

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**JANUARY 4, 2011**

Board members present: Commissioner Paul Jewell, Commissioner Alan Crankovich and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Matt Anderson, Fair & Facilities Maintenance Director; Kirk Holmes, Public Works/Interim Community Development Services Director; Deanna Panattoni, Treasurer and two members of the public.

**CALL TO ORDER**

Julie Kjorsvik, Clerk of the Board called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Julie Kjorsvik, Clerk of the Board led the Pledge of Allegiance.

**NOMINATIONS FOR 2011 CHAIRMAN & VICE-CHAIRMAN**

Commissioner Crankovich nominated Commissioner Jewell to serve as Chairman for 2011. Commissioner O'Brien seconded the nomination. Nominations were closed. A unanimous ballot was cast for Commissioner Jewell to serve as Chairman for the year 2011.

Chairman Jewell asked for nominations to serve as Vice-Chairman for the year 2011. Chairman Jewell nominated Commissioner Crankovich to serve as Vice-Chairman for 2011. Commissioner O'Brien seconded the nomination. Nominations were closed. A unanimous ballot was cast for Commissioner Crankovich to serve as Vice-Chairman for the year 2011.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Newly elected County Commissioner Obie O'Brien was introduced and welcomed to Kittitas County.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVED**  
1/19/2011

## **APPROVAL OF AGENDA**

Chairman Jewell noted Consent Item C had been removed and that there would be two Executive Sessions at the conclusion of the Agenda.

Commissioner Crankovich moved to approve the Agenda, as amended.  
Commissioner O'Brien seconded. Motion carried 3-0.

## **CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Jewell noted Consent Item C had been removed from the Agenda.  
Commissioner Crankovich moved to approve the Consent Agenda as amended.  
Commissioner O'Brien seconded. Motion carried 3-0.

## **MINUTES**

## **COMMISSIONER MEETINGS**

## **COMMISSIONERS**

<b>DATE</b>	<b>MINUTES</b>
09/16/2010	Monthly Finance Meeting
10/21/2010	Monthly Finance Meeting
11/11/2010	Solid Waste/Fair/Maintenance Study Sessions
11/18/2010	Board of Health/BOCC Hearing
12/07/2010	Executive Session
12/07/2010	Public Hearings
12/09/2010	Solid Waste/Fair/Maintenance Study Sessions
12/13/2010	DPW Study Session
12/16/2010	Monthly Finance Meeting
12/20/2010	BOCC Office Administration
12/20/2010	Dept. Head Meetings (1)
12/20/2010	Agenda Study Session
12/20/2010	Weekend Coverage Scheduling
12/20/2010	Employment Law Services
12/21/2010	Agenda
12/21/2010	Public Hearings
12/27/2010	BOCC Office Administration
12/27/2010	Dept. Head Meetings (1)
12/28/2010	Public Hearings

**AGREEMENT****UPPER KITTITAS COUNTY SENIOR CENTER****COMMISSIONERS**

Approve an Agreement between Kittitas County and the Upper Kittitas County Senior Center (Centennial Center), in the amount of \$19,900.00 to provide public services which will benefit senior citizens and others in the Upper Kittitas County, beginning January 1, 2011 through December 31, 2011.

**AGREEMENT BETWEEN KITTITAS COUNTY AND HOPESOURCE FOR UPPER KITTITAS COUNTY TRANSPORTATION SERVICES - ITEM REMOVED AND TO BE ON THE AGENDA AT A LATER DATE**

**RESOLUTION 2011-003 INTERLOCAL AGREEMENTS-CLE ELUM & ROSLYN PROSECUTOR**

Approve Resolution No. 2011-003, Authorizing Execution of Interlocal Agreements with the City of Cle Elum and the City of Roslyn for Court Related Services.

**RESOLUTION 2011-004**

**AMEND TRAVEL POLICY**

**AUDITOR**

Approve Resolution NO. 2011-004, Amending the Kittitas County's Travel Policy, to meet the Internal Revenue Service (IRS) guidelines, effective January 1, 2011.

**APPOINTMENT**

**SLOAN & ROWBOTHAM - AIRPORT ADVISORY**

**COMMISSIONERS**

Approve the Reappointment of Shan Rowbotham and Teresa Sloan to the Kittitas County Airport Advisory Committee for a two year term effective immediately and expiring on December 31, 2012.

**APPOINTMENT**

**JESSICA HUTCHINSON-BOARD OF EQUALIZATION**

**COMMISSIONERS**

Approve the Reappointment of Jessica Hutchinson to the Kittitas County Board of Equalization, for a three year term effective immediately and expiring on December 31, 2013.

**APPOINTMENT**

**KIM GREEN - PLANNING COMMISSION**

**COMMISSIONERS**

Approve the Reappointment of Kim Green to the Kittitas County Planning Commission, for a four year term effective immediately and expiring on December 31, 2014.

**RESOLUTION 2011-005**

**INTERLOCAL AGREEMENT - CHELAN COUNTY**

**SHERIFF**

Approve Resolution 2011-005, Authorizing Execution of an Interlocal Agreement between Chelan County and Kittitas County for the housing of inmates in the Chelan County Regional Justice Center, beginning January 1, 2011 through December 31, 2011.

**CALL FOR BIDS****METAL RECYCLING****SOLID WASTE**

Approve a Notice of Call for Bids for the removal and recycling of scrap metal from the Kittitas County Transfer Stations, to be accepted until February 1, 2011 at 2:00 p.m. at the Kittitas County Solid Waste Department 925 Industrial Way, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CALL FOR BIDS****TIRE DISPOSAL****SOLID WASTE**

Approve a Notice of Call for Bids for the removal and recycling or proper disposal of scrap tires from the Kittitas County Collection sites, to be accepted until February 1, 2011 at 2:00 p.m. at the Kittitas County Solid Waste Department, 925 Industrial Way, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CALL FOR BIDS****LEAD BATTERIES RECYCLING****SOLID WASTE**

Approve a Notice of Call for Bids for the removal and recycling of lead batteries from the Kittitas County Collection sites, to be accepted until February 1, 2011 at 2:00 p.m. at the Kittitas County Solid Waste Department 925 Industrial Way, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CALL FOR BIDS****OIL & ANTIFREEZE RECYCLING****SOLID WASTE**

Approve a Notice of Call for Bids for the removal and recycling of oil and antifreeze from the Kittitas County Collection sites, to be accepted until February 1, 2011 at 2:00 p.m. at the Kittitas County Solid Waste Department 925 Industrial Way, Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT****MRM CONSTRUCTION****SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and MRM Construction, Inc. to provide labor and equipment to assist with locating utilities located in the courtyard of the Jail Pod project.

**AGREEMENT****ARC****SOLID WASTE**

Approve an Amendment to the Professional Services Agreement between Kittitas County and ARC regarding designing services to renovate the Armory building located at the Kittitas County Fairgrounds.

**AGREEMENT****UTILITIES PLUS, INC.****SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and Utilities Plus, Inc. to locate underground utilities in the future

construction area of the Jail Pod project.

**AGREEMENT**

**HWA GEOSCIENCES, INC.**

**SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and HWA GeoSciences, Inc. to perform gas monitoring at the Ryegrass landfill, in the amount not to exceed \$4,987.00.

**AGREEMENT**

**BELSAAS & SMITH, INC.**

**SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and Belsaas & Smith, Inc. in the total amount of \$9,141.12 for the remodel of the Solid Waste Department bathroom project.

**AGREEMENT**

**WITHINREACH-ABCD REFERRAL SOURCE**

**PUBLIC HEALTH**

Approve Data Sharing Agreement between WithinReach-ABCD Referral Source and the Kittitas County Public Health Department for access to a referral source web-based application available via the Internet through June 30, 2013.

**AGREEMENT**

**WASHINGTON DENTAL SERVICE FOUNDATION**

**PUBLIC HEALTH**

Approve an Agreement between the Washington Dental Service Foundation and Kittitas County Public Health Department, for an Access to Baby and Child Dentistry (ABCD) program in the amount of \$21,787.00 beginning July 1, 2010 through June 30, 2011.

**REQUEST FOR QUALIFICATIONS**

**HELICOPTER MAIN. FACILITY**

**PUBLIC WORKS**

Approve a Request for Qualifications for architectural services to complete the design of the Helicopter Maintenance and Repair Facility for Kittitas County, projected at a cost of \$295,000.00.

**CHANGE ORDER**

**WEATHERIZATION PROJECT - UPPER CO. SHOP**

**PUBLIC WORKS**

Approve Change Order #1 with Stephens & Sons Construction, Inc. for the Upper County Weatherization Project, in the amount of \$13,566.54 for required contract plan revisions.

**SET PUBLIC HEARING**

**CDBG - WATER DISTRICT #6 VANTAGE**

**PUBLIC WORKS**

Approve setting a Public Hearing to consider the review of community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG) and proposed activities, particularly from low and moderate-income persons and persons residing in the Kittitas County area, which there may be up to \$1.5 million dollars available to fund a public

facility, community facility, economic development and affordable housing projects that principally benefit low-and moderate-income persons for Phase 2 - Wastewater Treatment Plant Upgrade project by the Kittitas County Water District #6 (Vantage), to be held on Tuesday January 18, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Catherine Clerf said she had hoped the County could get their reputation back on track and that they begin following State law and County Code. She made comments on how the Fed's are looking into employee theft and identity theft at Suncadia. She encouraged the Commissioners to not wait until the last two days before the Letters of Credit are to expire before doing something.

**BOARD DISCUSSION/DECISION ITEMS**

**PUBLIC HEARING                                      FAIR & EVENT CENTER FEES                                      FAIR**

At 10:07 a.m. the Public Hearing continued from December 21, 2010 was opened to consider modifying rates for the Kittitas County Fair and Kittitas Valley Event Center. Chairman Jewell noted the record was closed.

Matt Anderson, Fair & Facilities Director said he had drafted a Resolution for the Board's consideration, as directed at the conclusion of the public hearing held on December 21, 2010.

**RESOLUTION 2011-001                                      FAIR & EVENT CENTER FEES                                      FAIR**

Commissioner Crankovich moved to approve Resolution No. 2011-001, for the Kittitas Valley Event Center Rate Structure and Kittitas County Fair Fees. Commissioner O'Brien seconded. Motion carried 3-0.

**PUBLIC HEARING                                      TV IMPROVEMENT DISTRICT & BOARD                                      COMMISSIONERS**

At 10:10 a.m. the Public Hearing continued from December 21, 2010 was opened to consider dissolving the Kittitas County TV Reception Improvement District and Board. Chairman Jewell noted the record was closed.

Chairman Jewell noted there was no more information available at the time, but would like to continue the public hearing until the next Agenda.

Commissioner Crankovich moved to continue the Public Hearing to consider dissolving the Kittitas County TV Reception Improvement District and Board to Wednesday January 19, 2011 at 10:00 a.m. in the Commissioners Auditorium, noting the record is closed. Commissioner O'Brien seconded. Motion carried 3-0.

#### **MISCELLANEOUS - NONE**

#### **EXECUTIVE SESSION**

At 10:15 a.m. Chairman Jewell announced the Board would recess into Executive Session with Patti Johnson, Solid Waste Director for 10 minutes to discuss the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. He anticipated action following.

At 10:25 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:25 a.m. Chairman Jewell announced the Board would go back into Executive Session with Patti Johnson, Solid Waste Director for 10 minutes to discuss the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. He anticipated action following.

At 10:35 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:35 a.m. Chairman Jewell announced the Board would go back into Executive Session with Patti Johnson, Solid Waste Director for 5 minutes to discuss the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. He anticipated action following.

At 10:40 a.m. the Board reconvened out of Executive Session. The Board directed staff to schedule an Executive Session in the Upper County to be held on Friday morning January 7, 2011.

At 10:40 a.m. Chairman Jewell announced the Board would recess into Executive Session with Brent Bottoms, Deputy Prosecutor, for 10 minutes to discuss with legal counsel representing the agency matters relating

to agency enforcement action, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. He did not anticipate any action following.

At 10:50 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:50 a.m. Chairman Jewell announced the Board would recess into Executive Session with Brent Bottoms, Deputy Prosecutor, for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement action, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. He did not anticipate any action following.

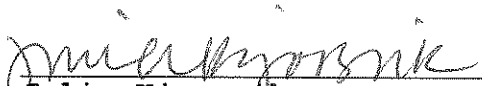
At 11:00 a.m. the Board reconvened out of Executive Session. No action was taken.

#### **ADJOURNMENT**

Commissioner Crankovich moved to adjourn the meeting at 11:00 a.m. Commissioner O'Brien seconded. Motion carried 3-0

The meeting was adjourned at 11:00 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Chairman Paul Jewell