# STATE OF WASHINGTON OFFICE OF THE SECRETARY OF STATE AMENDMENT NO. 6 TO GRANT AGREEMENT NO. G-2844

Grant Agreement NO. G-2844 by and between the State of Washington, Office of the Secretary of State, Elections Division (hereinafter "OSOS") and the Kittitas County Auditor's Office (hereinafter "County") is amended as follows:

## **Statement of Work**

Funds are awarded to the County, as recommended and documented by the HAVA Grant Advisory Board and approved by OSOS, for the purchase of THE FOLLOWING: 2 Kodak i610 scanners 3 PC's with BOSS, TALLY and Ballot Now software 1 printer

# **Period of Performance**

Subject to its other provisions, the period of performance of Amendment 6 to this Grant Agreement shall commence on January 15, 2010, regardless of the date of execution of this Amendment, and be completed by December 31, 2010.

### Compensation and Billing Procedures

In consideration of the work conducted described in the Statement of Work, OSOS agrees to provide funding not to exceed \$47,000.00.

### Reimbursement of County Expenses:

- The County shall submit invoices with the supporting documentation, under Amendment 6 to this Grant Agreement, to the OSOS Billing Contact for reimbursement not more than once a month.
- The County shall provide proof of payroll charges to the OSOS Project Manager for staff labor costs associated with Amendment 6 under this Grant Agreement.
- To receive reimbursement, the County must provide a detailed breakdown of authorized expenses (including original lodging receipt, if applicable), identifying what was expended and when.
- Invoices shall be submitted for expenses on the following annual schedule:

From July 1 through September 30 Submit By
From October 1 through June 30 July 30

All Claims shall be submitted to the OSOS Financial and Support Services Billing Contact Bea Huynh-Tien, P.O. Box 40224, Olympia, WA 98504-0224, (360) 586-2062.

Payment for approved and completed activity will be made by warrant or account transfer by OSOS within 30 calendar days of receipt of the claim. The Grant Agreement number shall be referenced on the claim.

All other terms and conditions of the original Grant Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment.

KITTITAS COUNTY AUDITOR'S OFFICE

OFFICE OF THE SECRETARY OF STATE

**Eleanor Dovey** Financial Services Manager

**Kittitas County Auditor** 

APPROVED TO FORM:

Attorney General's Office





April 27, 2010

Jerald Pettit Kittitas County Auditor 205 W 5<sup>th</sup> Ave Suite 105 Ellensburg, WA 98926-3129

Dear Jerald Pettit:

Enclosed is your executed original copy of Amendment 6 to our Grant Agreement G-2844, between Kittitas County Auditor's Office and the State of Washington, Office of the Secretary of State, Elections Division. If you have any questions, please contact Lori Guerrero at (360) 902-4169 or by email at lori.guerrero@sos.wa.gov.

Thank you!

Sincerely,

William Fieber

**Contracts Officer** 

Willen Full

Office of the Secretary of State

P.O. Box 40224

Olympia, WA 98504-0224

(360) 236-5045

(360) 236-5044

bill.fieber@sos.wa.gov

**Enclosure**