

**KITTITAS COUNTY**  
**Board of County Commissioners**

**AGENDA STAFF REPORT**

**AGENDA DATE:** February 1, 2011

**ACTION REQUESTED:** Consider and Approve a Resolution to Disburse Hotel/Motel Tax Funds for 2011.

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**BACKGROUND:** Notification was given that the Board of County Commissioners were accepting applications for the Hotel/Motel Tax Funds for 2011. A special meeting was held on January 21, 2011 to consider the applications. After discussion and review, the Board agreed on the disbursement amount of \$258,500.00 which was available for 2011, and directed staff to prepare a Resolution to be consider on the February 1, 2011 Agenda.

**INTERACTION:** Staff confirmed with Judy Pless, Budget and Finance Manager that the amount available for disbursement in the Hotel/Motel Tax Fund is \$ 260,843.47.

**RECOMMENDATION:** Approve and sign the Resolution to Disburse of the Hotel/Motel Tax Funds for 2011, and to authorize Staff to send letters to awarded and un-awarded applicants notifying them of the Board's decision.

**HANDLING:** 1-Clerk of the Board  
1-Auditor

BOCC Staff to send notification and a copy to the Resolution to all applicants of Boards decision.

**ATTACHMENTS:** Resolution

**LEAD STAFF:** Mandy Robinson, Deputy Clerk of the Board