

## **KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS**

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### **STUDY SESSION MINUTES December 27, 2010**

#### **THOSE PRESENT:**

Alan Crankovich, Mark McClain, Paul Jewell (BOCC), Kirk Holmes, Doug D'Hondt, Christina Wollman, Maria Fischer (PW) Matt Anderson (Maint), Brenda Larsen, Jeffrey Moore (FM), James Rivard, Amber Simon, Linda Navarre (PH)

#### **GUESTS PRESENT:**

Catherine Clerf, Chad Bala, Lindsey Ozbolt, Marc Kirkpatrick, Allison Kimball, Sean Northrup, Pedro Howard, Dana Cowger

#### **ENERGY GRANT DISCUSSION:**

Christina stated that the Upper County Shop Weatherization project has more than doubled in cost because the scope of work changed. They are asking to have Energy Grant funds moved from the Morris-Sorenson Building to the Upper County Shop Project to help cover the costs. Christina explained the increased costs and noted that the actual grant budget has not changed. Kirk added that the issue is re-allocating some funds so we can fund a larger portion of the Upper County Shop Energy Efficiency Project. Christina noted that the original quote for work did not include all of the project costs. Matt noted that if the lights in the Morris-Sorenson Building are retrofitted with grant funds we would also see a savings from the City of Ellensburg in the form of a Utility Rebate in the amount of \$7000.00. Kirk noted that the ERR match for the Upper County Shop Project is not cash: it is in the form of staff time and equipment. Discussion followed.

#### **Board Direction:**

**Provide a breakdown of all costs for the Upper County Shop Weatherization Project, and provide details on the proposed lighting retrofit for the Morris-Sorenson Building.**

#### **CDBG GRANT APPLICATION:**

Doug stated that an opportunity has come up for Vantage Water District #6 to apply for CDBG funding, and their consultant is present from Varela & Associates. Dana Cowger stated that CDBG grant funds need to be applied for by a government entity, such as the County. He explained the scope and timing of the proposed project. The County involvement would include being the

contracting agency with the Dept. of Commerce for the project. The main thing that the Water District needs is for the County to hold a public hearing calling for any additional CDBG eligible projects. The deadline for this application is January 20, 2011, presenting a timing problem and requiring quick action by the County Commissioners. Discussion followed. The BOCC stated that it is their understanding that the application has to be available for review prior to the public hearing.

**Board Direction:**

**Contact the Prosecutor's Office to ask if the draft grant application should be available for 2 weeks prior to the public hearing, and have the Vantage Water District attorney prepare a Memorandum of Agreement between the District and the County.**

**PACIFIC POWER  
TRANSMISSION LINE  
PROJECT-SEPA REQUEST  
LETTER:**

Doug stated that Pacific Power proposes to install more high power electricity transmission lines from Wanapum Dam to an E. Selah sub-station. Pacific Power had sent the County a letter asking if the County would be lead SEPA Official for this project, but they have not responded to Doug's attempts at contact. Doug would like the County to be involved in any discussions regarding the placement of these lines.

**Board Direction:**

**Communicate by letter to Pacific Power asking to be involved in any discussions of line placement, and responding negatively to their lead SEPA official inquiry.**

**ENVIRONMENTAL HEALTH-  
BUDGET UPDATE:**

Amber Simon stated that there are \$53,700.00 in cuts coming down from the State as of January 1, 2011 with potential for more cuts. This is 4.2% of the total revenues for Environmental Health. Discussion followed. James noted that Health is trying to re-classify and move personnel around, but they will need a budget amendment. Linda noted that there is plenty of work for all the employees, but some re-organization will be necessary.

**Board Direction:**

**Bring a re-organization plan addressing the shortfall to the Board and schedule a special Public Health Study Session.**

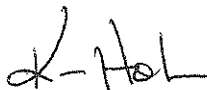
**FIRE MARSHAL – FIRE  
FLOW REQUIREMENTS-  
CONTINUED DISCUSSION:**

Brenda Larsen stated she is responding to a request from the BOCC for comments on fire flow requirements – in response to Mr. Murphy's original letter. Brenda stated that the Fire Code speaks to development, not to those developments that have occurred in the past. She spoke with Fire Districts to ask what their apparatus can cover, and they can cover a four lot short plat. Kittitas County has the least requirements for fire flow of all the surrounding counties. Additional language in the code is needed. Discussion followed on fire flow storage tank sizes, and lot sizes. Brenda noted that none of what she is requiring is new, and the Fire Code is a separate, stand-alone code which was adopted by the County in its entirety. After four lots, either secondary access or a fire flow storage tank is required.

**Board Direction:**

**Brenda to start compiling justification for the fire flow requirements.**

**The meeting was adjourned at 3:14 p.m.**



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Kirk Holmes  
Public Works Director