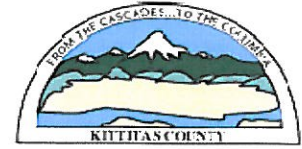


Kittitas County Review Form Grants & Contract Agreement



Today's Date 07/13/2010	Agenda Date
Fund/Department 116- Public Health Department	

Contract/Grant Information

Contract /Grant Agency: Washington Dental Service Foundation ABCD Year One Grant Agreement	
Period Begin Date: July 1, 2010	Period End Date: June 30, 2011
Total Grant/Contract Amount: \$21, 787.00	
Grant/Contract Number:	
Contract/Grant Summary: This grant is to be used to support Year 1 of the ABCD Program in Kittitas County. The grant funds solely for the purposes outlined in the proposal to the Washington Dental Service Foundation received in March 2010, subject to the terms and conditions set forth in the grant application and agreement.	

Recommendation for Board of Health and Board of Health Review on _____

Department Head Signature: _____, Administrator Date: _____
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Kittitas County Prosecutor, Auditor, and Board of Health Review and Comment:

APPROVED AS TO FORM:

Signature of Prosecutor's Office	Date
Signature of Auditor's Office	Date
Signature of Board of Health member	Date

Financial Information

Total Amount \$21, 787.00	State Funds \$0.00	Federal Funds \$0.00
Percentage County Funds	Matching Funds \$0.00	CFDA# n/a
	In-Kind \$0.00	
	Explain	
Is Equipment being purchased? No	Who owns equipment? n/a	

New Personnel being hired? Yes (part-time temp health educator)	Contact HR hiring – reporting requirements
Future impacts or liability to Kittitas County:	

Budget Information

Budget Amendment Needed?	Yes <input checked="" type="checkbox"/> attach budget form	No <input type="checkbox"/> Why not
New Division Created? Yes		
Revenue Code 116.612 24 1 36700		

Pass Through Information

Agency to Pass Through	n/a
Amount to Pass Through	\$0.00
Sub-Contract Approved	Date:

Prosecutor Review

Has the Prosecutor reviewed this agreement?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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County Departments Impacted

Auditor	Facilities Maintenance
Information Services	Human Resource
Prosecutor	Treasurer

Submitted

Signature:	Date:07/13/2010
Department: Public Health	

Assignment of Tracking Information

Auditor's Office	
Human Resource	
Prosecutor's Office	
Who Signed the grant application	

Reviewer	Date
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**Washington Dental Service Foundation
ABCD Year One Grant Agreement**

We are pleased to award the following grant:

Grantee:	Kittitas County Public Health Department
Contact:	Catherine Bambrick
Grant Amount:	\$21,787
Grant Purpose:	First year funding for Kittitas County Access to Baby and Child Dentistry (ABCD) Program
Grant Period:	July 1, 2010 - June 30, 2011

Grantee agrees to use these grant funds solely for the purposes outlined in the proposal to the Washington Dental Service Foundation (the "Foundation") received in March 2010, subject to the terms and conditions set forth in the grant application and this agreement. Grantee further agrees that these funds will be used exclusively for exempt purposes as described in Section 501(c)(3) of the Internal Revenue Code.

Conditions of the Grant

The grant is to be used to support Year 1 of the ABCD Program in Kittitas County (the "Project"). Grantee may not use any of the grant funds for expenditures other than those outlined in the Grantee's proposal without prior written approval from the Foundation. Grantee will repay to the Foundation any portion of the grant funds that is not expended within the grant period identified above and as outlined in the Grantee's proposal.

Grantee will notify the Foundation **immediately** if there are changes in the scope, budget, staffing or timing of the Project or if there are any other developments that significantly affect the operation of the Project or the organization.

Reports

Grantee shall submit status reports covering the progress made in accomplishing the purpose of this grant and the use of Foundation funds every three months until the Project has been completed and all Foundation funds have been expended.

Quarterly progress reports using the attached Quarterly Report format are due on October 31, 2010, January 31, 2011 and June 30, 2011. for activity during each of the preceding quarters. A final report is due by September 30, 2011 and should include a full review of the grant period activity using the attached ABCD Annual Grant Report.

Acknowledgement/Press Releases

The Foundation must be acknowledged on all materials and other recognition opportunities relating to the Project and the Grantee must seek **prior approval of all press releases or other information intended for the media or the public, including program and educational materials.** The Foundation shall receive copies of all press releases, other public


announcements of the grant and any coverage this grant or the project receives in newspapers, newsletters, or other publications.

The Grantee will keep adequate supporting records to document expenditure of grant funds and of the Project. Grantee will permit representatives of the Foundation to visit Grantee premises and review activities of the Grantee and will permit the Foundation, at its own expense, to conduct an independent financial and/or programmatic audit of the expenditure of this grant, if it chooses to.

By executing this agreement, Grantee represents that the IRS determination information regarding its tax-exempt status submitted to the Foundation has not been revoked or modified and the Grantee has received no indication from the Internal Revenue Service of its intent to revoke or modify such determination. Grantee will notify the Foundation immediately of any significant organizational changes during the term of the grant, including changes in key personnel or tax status.

The Trustees of the Foundation are pleased to make this grant to the Kittitas County Public Health Department. An officer of the organization must sign and return this grant agreement as evidence of understanding and acceptance of its terms and conditions. One copy of the agreement may be retained for the Grantee's records.

By _____ Title _____ Date _____
Kittitas County Public Health Department

By  President and CEO 6/25/10
Washington Dental Service Foundation Title Date

REQUEST FOR BUDGET AMENDMENT
BUDGET YEAR 2010
AMENDMENT #17
ABCD Dental Grant

Date: July 2010

Date approved: _____
(To be completed by Auditor)

Department: 116 – Public Health

Amount of Requested Budget Amendment \$10,900

Reason for budget amendment:

The Access to Baby and Child Dentistry (ABCD) Program grant was awarded in July. It is a three year grant with the grant years running from July 1 through June 30. The first year funding is \$21,787 with the July through December portion expected to be \$10,900.

We budgeted to hire a temporary part-time bilingual Outreach Worker with part of these funds. Existing program staff is also expected to spend time on this project, thus resulting in an increase in the fund balance. The remainder of the expenses will be spend on operating supplies, printing, postage, a computer purchase, training, and program marketing.

Amendment:

\$10,900	116.61224136700 ABCD Grant Revenues
(\$ 6,800)	116.612241 Payroll Expenses (temporary part-time employee)
(\$ 1,500)	116.61224153563 Computer Purchase
(\$ 75)	116.61224153115 Operating Supplies
(\$ 250)	116.61224154905 Printing
(\$ 125)	116.61224159202 Postage
(\$ 350)	116.61224154906 Registration and Training
(\$ 500)	116.61224154401 Advertising/Marketing
(\$ 1,300)	508 Fund Balance

Authorized Signature _____

Approved by Board of County Commissioners: _____

Date _____