

Request for Budget Amendment

Date: June 6, 2012

Amendment #BA-1203

Department Use

Department: Sheriff

Amount of Requested Budget Amendment \$3,550.00
Whole dollars only

Reason for budget amendment:

Increase original budget amount.

Expenditures: Indicate by budget codes in detail the type of expenses that will be associated with this budget amendment request: (salaries, benefits, supplies, capital outlay, etc)

No change.

Revenue: Indicate by budget codes in detail the type of revenue that will be funding the above budget amendment request: (grants, fees, etc)

001.30.02.11.338.21 (WASPC – RSO Grant #11-012 & SH12-007)

Currently	\$66,700.00
Actual expected	\$70,250.00
Amount Requested	\$ 3,550.00

Authorized Signature



Approved by Board of County Commissioners:

Date 6/19/12



Date scheduled for amendment:

(To be completed by Auditor)

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

Serving the Law Enforcement Community and the Citizens of Washington



June 1, 2012

Sheriff Gene Dana
Kittitas County Sheriff's Office
307 W. Umptanum Rd.
Ellensburg, WA 98296

Dear Sheriff Dana:

I am pleased to inform you that the Kittitas County Sheriff's Office will receive **\$72,000.00** for the Registered Sex Offender Address and Residency Verification Program.

As you know, \$4.8 million of state funding was allocated to local law enforcement for fiscal year 2012 to verify the address and residency of all registered sex offenders and kidnapping offenders under RCW 9A.44.130. The grant award is effective July 1, 2012 and expires on June 30, 2013.

The requirement of this program is for face-to-face verification of a registered sex offender's address at the place of residency:

1. For level I offenders, once every twelve months
2. For level II offenders, once every six months
3. For level III offenders, once every three months

In addition, funding from this program should be used to send at least one staff person to one or more Offender Watch User Group meetings and/or the RSO Coordinator Conference during the year.

For the purposes of this program unclassified offenders and kidnapping offenders shall be considered at risk level I, unless in the opinion of the local jurisdiction a higher classification is in the interest of public safety.

Attached is an award agreement which needs to be signed and returned to WASPC. The required quarterly reporting form is also included in this notification. Quarterly reports are to be submitted electronically, faxed, or by mail by the 10th of the month following the end of the quarter. Once the report is received, payment for a quarter of the total award will be sent.

If you have any questions please contact Dawn Larsen at 360-486-2419 or dlarsen@waspc.org.

Sincerely,

Mitch Barker
Executive Director

President ED HOLMES <i>Chief - Mercer Island</i>	President Elect OZZIE KNEZOVICH <i>Sheriff - Spokane County</i>	Vice President ERIC OLSEN <i>Chief - Kirkland</i>	Past President KEN IRWIN <i>Sheriff - Yakima County</i>	Treasurer PAUL AYERS <i>Chief - Issaquah</i>
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**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT
SPECIFIC TERMS AND CONDITIONS**

Registered Sex Offender Address and Residency Verification Program

This AGREEMENT is entered into by and between the WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS (hereinafter referred to as WASPC) and the **KITTITAS COUNTY SHERIFF'S OFFICE** (hereinafter referred to as the RECIPIENT).

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| 1. Award Recipient Name and Address:
Kittitas County Sheriff's Office
307 W. Umptanum Rd.
Ellensburg, WA 98296 | 2. Contact: Gene Dana
Title: Sheriff
Telephone: 509-962-7525 |
| 3. Project Title
Registered Sex Offender Verification | 4. Award Period:
07/01/12 - 06/30/13 |
| 5. Grant No:
RSO 12-13 Kittitas | 6. Funding Authority:
WASHINGTON ASSOCIATION OF
SHERIFFS AND POLICE CHIEFS |
| 7. Amt. Approved
\$ 72,000.00 | 8. Service Area:
Kittitas County |

FUNDING SOURCE


Funding for this AGREEMENT is provided to WASPC from the State of Washington. Funding awarded the RECIPIENT shall not exceed the amount shown on the award letter.

SCOPE OF SERVICES

The RECIPIENT shall use the funds awarded to meet the requirements identified in the award letter. The required quarterly report will be submitted within ten days of the end of the quarter. Funds will be disbursed in equal amounts by the end of the reporting month. Delays in report submittal or project related activities may result in disbursement of funds delay.


IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

FOR WASPC:



Name: Mitch Barker
Title: Executive Director
Date: June 1, 2012

FOR THE RECIPIENT:



Name: Gene Dana
Title: Sheriff
Date: June 06, 2012

AGENCY RSO CONTACT INFORMATION

WASPC requires three individuals be designated to the positions of Authorized Official, Project Director and Financial Officer for the purposes of administering a grant. The Project Director and the Financial Officer may not be the same person, however, under extenuating circumstances, one person may otherwise fill two positions.

Applicant Agency: KITTITAS COUNTY SHERIFF'S OFFICE

PROJECT MANAGER

SEVERSON	BRENT	DETECTIVE
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Last Name	First Name	Title
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307 W. UMPTANUM RD	ELLENSBURG	WA	98926
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Business Mailing Address	City	State	Zip
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509-962-7098	509-933-8204	brent.severson@co.kittitas.wa.us
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Telephone	Fax	Email
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FINANCIAL OFFICER/GRANT ADMIN.

DAWSON	KIM	ADMINISTRATIVE ASSISTANT
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Last Name	First Name	Title
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307 W. UMPTANUM RD.	ELLENSBURG	WA	98926
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Business Mailing Address	City	State	Zip
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509-962-7089	509-962-7599	kim.dawson@co.kittitas.wa.us
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Telephone	Fax	Email
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THE AUTHORIZED OFFICIAL IS THE CHIEF EXECUTIVE OFFICER, OR DESIGNEE OF THE AGENCY.

MYERS	CLAYTON	UNDERSHERIFF
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Last Name	First Name	Title
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307 W. UMPTANUM RD.	ELLENSBURG	WA	98926
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Business Mailing Address	City	State	Zip
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509-962-7525	509-962-7599	clay.myers@co.kittitas.wa.us
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Telephone	Fax	Email
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Registered Sex Offender Address Verification Quarterly Grant Report

Agency:	<input type="checkbox"/> 1st Qtr <input type="checkbox"/> 2nd Qtr <input type="checkbox"/> 3rd Qtr <input type="checkbox"/> 4th Qtr
Address:	Months: _____ Yr: _____
Contact:	Number: _____ Email: _____

	Level I	Level II	Level III	Unknown
Number of registered sex offenders at the beginning of the quarter				
Number of face-to-face address verifications made for quarter				
Number of face-to-face address verifications made year-to-date				
Average number of attempts before verification is made				
Number of sex offenders registering as homeless				
Number of false homeless reportings*				
<i>*reporting as homeless but living at a residence, in another county, etc.-anecdotal</i>				
Number of registered sex offenders not at reported address				
Number of resulting arrests for failure to register				
Number of resulting prosecutions for failure to register				
Number of arrests on new sex offense charges				
Number of arrests on unrelated warrants or charges				
Number of DNA samples taken				

Other comments:

Please submit completed report at the end of each quarter (quarters end March 31, June 30, September 30, and December 31) and are due no later than the 10th of the following month. Once the report is received a check for 25% of your total award will be automatically sent to your agency. Reports can be emailed to Dawn Larsen at dlarsen@waspc.org, mailed to Washington Association of Sheriffs & Police Chiefs, 3060 Willamette Drive NE Lacey, WA 98516, or faxed to (360) 486-2381.