

Request for Budget Amendment Budget Year 2009

Date: September 9, 2009

Date approved: _____
(To be completed by Auditor)

Department: SHERIFF

Amount of Requested Budget Amendment \$2,000.00

Reason for budget amendment:

Kittitas County Public Health and Safety Network and Kittitas County Traffic Safety - Drive Hammered Get Nailed DUI Emphasis Patrols to provide overtime/benefits for KCSO.

Expenditures: Indicate by budget codes in detail the type of expenses that will be associated with this budget amendment request: (salaries, benefits, supplies, capital outlay, etc)

1.30.12.01.51002 Overtime	\$ 1,733.01
1.30.12.01.52001 FICA	\$ 132.58
1.30.12.01.52002 L&I	\$ 19.52
1.30.12.01.52003 Retirement	\$ 104.15
1.30.12.01.52006 Unemployment	\$ 10.74

TOTAL \$2,000.00

Revenue: Indicate by budget codes in detail the type of revenue that will be funding the above budget amendment request: (grants, fees, etc)

1.30.12.01.333.20.601 – Kittitas County Public Health and Safety Network and Kittitas County Traffic Safety - DRIVE HAMMERED GET NAILED DUI EMPHASIS PATROLS

GRANT (#09-020) for \$2,000.00

Authorized Signature



Approved by Board of County Commissioners:



Date 10/16/09

Kittitas County Community Public Health and Safety Network
and Kittitas County Traffic Safety
Post Office Box 881, Ellensburg, WA 98926

MEMORANDUM OF UNDERSTANDING

08-25-09 11:14 RCVD

THIS AGREEMENT is made and entered into by and between:

Kittitas County Sheriff's Office (KCSO)

Hereinafter referred to as "Agency" and the Kittitas County Community Public Health and Safety Network/Traffic Safety, hereinafter referred to as "Community Network/Traffic Safety".

IT IS THE PURPOSE OF THIS AGREEMENT to provide overtime up to \$2,000 and up to \$4,900 for the entire DUI Task Force, to conduct activities related to DUI enforcement under the "Drive Hammered, Get Nailed" campaign during the period between August 14, 2009 and September 7, 2009, in cooperation with the local traffic safety/DUI task force and the Washington Traffic Safety Commission. The goal of this project is to contact and arrest as many DUI violators as possible as part of a National and Statewide high-visibility enforcement campaign.

IT IS, THEREFORE, MUTUALLY AGREED THAT:

1. **Agency** will provide commissioned police officer(s) (active or paid reserve) with appropriate equipment (vehicle, radar, etc) on an "overtime" basis (not to exceed 1.5 times normal salary) to participate in the National August DUI Crackdown called "Drive Hammered Get Nailed."

Agency may provide communications officers/dispatch personnel on an overtime basis with prior approval from Impaired Driving Program Manager for the WTSC.
2. **Agency** will receive an amount not to exceed \$2,000 for overtime for the August campaign.
3. **Agency** agrees to participate in night-time DUI patrols between August 14 and September 7, 2009. Nighttime is defined as between 1600 and 0600 hours.
4. **Agency** will participate in multi-jurisdictional DUI patrols targeting times (ie. Weekends) and locations where high numbers of fatal and serious injury DUI collisions occur. Please coordinate your patrols with other agencies to maximize the visibility of this emphasis!
5. Performance standards for law enforcement personnel on August Crackdown is **a minimum of three (3) self-initiated contacts per hour.** This is an enforcement activity intended to apprehend impaired drivers. It is expected that a Notices of Infraction/Citation will be issued at contact unless circumstances dictate otherwise. It is understood that violator contacts may result in related, time-consuming activity. Such activity will be considered for reimbursement. Activity other than that initiated through emphasis patrol contact (investigating collisions, emergency responses, etc) will be the responsibility of the contracting agency and may not be considered for reimbursement.
6. **Agency** must report patrol statistics on the form provided (activity log) **within 48 hours** after the date of the patrol to:

Kim Smith, Target Zero Manager

PO Box 881, 104 West 5th Avenue, Ellensburg, WA 98926

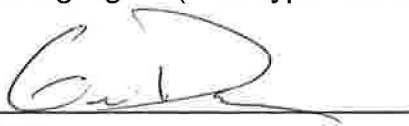
Phone: 509-962-9775 Fax: 509-962-9774 Email: kcsafekids@elltel.net

7. Payment cannot be made until activity logs are received. **Activity logs cannot be modified.** Please use the logs provided in this package.
8. **Agency** must submit claims for reimbursement in a timely manner to their **Target Zero Manager** (name and address above) for payment. Agency must submit reimbursement forms no later than October 15, 2009. The CFDA number for this grant is 20.601. Claims for reimbursement must include:
 - ♦ Payment Invoice generated by your agency.
 - ♦ Payroll support documents.
 - ♦ Activity logs.
9. Disputes arising under this agreement shall be resolved by a panel consisting of one representative of the **Kittitas County Community Network**, one representative from the **Kittitas County Sheriff's Office** and an agreed upon third party. The dispute panel shall decide the dispute by majority vote.
10. Either party may terminate this agreement upon 30 days written notice to the other party. In the event of termination of this agreement, the terminating party shall be liable for the performance rendered prior to the effective date of termination.
11. **KCSO certifies that none of the funds for this project supplant the normally budgeted funds of this agency nor do these funds pay for routine traffic enforcement normally provided by this agency.**
12. **Agency** certifies that all of the officers that participate in DUI emphasis patrols under the terms of this agreement are **SFST trained**.

IN WITNESS THEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT.

Kittitas County Sheriff's Office
Agency

Gene Dana
Contracting Agent (Print/type Name)


Signature

8/14/09
Date

Kittitas County Community Network
Agency

Melanie Hopkins
Contracting Agent (Print/type Name)


Signature

08/24/09
Date