

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: May 3, 2011

ACTION REQUESTED: Request to Approve a Special Event Application to hold the Annual Easton Memorial Day Celebration on May 28, 2011

BACKGROUND: The Commissioners office received a Special Event application to hold the annual Easton Memorial Day Celebration on May 28, 2011.

INTERACTION: The application fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Auditor, Public Health, Public Works, Solid Waste and Fire Marshal.

At the time of preparing the Staff Report on April 27, 2011, the applicant had not provided proof of insurance however staff contacted Mr. Sweet who indicated he was going to provide a copy of the insurance to the Commissioners office by Friday April 29th. The Prosecutors office will not recommend approving the event until they have sufficient proof of insurance for the event.

The applicant is requesting a waiver to Kittitas County Code Chapters 5.20.100 (Penal Bond – Bond of Indemnity) and 5.20.160 (Closing Hours) because their event begins before 10:00 a.m.

RECOMMENDATION: Approve the request to hold the annual Easton Memorial Day celebration on May 28, 2011, conditioned upon providing adequate insurance coverage as required by the Prosecutors office and to consider granting a waiver to Kittitas County Code Chapters 5.20.100 & 5.20.160.

HANDLING: Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Fire Marshal and Auditor.

ATTACHMENTS: Special Event Application
Memo's from County departments
Kittitas County Code Chapter 5.20 – Event Permits

LEAD STAFF: Julie Kjorsvik, Clerk of the Board