

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: March 15, 2011

ACTION REQUESTED: Request to Approve a Special Event Application to hold the "Your Canyon for a Day" event on May 22, 2011

BACKGROUND: The Commissioners office received a Special Event application from Crime Stoppers of Yakima County, to hold the annual "Your Canyon for a Day" event on May 22, 2011.

INTERACTION: The applicant is also requesting a waiver to the following:

Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their ride has proven to have no effect on the roads in the past.

The applicant will also need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their event is scheduled to begin at 9:00 a.m. and according to the County Code, events shall not be open to the public before the hour of 10:00 a.m.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Auditor, Public Health, Public Works, Solid Waste, Prosecutor and Fire Marshal.

RECOMMENDATION: Approve holding the annual "Your Canyon for a Day" event on May 22, 2011 and to grant a waiver of Kittitas County Code Chapters 5.20.160 and 5.20.100.

HANDLING: Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Fire Marshal and Auditor.

ATTACHMENTS: Special Event Application
Memo's from County departments
Kittitas County Code Chapter 5.20 – Event Permits

LEAD STAFF: Julie Kjorsvik, Clerk of the Board



P O Box 1388
Yakima, WA. 98907-1388
509-248-9980

February 4, 2011

Kittitas County Board of County Commissioners
Julie Kjorsvik, Clerk of the Board
205 West 5th, Suite 108
Ellensburg, WA. 98926

RE: Yakima County Crime Stoppers "Your Canyon for a Day" Bike Ride

Dear Ms. Kjorsvik:

Thank you for sending us an Event Application and Event Application processing instructions.


We have enclosed the following:

- Event Application
- An attachment to the Event Application
- Copy of our "Your Canyon for a Day" Bike Tour or Ride brochure
- Certificate of liability insurance from State Farm Insurance Company naming Kittitas County, Washington State Patrol Dept. of Transportation, Bureau of Land Management, US Government and Yakima County as additional insured or certificate holders
- Copy of our insurance policy
- Kittitas County Public Health application for exemption from permit
- \$200.00 administration fee

Once again we are requesting a waiver of the \$5,000.00 cash or bond provisions of KCC 5.2.100. This will be the tenth year we have held the bike ride in the Yakima Canyon and we believe we have sufficient liability insurance to protect us, Yakima County, and Kittitas County. We believe we have demonstrated over the years that we have sufficient precautions in place during the ride to mitigate the inherent risks.

Thank you for your consideration of our application.

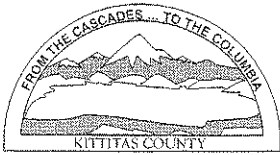
Sincerely,


LeRoy Thompson
Yakima County Crime Stoppers

RECEIVED

FEB 10 2011

1st _____ 2nd _____ 3rd _____
KIT TITAS COUNTY BOARD OF COMMISSIONERS



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

EVENT APPLICATION

Thank you for your interest in holding a special event in Kittitas County. Please complete and return this application along with any other materials to the Kittitas County Board of Commissioners at least 60 days prior to the day upon the event is scheduled. Any misrepresentation in the application materials or deviation from the final agreed upon route and/or method of operation described may result in the immediate revocation of an issued permit. Specifics outlining Event Permits can be viewed at www.co.kittitas.wa.us/boc/countycode/title05

Event Information

Name of event: Your Canyon for a Day Bike Tour

Date(s) of event: MAY 28th, 2010

Hours of operation: 9:00 am to 3:00 pm

Description of the event: Please see attached

Has this event taken place before? ☒ Yes ☐ No

Dates: Last one MAY 23, 2010
This will be our 10th ride in the canyon

Estimated attendance: 1,000

How is your event being publicized? Both at Seattle Bicycle Expo
Fliers at bike shops, and mailer to last years riders

Please attach any flyers, posters, etc. with your application submission.

Contact Information

Name of the organizer/contact person: Yakima County Crime Stoppers

Address: P.O. Box 1388, Yakima, WA. 98909

Phone number(s): 509-453-8929 (for B. LeRoy Thompson)

Email address: bleroxt@gmail.com (for B. LeRoy Thompson)

Date of birth of applicant: _____

If the application is made on behalf of a partnership, please submit full names with their residence and post office address for a period of six months prior to the date of application together with the location of principal office or place of business of such corporation. 1822 South 1st Street, Yakima, WA 98901

Mailing Address P.O. Box 1388, Yakima, WA 98909-1388

Emergency contact name(s) and phone number(s) that can be contacted during the event:

B. LeRoy Thompson

Name

DAVE Purcell

Name

509-453-8929 - 509-961-9973

Phone Number

509-307-1889

Phone Number

WRITTEN PERMISSION TO ENTER EVENT SITE

I/We hereby permit law enforcement and/or County officials to enter the site for which the Event Application has been granted at the time of the event and up to five days prior to the event for the purposes of inspecting and enforcement of County Code and other applicable laws, and pursuant to my agreement and representations made in connection with this Event Application.

SWORN STATEMENT OF COMPLIANCE

I/We hereby acknowledge that I/We have read Kittitas County Code, have familiarized myself with County requirements. I/We agree that either my designated agent or I/we shall be on site at all times and shall be responsible for the operation of the event and for compliance with all legal requirements in connection with this event.

I/We understand that failure to comply with the rules, regulations and conditions set forth in Code may be deemed a gross misdemeanor and that drug or narcotics violations are crimes under RCW.

B. LeRoy Thompson

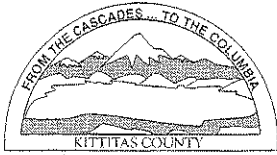
Applicant Name (Print)

B. LeRoy Thompson

Applicant Signature

Applicant Name (Print)

Applicant Signature



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Fire Safety and Protection

If more than 50 people are expected at your event, you must complete a separate application process which can be obtained through the Kittitas County Fire Marshal's office. You may contact the Fire Marshal's office at 509-962-7000.

Will there be a temporary structure erected for the event? Yes

No

If yes, you must attach a drawing including the dimensions. The structure may require an inspection by County staff prior to the event.

Public Health/Environmental Health

Will there be food served at the event?

Yes

No

If no food will be served at the event then, no permit or application is required.

If yes, is the food and beverage that you intend on preparing and serving at the event exempt from permit requirements <http://www.co.kittitas.wa.us/health/food.asp>?

- If yes, please submit an application for exemption from permit and proof of food handlers training to the Kittitas County Public Health Department (KCPHD).

If yes, and the food or beverage is not considered exempt from permit, then does the person or organization preparing and serving the food have a food service permit, temporary food service permit, or catering permit from KCPHD?

- If yes, please provide a list of foods and beverages that you intend on having prepared and served at the event along with the name and phone number(s) of the permitted person or organization.

If yes, and the person or organization preparing and serving the food does not already have a food service permit.

- Then a temporary food service permit or catering permit will need to be acquired from KCPHD prior to the event.

Please allow at least 2 weeks to complete the food service permitting process.

Are there permanent or fixed bathroom facilities already available at the location of the event?

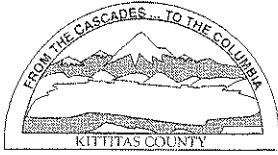
Yes

No

If yes, please provide an estimated attendance for the event, a detailed map that identifies the name and address of the physical facility that will provide lavatory facilities for the event, quantity of toilette facilities available for each gender, and the distance from the event that patrons must walk.

If no, please provide an estimated attendance for the event, specific information related to the number of portable restrooms that will be provided, the distance from the event that patrons must walk, and a service plan to ensure that sani-cans remain in a sanitary condition. You must include the location of the portable restrooms on a map/diagram of the event.

See attached



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Law Enforcement/Security/Emergency Medical Services

Will there be security on site during the event? ☒ Yes ☐ No

If yes, please provide a complete list of names and contact information for who will be providing the security.

*Yakima Police Department (4 officers)
4 Yakima County Sheriff Deputies*

Will Emergency Medical Services (EMS) be on site during the event? ☒ Yes ☐ No

If yes, please provide written verification from the providers.

AMR Ambulance at Roza Recreation site

Will there be music, sound amplification or any other noise impacts? Yes ☒ No

If yes, Kittitas County has a noise ordinance in effect (see County Code for details). If your event is scheduled for outside of the allowed time, you must submit a written letter to the Board of County Commissioners requesting a waiver and it must be included with your application materials.

Will you have traffic control? ☒ Yes ☐ No

If yes, please provide documentation on how the traffic control will be addressed.

Please see attached

Will there be off-site parking? ☒ Yes ☐ No

If yes, please provide the location and a parking plan.

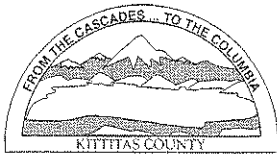
Yakima River RV Park

Will there be shuttle buses provided for attendees? Yes ☒ No

If yes, provide a map of their route.

Will there be alcohol served at the event? Yes ☒ No

If yes, a State permit is required from the WA State Liquor Control Board and must be submitted with your application materials.



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

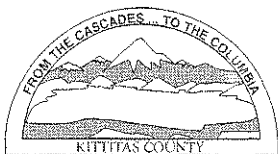
Public Roads

Will the event obstruct, interfere or require the closure and free use of any public road, street or right-of-way? ☒ Yes ☐ No

If yes, please provide a detailed adequate traffic and detour plans at the time of submission of the application.

Will there need to be road closure or detour signs posted? ☒ Yes ☐ No

Please see attached



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Garbage/Recycling

Do you have a plan for garbage and recycling? ☒ Yes ☐ No

A written plan for garbage and recycling must be attached to your application materials. For questions or assistance contact the Kittitas County Solid Waste Department at 509-962-7542.

Insurance

Have you obtained a Certificate of Insurance, specifically naming "Kittitas County" as an insured? ☒ Yes ☐ No

A copy of the Certificate of Insurance must be included with your application materials. Kittitas County must be named as an additional insured in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate coverage.

Penal Bond - Bond of Indemnity

A \$5,000.00 Penal Bond - Bond of Indemnity is required to be deposited with the County Treasurer to save and protect the streets, pavements, bridges, etc. from damage. The deposit or its balance will be returned once the event has been held and the Board of County Commissioners has certified no damage has been done and that the County has not incurred additional expenses

Are you submitting a \$5,000.00 Penal Bond - Bond of Indemnity with your Event Application? ☐ Yes ☒ No

If no, you must request a letter in writing to the Board of County Commissioners requesting a waiver to the Penal Bond - Bond of Indemnity and outline the specific reasons why it should not be required of your event.

County Filings and Registration

Is there a cost to attend the event? ☒ Yes ☐ No

How much are you charging to attend your event?

\$35.00 per person or \$60.00 per family

Attachment
To
Special Use Event Application
For Event on May 22, 2011

RE: Your Canyon for a Day Bike Tour
Yakima County Crime Stoppers, Inc.

DESCRIPTION OF ACTIVITY AND EVENT AT THE YAKIMA CANYON MAY 22, 2011
BY THE YAKIMA COUNTY CRIME STOPPERS' "YOUR CANYON FOR A DAY"
BICYCLE TOUR

The Yakima County Crime Stoppers' "Your Canyon for a Day" bicycle tour is a fun ride designed for the whole family to enjoy the Yakima Canyon without any through traffic. This is Yakima County Crime Stoppers' only fund raiser with the funds to be used for rewards paid out to tipsters who are instrumental in the apprehension of felons. This will be the tenth year we have sponsored the bicycle tour in the Yakima Canyon. We had a little less than 1,000 riders last year with over 50% of them starting the ride at the Yakima River RV Park in Ellensburg. The majority of our riders come from the Westside of Washington. We had a number of riders from Oregon, Idaho, BC, and two from New York City.

We will be using the Roza Recreation site and the Yakima River RV Park as our staging areas for the bicycle ride. The riders will leave from the Roza site or the RV Park and travel north or south on SR 821 then turn around at Thrall Road or the Roza site and return to their staging site. The RV Park and the Roza site will mainly be used for participants to park and unload/load their bicycles. In the NE corner of the Roza Rec. parking lot we'll also be selling concessions as we've done in the past years. Coca-Cola may be providing a small trailer which will be at the concession site to dispense soft drinks with all profits going to the Yakima County Crime Stoppers. Even though we have worked with the Department of Transportation to close SR 821 to through vehicle traffic, we understand there will be others recreating in the canyon and we will be sharing the facilities at the Roza Site with them.

We will be providing the following:

- Portable toilets (Eight Portable Toilets in total)
 - Two at the Roza site (both with hand sanitization equipment and one for handicapped access)
 - One at Big Rock rest site
 - One at Umtanum/Big Pines rest site

- Two at Thrall Road site (both with hand sanitization equipment and one for handicapped access)
- Two at Yakima RV Park
- Traffic Control – we will have eight officers
 - Two Yakima Police Officers and two Yakima County Sheriff Deputies patrolling the canyon during the ride
 - Two Yakima County Sheriff Deputies on duty at each barricade on both ends of the canyon. Two at Thrall Road on the Ellensburg side and two at the Firing Center entrance to the canyon.
- Road closure signs will be posted 48 hours before the ride at each end of the canyon and during the ride
 - All residents will be notified five days before the ride and given a pass they can show the day of the ride.
 - All campers will be notified the day before the ride of the 25 mile an hour speed limit in the canyon during the ride (Red's Fly Shop will also be notified)
 - 25 mile an hour speed signs will be posted during the ride in the canyon
- Emergency medical personal will be stationed at Yakima County end of the canyon. The personal will be provided by AMR Ambulance Service
- Garbage and Recycling
 - At each rest stop we will have garbage and recycling cans. At the end of the ride we will carry all garbage and recycling material out of the canyon
 - We will have five rest sites with the garbage and recycling cans
- All food given out at the rest sites will be prepackaged granola bars, sport drinks, and water. At the Roza site Coca-Cola may be providing a small trailer to dispense soft drinks with all profits going to the Yakima County Crime Stoppers

Should you have any questions or need further information, please feel free to contact me.

Thank You,

B. LeRoy Thompson
 Treasurer, Yakima County Crime Stoppers, Inc.
 1181 Quail Run Drive, Yakima, WA. 98908
 1-509-961-9973 Cell Phone
 1-509-453-8929 Home Phone

Application for exemption from permit

This application is based on WAC 246-215-191 (Rules and Regulations of the State Board of Health for Food Service)

Office use only:

- ☐ Approved
- ☐ Denied
- ☐ Plans and specifications requested

Food items that may be exempted from permit:

- **Popcorn**
(including kettle corn)
- **Cotton candy**
- **Dried herbs and spices**
(if processed in an approved facility)
- **Machine-crushed ice drinks** (if made with non-potentially hazardous ingredients and ice from an approved source)
- **Corn on the cob**
- **Whole roasted peppers**
(if roasted for immediate service)
- **Roasted nuts**
(including candy-coated)
- **Deep-fried pork skins**
(if made with pork skins from a food processing plant)
- **Caramel apples**
- **Sliced fruits and vegetables for sampling**
(if used for individual samples of nonpotentially hazardous produce)
- **Chocolate-dipped ice cream bars** prepared from prepackaged ice cream bars produced in a food processing plant
- **Chocolate-dipped bananas** prepared from bananas peeled and frozen in an APPROVED facility



Kittitas County Public Health
Department
507 N. Nanum Street, Ste 102
Ellensburg, WA 98926
Phone: (509) 962-7515
Fax: (509) 962-7581

Applicant and Event Information:

509-307-1889
or
509-961-9973
Yakima County Crime Stoppers
Applicant Name Daytime Contact Phone

Business Name, if applicable

P.O. Box 1388, Yakima, WA 98909
Mailing Address City, State, Zip

Food Items, check all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Popcorn | <input type="checkbox"/> Roasted nuts |
| <input type="checkbox"/> Cotton candy | <input type="checkbox"/> Fruit and vegetable samples |
| <input type="checkbox"/> Herbs and spices | <input type="checkbox"/> Commercially made caramel apples |
| <input type="checkbox"/> Iced drinks | <input type="checkbox"/> Pork skins |
| <input type="checkbox"/> Corn on the cob | <input type="checkbox"/> Whole peppers |
| <input checked="" type="checkbox"/> Pre-packaged non potentially hazardous foods | |
| <input type="checkbox"/> Chocolate-dipped ice cream bars/bananas | |

Food Safety Requirements:

Food handlers are required to make sure that food safety rules are followed. Read the statements below and mark Yes (Y), No (N), or Not Applicable (N/A).

Y N N/A

- ☐ ☐ ☒ 1. At least one person in the booth will have a valid **Washington State Food Worker Card**.
- ☐ ☐ ☒ 2. You will **enforce an illness and handwashing policy** and provide a handwashing facility during food preparation.
- ☒ ☐ ☐ 3. You will provide **water, ice and food from approved sources**. **Home storage or preparation is not allowed**. Include a commissary agreement for the kitchen you will be using.
- ☐ ☐ ☒ 4. You will use approved barriers including utensils, paper wraps, and gloves (which must be changed when contaminated, ripped, or after changing tasks) to **prevent bare hand contact** with all ready-to-eat foods.
- ☒ ☐ ☐ 5. You will make sure that your employees have accessible restrooms. All **employees must wash their hands** after using the restroom.
- ☐ ☐ ☒ 6. You will provide an adequate number of clean utensils or a 3 basin dishwash facility. All **utensils will be washed** in hot, soapy water (basin 1), rinsed in clean water (basin 2), sanitized (basin 3), and *air dried* before use.
- ☐ ☐ ☒ 7. You will store all food, ice and single-service products off the ground and **away from sources of contamination**. You will only use food-grade containers for food storage and transport.
- ☐ ☐ ☒ 8. You will make sure **all food-contact surfaces are sanitized** prior to, and during, food preparation. A copy of this approved exemption application must be maintained at the site of operation.

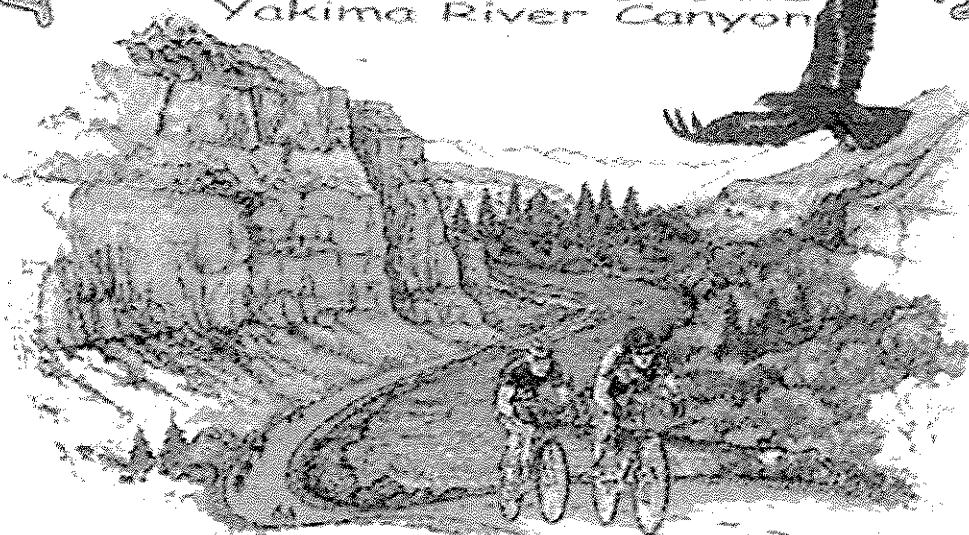
A copy of this approved exemption application must be maintained at the site of operation.

Yakima County Crime Stoppers
By K. G. Thompson 2/1/11
Signature of Applicant Date

Signature of Regulatory Authority Date

YOUR CANYON FOR A DAY BIKE TOUR

Yakima River Canyon



— Proceeds support —
YAKIMA COUNTY CRIME STOPPERS

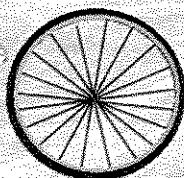
Sunday May 22nd, 2011 9:00am to 3:00pm

\$35 Per Person
\$60 Per Family
(includes 2 adults and children
under 18 years of age)

A 35-mile round trip ride through the scenic Yakima River Canyon. The road follows the Yakima River up a gentle grade with few hills. The highway will be closed to thru traffic.

A perfect ride for the whole family!

Bicycle
maintenance
available!



Event
T-shirts
available!



Consessions
at staging
area!

You can start on either the North-Ellensburg end or the South-Yakima end. For more information and to register online go to
www.crimestoppersyakco.org




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BRUCE SEARS - STATE FARM PO BOX 669 SELAH, WA 98943 	CONTACT NAME: VICKI HAZZARD	
	PHONE (A/C, No. Ext): 509-697-4900 FAX (A/C, No): 509-697-9394	
INSURED CRIME STOPPERS/YAKIMA COUNTY INC PO BOX 1389, YAKIMA, WA 98907 128 N 2ND ST, YAKIMA, WA 98901	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : STATE FARM	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	<input type="checkbox"/>	<input type="checkbox"/>	98-06-7513-8F	02-13-2011	02-13-2012	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	<input type="checkbox"/>				WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

ADDITIONAL INSURED - CERTIFICATE HOLDER
WASHINGTON STATE PATROL
DEPT OF TRANSPORTATION
BUREAU OF LAND MANAGEMENT
US GOVERNMENT
YAKIMA COUNTY

WITH RESPECTS TO PUBLIC BICYCLE RIDE - MAY 22ND, 2011

CERTIFICATE HOLDER**CANCELLATION**

KITTITAS COUNTY
205 WEST 5TH, STE 108
ELLENSBURG, WA 98926

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



© 1988-2010 ACORD CORPORATION. All rights reserved.

State Farm Fire and Casualty Company

PO Box 5000
DuPont, WA 98327-5000

AT1

003426

K-16- 2689-F503

F N 3 F

CRIME STOPPERS
YAKIMA COUNTY INC
PO BOX 1388
YAKIMA WA 98907-1388

Location: 128 N 2ND ST
YAKIMA WA
98901-2639

Forms, Options, and Endorsements

Special Form 3	FP-6103
WA Amendatory Endorsement	FE-6247.1
Tree Debris Removal	FE-6451
Business Policy Endorsement	FE-6464
Special Form 3 Endorsement	FE-6500.1
Personal Injury Exclusion	FE-6346
Theft Deletion Endorsement	FE-6308
Employers Liability	FE-6413
Additional Insured	FE-6320
Policy Endorsement	FE-6503
Glass Deductible Deletion	FE-6538.1
Domestic Abuse Endorsement	FE-6562

Continued on back of page

RENEWAL CERTIFICATE

POLICY NUMBER 98-06-7513-8

Business Policy

FEB 13 2011 to FEB 13 2012

DATE DUE

SEE BALANCE DUE NOTICE

FEB 13 2011

\$340.0

Coverages and Limits

Section I

A Buildings	Excluded
B Business Personal Property	9,800
C Loss of Income	Actual Loss

Deductibles - Section I

Basic	500
Other deductibles may	
apply - refer to policy	

Section II

L Business Liability	\$2,000,000
M Medical Payments	5,000
Gen Aggregate (Other than PCO)	4,000,000
Products-Completed Operations	4,000,000
(PCO Aggregate)	

Annual Premium	\$97
Forms, Opts, & Endrmnt	26
Bus Liability - Cov L	217
Amount Due	\$340.

Premium Reductions

Renewal Year Discount	
Yrs in Business Discount	
Sprinkler Discount	
Claim Record Discount	

Cov. A - Inflation Index:	N/A
Cov. B - Consumer Price:	220.0

NOTICE: Information concerning changes in your policy language is included. Please call your agent if you have any questions.

Your premium has increased by \$15 since the last term.

Thanks for letting us serve you...

Agent BRUCE SEARS

Telephone (509) 697-4900

Moving? See your State Farm agent.
See reverse for important information.

Prepared DEC 30 201

REB



Kittitas County Office Of The Treasurer

Deanna Jo Panattoni, Treasurer

205 W 5th Avenue, Suite 102

Ellensburg, Wa 98926

Phone (509) 962-7535 Fax (509) 933-8212

Cash Receipts

Receipt Number: 2011-1082

Date: 02/11/2011

Received From: COMMISSIONERS OFFICE - JULIE KJORSVIK - JULIE

Check Amount: \$200.00

Cash Amount: \$0.00

Eft Amount: \$0.00

Total Amount: \$200.00

Deputy: JULIEC Receipt Type: CHK

Template:

Comments:

SPECIAL EVENT APPLICATION FEE FOR THE YAKIMA COUNTY CRIME STOPPERS "YOUR CANYON FOR A DAY" BIKE RIDE ON 05/23/2010 - CSR - 2011-720

<u>FundCode</u>	<u>GLCode</u>	<u>Description</u>	<u>Amount</u>
001	1632171	SPECIAL EVENT FEE	\$200.00

Total Amount:	\$200.0
---------------	---------

Kittitas County Treasurer's Office

Submitted By: JULIE COPPOCK

YAKIMA COUNTY CRIME STOPPERS
C/O LEROY THOMPSON

1181 QUAIL RUN DR
YAKIMA, WA 98908-9242

1996

19-854/1250 3114
0428294763

DATE Feb 4, 2011

PAY
TO THE
ORDER OF

Kittitas County
Two hundred and no/100

\$ 200.00
DOLLARS

Security
Features
Details on
back



WELLS
FARGO
Wells Fargo Bank, N.A.
Washington
wellsfargo.com

FOR Print & App. Fee

W. Leroy Thompson

MP

⑈0000001996⑈ ⑆125008547⑆ 0428294763⑈

STYLE XPP



January 15, 2011

Kittitas County Board of County Commissioners
Julie Kjorsvik, Clerk of the Board
205 West 5th, Suite 108
Ellensburg, WA. 98926

RE: Yakima County Crime Stoppers "Your Canyon for a Day" Bike Ride

Dear Ms. Kjorsvik:

This letter is to request a Special Event Application to hold our annual "Your Canyon for a Day" bike ride on May 22, 2011 from 9 am to 3 pm. This is our annual fundraiser which we have held in the Yakima River Canyon for the past 10 years.

The Yakima County Sheriff's Office and Yakima Police Department will have officers working the event to assist with traffic control and parking. The Yakima Police Department will have four officers patrolling the canyon between Yakima and Ellensburg during the event.

Staging and registrations are taking place on both ends of the canyon to enable Westside riders to save time, fuel. There will be reserve deputies at both ends of the canyon to assist in redirecting traffic as needed. Crime Stoppers will have barricades, signage, and civilian volunteer groups to assist with parking.

We understand that we need a Special Event Application with a \$200.00 administration fee and a Certificate of Liability Insurance naming Kittitas County. We hope the county will wave the \$5,000.00 cash or bond provisions of KCC 5.2.100 again this year.

Thank you,

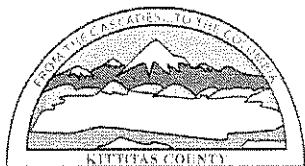
A handwritten signature in cursive script that reads "LeRoy Thompson".

LeRoy Thompson
Yakima County Crime Stoppers
509-961-9973 or 509-453-8929
1181 Quail Run Drive, Yakima, WA. 98908

RECEIVED

JAN 19 2011

1st ____ 2nd ____ 3rd ____
KITITAS COUNTY BOARD OF COMMISSIONERS



Kittitas County, Washington
BOARD OF COUNTY COMMISSIONERS

District One
Paul Jewell

District Two
Alan Crankovich

District Three
Obie O'Brien

January 24, 2011

Mr. LeRoy Thompson
Yakima County Crime Stoppers
1181 Quail Run Drive
Yakima, WA 98908

Re: "Your Canyon for a Day" Bike Ride

Dear Mr. Thompson,

I am in receipt of your letter requesting a special event application to hold the annual "Your Canyon for a Day" bike ride for May 22, 2011.

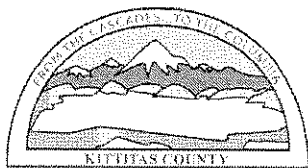
I have enclosed a copy of our Event Application for you to complete and return to our office no later than 60 days prior to your scheduled event. This application is also available at <http://www.co.kittitas.wa.us/boc/forms/KC-event-application-2011.pdf>. Please note that you will need to include a check in the amount of \$200.00 along with the completed Event Application and at that time, we will begin processing your event request.

If you have any questions please feel free to contact our office at your convenience. Thank you!

Sincerely,

A handwritten signature in dark ink, appearing to read "Julie Kjorsvik", is written over the printed name.

Julie Kjorsvik
Clerk of the Board



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

District One
Paul Jewell

District Two
Alan Crankovich

District Three
Obie O'Brien

February 11, 2011

LeRoy Thompson
Yakima County Crime Stoppers
PO Box 1388
Yakima, WA 98907-1388

Re: Yakima County Crime Stoppers "Your Canyon for a Day"

Dear Mr. Thompson,

Thank you for your recent Event Application and permit fee for the annual Yakima County Crime Stoppers "Your Canyon for a Day" bike ride scheduled for May 22, 2011.

I have forwarded your application to various county departments for their review. If those departments have specific questions, they will contact you at the number you provided on your application.

I will be placing your Event Application on the March 15, 2011 Commissioner Agenda for the Board's consideration. However, I would ask that either you or a member of your committee be in attendance at the **Commissioners Agenda Study Session on Monday March 14, 2011 at 10:30 a.m.** in the Commissioners Auditorium (Room 109 – Kittitas County Courthouse) to answer any questions the Board may have.

In the meantime, if you have any questions please feel free to contact our office at your convenience. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Julie Kjorsvik".

Julie Kjorsvik
Clerk of the Board



KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

Office (509) 962-7657 Fax (509) 962-7682

February 8, 2011

Board of County Commissioners
205 W. 5th Street
Ellensburg, WA 98926

Re: Your Canyon for a Day Bike tour

To Whom it May Concern:

In regard to the above mentioned project, I have the following comments:

- An event permit is not required from the Fire Marshal's Office for this event.
- After review of the event permit, I have found no life safety/fire code issues that need to be addressed.

The intent of the IFC is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. If you have further comments or questions, please do not hesitate to contact me at 509-962-7000.

Sincerely,

Brenda Larsen
Kittitas County Fire Marshal

RECEIVED

FEB 14 2011

1st____ 2nd____ 3rd____
KITITAS COUNTY BOARD OF COMMISSIONERS

Prevention • Education • Investigation • Enforcement

Memo

To: Kittitas County Board of County Commissioners

From: Kittitas County Public Health Department, James Rivard Interim Co-Administrator

Date: February 11, 2011

RE: Yakima Crime Stoppers "Your Canyon for a Day" Bike Ride Event Application

The Yakima Crime Stoppers "Your Canyon for a Day" Bike Ride Event applicant, Mr. LeRoy Thompson, has met all the requirements of the Kittitas County Public Health Department including:

- Food Service
- Bathroom Facilities

Should you need additional assistance or have further questions please don't hesitate to contact me at 962-7515.

cc: Julie Kjorsvik, Clerk for the Kittitas County Commissioners Office

Julie Kjorsvik

From: Ryan Berge
Sent: Monday, April 12, 2010 8:48 AM
To: Julie Kjorsvik
Subject: RE: Special Event Application - Additional Information - Your Canyon for a Day Event

Julie,

I don't have any issues with allowing this event.

RY

From: Julie Kjorsvik
Sent: Wednesday, April 07, 2010 3:09 PM
To: Cathy Bambrick; Kirk Holmes; Patti Johnson; Gene Dana; Clayton Myers; Zera Lowe; Jerry V. Pettit; Deanna J. Panattoni; Brenda Larsen
Cc: Kelly Carlson; Ryan Berge; Reno Allphin
Subject: Special Event Application - Additional Information - Your Canyon for a Day Event

Additional information and insurance coverage received today for the Special Event Application "Your Canyon for a Day". ☺

Julie Kjorsvik

Clerk of the Board
Kittitas County Board of Commissioners
509-962-7508
509-962-7679 Fax
<http://www.co.kittitas.wa.us/>

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

From: bocc@co.kittitas.wa.us [mailto:bocc@co.kittitas.wa.us]
Sent: Wednesday, April 07, 2010 8:01 AM
To: Julie Kjorsvik
Subject: Message from 60BW-1

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb459f6c5dcbdac24bb5719d004a14

Julie Kjorsvik

From: Zera Lowe
Sent: Thursday, April 08, 2010 3:03 PM
To: Julie Kjorsvik
Subject: FW: 11991 | Yakima Crime Stoppers Your Canyon For a Day
Attachments: 11991.Your Canyon for a Day Information 2010-04-07.04272010.pdf

Julie – The insurance certificate looks ok to me.

Zera

From: Angela Bugni
Sent: Wednesday, April 07, 2010 3:36 PM
To: Zera Lowe
Subject: FW: 11991 | request | Request updated by julie.kjors...

Zera,

Julie has updated this request and attached a new document.

Angela Bugni
Legal Secretary, Civil Division
Public Records Officer
Kittitas County Prosecuting Attorney's Office
205 W 5th, Suite 213
Ellensburg WA 98926
509-962-7664 ~ Fax 509-962-7060
email: angela.bugni@co.kittitas.wa.us

From: no-reply_ServiceRequests@co.kittitas.wa.us [mailto:no-reply_ServiceRequests@co.kittitas.wa.us]
Sent: Wednesday, April 07, 2010 3:11 PM
To: Angela Bugni; Tressa Hayes; Robin Raap; Carolyn Denton
Cc: Julie Kjorsvik
Subject: 11991 | request | Request updated by julie.kjors...

Thank you for updating your work request. A copy is displayed below.

From: Julie Kjorsvik
For: Zera Lowe
Needed: Date 4/26/2010 9:00am
Task: Request updated by julie.kjorsvik 4/7/2010 3:10:49 PM
Problem/need modified: Additional information submitted along with updated insurance coverage.

Angela Bugni reassigned TT to Zera Lowe.
Category was set to Commissioners.
Angela Bugni 4/6/2010 9:50:42 AM

I have attached a Special Event Application our office has received from the Yakima Crime Stoppers, to hold the annual Your Canyon for a Day event. As you will note, when the application was received by our office, it was incomplete and did not have the correct date on it, so I sent Mr. Ensey a letter requesting the information and permit fee. He said the event is scheduled to be held on Saturday May 15, 2010 (the application stated it was May 17, 2009).

I followed up with a phone call to Mr. Ensey and left a message on his voice mail, and he returned my call this morning. He said he intends on getting the permit fee and other information to our office as soon as possible, but I wanted to get this to you now so you can begin your review. As I receive additional information from him, I will forward it to you for your

Julie Kjorsvik

From: Gene Dana
Sent: Friday, February 11, 2011 1:22 PM
To: Julie Kjorsvik
Cc: Clayton Myers
Subject: RE: Special Event Application - Your Canyon for a Day

This is annual event. No problems or issues for the Sheriff's Office.

Thanks,

Gene

From: Julie Kjorsvik
Sent: Friday, February 11, 2011 11:02 AM
To: Brenda Larsen; Deanna J. Panattoni; Jerry V. Pettit; Patti Johnson; Reno Allphin; Kirk Holmes; Ryan Berge; Chuck Reed; Gene Dana; Clayton Myers; Linda Navarre; James Rivard; Kelly Carlson
Subject: Special Event Application - Your Canyon for a Day

Good morning,

Our office received an Event application from the Yakima County Crime Stoppers to hold their annual "Your Canyon for a Day" bike tour on Sunday May 22, 2011. I would like to put this application request on the March 15th Commissioner Agenda for the Boards consideration.

Please review your department's portion of the application materials and advise our office in writing if you are recommending approval of the event **no later than March 9th**. If there are issues that need to be addressed, note those in your letter as well.

Thank you! ☺

Julie Kjorsvik
Clerk of the Board
Kittitas County Board of Commissioners
509-962-7508
509-962-7679 Fax
<http://www.co.kittitas.wa.us/>

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

From: bocc@co.kittitas.wa.us [mailto:bocc@co.kittitas.wa.us]
Sent: Friday, February 11, 2011 2:44 AM
To: Julie Kjorsvik
Subject: Message from 60BW-1

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcbdac24bb8719d004a14



Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7070

Fax: (509) 962-7087

February 14, 2011

Kittitas County Board of Commissioners
205 W 5th Ave Suite 103
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has reviewed the Special Event application for the "Your Canyon for a Day". The event staff has a recycling and garbage plan that meets our satisfaction.

Please contact me at [509] 962-7577 if you have any questions.

Thank you.

Cordially,

Reno L. Allphin
Solid Waste Specialist
Kittitas County Solid Waste

RECEIVED

FEB 14 2011

1st _____ 2nd _____ 3rd _____
KITTITAS COUNTY BOARD OF COMMISSIONERS

Julie Kjorsvik

From: Jerry V. Pettit
Sent: Friday, February 11, 2011 3:48 PM
To: Julie Kjorsvik
Subject: RE: Special Event Application - Your Canyon for a Day

Looks good to me.

From: Julie Kjorsvik
Sent: Friday, February 11, 2011 11:02 AM
To: Brenda Larsen; Deanna J. Panattoni; Jerry V. Pettit; Patti Johnson; Reno Allphin; Kirk Holmes; Ryan Berge; Chuck Reed; Gene Dana; Clayton Myers; Linda Navarre; James Rivard; Kelly Carlson
Subject: Special Event Application - Your Canyon for a Day

Good morning,

Our office received an Event application from the Yakima County Crime Stoppers to hold their annual "Your Canyon for a Day" bike tour on Sunday May 22, 2011. I would like to put this application request on the March 15th Commissioner Agenda for the Boards consideration.

Please review your department's portion of the application materials and advise our office in writing if you are recommending approval of the event **no later than March 9th**. If there are issues that need to be addressed, note those in your letter as well.

Thank you! ☺

Julie Kjorsvik
Clerk of the Board
Kittitas County Board of Commissioners
509-962-7508
509-962-7679 Fax
<http://www.co.kittitas.wa.us/>

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

From: bocc@co.kittitas.wa.us [mailto:bocc@co.kittitas.wa.us]
Sent: Friday, February 11, 2011 2:44 AM
To: Julie Kjorsvik
Subject: Message from 60BW-1

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review

message id: 30eb46916c6dcbdec24bb8719d004a14