

Chairman Jewell said he had met with Mr. Jim Mapes and he was unaware of a memo from the Prosecutors office outlining a list of what was still needed. He said Mr. Mapes was now in receipt of the memo. They are currently working on getting a new Board member so they can meet and have a quorum to conduct business.

Commissioner Crankovich moved to continue the Public Hearing to Tuesday February 15, 2011 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA noting the record was closed. Commissioner O'Brien seconded. Motion carried 3-0.

**REQUEST TO APPOINT ADDITIONAL MEMBERS TO THE KITTITAS COUNTY TV  
RECEPTION & IMPROVEMENT DISTRICT BOARD - ITEM REMOVED AT THE REQUEST OF  
THE BOARD OF COUNTY COMMISSIONERS**

**REPORT**

**ENERGY GRANT**

**MAINTENANCE**

Matt Anderson, Fair & Facilities Director gave a report on the Department of Commerce Energy Grant. He recommended not using the funds towards the improvements to the heating and cooling in the Treasurer's and Assessor's office, but rather the projects in the Lower County Shop.

Commissioner Crankovich moved to follow the recommendation and to use the funds from the Department of Commerce Energy Grant for the Lower County Shop improvements including new lights, heater, air conditioner and water heater. Commissioner O'Brien seconded. Motion carried 3-0.

**CLOSED RECORD MEETING**

**QUAKING ASPEN PRELIMINARY PLAT**

**CDS**

Dan Valoff, Staff Planner, reviewed an application from Chuck Cruse of Cruse & Associates, authorized agent for Jacqueline M. O'Conner, landowner, for an 8-lot plat on approximately 38.24 acres of land that is zoned Rural-3, located west of Nelson Siding Road on Old Cedars Road, Cle Elum, WA. He indicated the Hearing Examiner held an open record hearing and issued a recommendation subject to conditions. He said he had found the language suggested by Deputy Prosecutor Brent Bottoms which the Board had asked him to find.

Commissioner Crankovich moved to approve the Quaking Aspen Preliminary Plat, deleting Condition #16 and include amended language stating that "final approval of this plat is conditioned upon the applicant obtaining a Determination of Water Neutrality from the Washington State Department of Ecology. At final approval, if the applicant can show that under the existing Upper Kittitas County Ground Water Rule such a determination is not required, then the applicant may be released from this condition. IN order to secure such a release the applicant must prove that either the withdraw had already commenced before July 16, 2009 or that the Upper Kittitas County Ground Water Rule has changed and that under the new rule the applicant is not required to obtain a Determination of Water Neutrality and the applicant has met all the conditions that are required by the new rule". Commissioner O'Brien seconded. Motion carried 3-0.

#### **MISCELLANEOUS - NONE**

#### **EXECUTIVE SESSION**

At 11:01 a.m. Chairman Jewell announced the Board would recess into Executive Session with Deputy Prosecutor Neil Caulkins for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discuss is likely to result in an adverse legal or financial consequence to the agency. He said there would be possible action following.

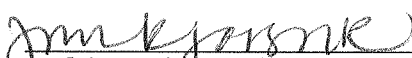
At 11:11 a.m. the Board reconvened out of Executive Session. The Board directed Deputy Prosecutor Neil Caulkins to submit the Joshua Hawkins claim to the County Risk Pool.

#### **ADJOURNMENT**

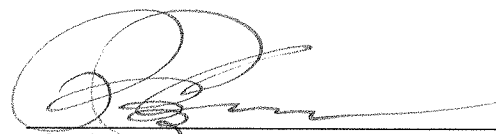
Commissioner O'Brien moved to adjourn the meeting at 11:12 a.m. Commissioner Crankovich seconded. Motion carried 3-0.

Meeting adjourned at 11:12 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Chairman Paul Jewell