

**KITTITAS COUNTY  
COMMISSIONER'S OFFICE  
AGENDA STAFF REPORT**

**AGENDA DATE:** April 5, 2011

**ACTION REQUESTED:** Approve a Resolution and Contract to Serve as the Official County Newspaper beginning July 1, 2011 through June 30, 2012

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**BACKGROUND:** According to RCW 36.72.075, at the first April meeting of the county legislative authority, they shall award a contract to a legal newspaper qualified under the section, to serve as the official county newspaper, for the term beginning one year on the first day of July following. The county legislative authority shall enter into a contract to the best and lowest responsible bidder, giving consideration to the question of circulation in awarding the contract, with a view to giving publication of notices the widest publicity.

**INTERACTION:** Staff advertised a Notice of Call for Bids and sealed bids were opened on March 21, 2011 at 12:00 p.m. in the Commissioners office. The Prosecutors office (Neil Caulkins) has reviewed and approved the contract. Staff drafted a Resolution and contract for both the Daily Record and the Northern Kittitas County Tribune for the Boards consideration. Staff contacted representatives from both newspapers and requested their attendance at the April 5<sup>th</sup> Agenda Session for any questions the Board may have.

**RECOMMENDATION:**  
Approve a Resolution and contract to serve as the Official County Newspaper for the period beginning July 1, 2011 through June 30, 2012.

**HANDLING:** Staff to send notice to both newspapers of the Boards action.

**ATTACHMENTS:** RCW 36.72.075  
Resolutions (for both Daily Record & Northern Kittitas County Tribune)  
Contracts (for both Daily Record & Northern Kittitas County Tribune)

**LEAD STAFF:** Julie Kjorsvik, Clerk of the Board