COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM

TUESDAY 9:00 A.M. **JANUARY 18, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

SPECIAL MEETING **OFFICE STAFF MEETING** **COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR **WEEK AT A GLANCE** **COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS **REVIEW OF PAF'S & VOUCHERS** **COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and Vouchers.

CORRESPONDENCE LOG **REVIEW OF CORRESPONDENCE LOG** **COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 14, 2011.

DISCUSSION **POSSIBLE MOU W/ WA ST DAHP** **COMMISSIONERS**

Staff provided an e-mail at the request for direction from Ms. Patti Johnson, Solid Waste Director dated January 11, 2011. It was from Ms. Gretchen Kaehler, Assistant State Archeologist, Local Governments Department of Archaeology and Historic Preservation who has been working on an MOU to curate artifacts collected from the surface during construction of the Kittitas Valley Wind project construction. Since some of the artifacts were collected from public lands belonging to Kittitas County, an agreement in the form of an MOU must be signed to curate them at a non-federally recognized repository such as the Yakama Museum. She wanted to find out who would be the appropriate person to sign the MOU on behalf of the County.

The Board indicated that when the MOU was ready they would have the document routed through the County Prosecutor's office for review and then bring it forward on Agenda Session for consideration.

APPROVED
2/1/2011

UPDATE **BOCC/ DEPARTMENT HEAD REPORTS** **COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. *On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.*

OTHER BUSINESS- None

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Robinson

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KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Paul Jewell, Chairman