

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT
SPECIFIC TERMS AND CONDITIONS**

Registered Sex Offender Address and Residency Verification Program

This AGREEMENT is entered into by and between the WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS (hereinafter referred to as WASPC) and the **KITTITAS COUNTY SHERIFF'S OFFICE** (hereinafter referred to as the RECIPIENT).

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| 1. Award Recipient Name and Address:
Kittitas County Sheriff's Office
205 W 5th AVE
Ellensburg, WA 98926 | 2. Contact: Gene Dana
Title: Sheriff
Phone: 509-962-7525 |
| 3. Project Title
Registered Sex Offender Verification | 4. Award Period:
07/01/13 - 06/30/14 |
| 5. Grant No:
RSO 13-14 Kittitas | 6. Funding Authority:
WASHINGTON ASSOCIATION OF
SHERIFFS AND POLICE CHIEFS |
| 7. Amt. Approved
\$ 67,500.00 | 8. Service Area:
Kittitas County |

FUNDING SOURCE


Funding for this AGREEMENT is provided to WASPC from the State of Washington. Funding awarded the RECIPIENT shall not exceed the amount shown on the award letter.

SCOPE OF SERVICES

The RECIPIENT shall use the funds awarded to meet the requirements identified in the award letter. The required quarterly report will be submitted within ten days of the end of the quarter. Funds will be disbursed in equal amounts by the end of the reporting month. Delays in report submittal or project related activities may result in disbursement of funds delay.


IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

FOR WASPC:



Name: Mitch Barker
Title: Executive Director
Date: July 1, 2013

FOR THE RECIPIENT:



Name: Gene Dana
Title: Sheriff
Date: July 22, 2013

Registered Sex Offender Address Verification Quarterly Grant Report

Agency:

☐ 1st Qtr ☐ 2nd Qtr ☐ 3rd Qtr ☐ 4th Qtr

Address:

Months:

Yr:

Contact:

Number:

Email:

	Level I	Level II	Level III	Unknown
Number of registered sex offenders at the beginning of the quarter				
Number of face-to-face address verifications made for quarter				
Number of face-to-face address verifications made year-to-date				
Number of sex offenders registering as homeless				
Number of false homeless reportings*				
<i>*reporting as homeless but living at a residence, in another county, etc.-anecdotal</i>				
Number of registered sex offenders not at reported address				
Number of resulting arrests for failure to register				
Number of resulting prosecutions for failure to register				
Number of arrests on new sex offense charges				
Number of arrests on unrelated warrants or charges				

Any addition comments:

Please submit completed report at the end of each quarter (quarters end March 31, June 30, September 30, and December 31) and are due no later than the 10th of the following month. Once the report is received a check for 25% of your total award will be automatically sent to your agency. Reports can be emailed to Dawn Larsen at dlarsen@waspc.org, mailed to Washington Association of Sheriffs & Police Chiefs, 3060 Willamette Drive NE Lacey, WA 98516, or faxed to (360) 486-2381.

AGENCY RSO CONTACT INFORMATION

WASPC requires three individuals be designated to the positions of Authorized Official, Project Director and Financial Officer for the purposes of administering a grant. The Project Director and the Financial Officer may not be the same person, however, under extenuating circumstances, one person may otherwise fill two positions.

Applicant Agency: KITTITAS COUNTY SHERIFF'S OFFICE

PROJECT MANAGER

SEVERSON	BRENT	DETECTIVE
Last Name	First Name	Title
307 W. UMPTANUM RD	ELLENSBURG	WA 98926
Business Mailing Address	City	State Zip
509-962-7098	509-933-8204	brent.severson@co.kittitas.wa.us
Telephone	Fax	Email

FINANCIAL OFFICER/GRANT ADMIN.

VAN EPPS	DORA	CHIEF FINANCIAL MANAGER
Last Name	First Name	Title
307 W. UMPTANUM RD	ELLENSBURG	WA 98926
Business Mailing Address	City	State Zip
509-962-7099	509-962-7599	dora.vanepps@co.kittitas.wa.us
Telephone	Fax	Email

THE AUTHORIZED OFFICIAL IS THE CHIEF EXECUTIVE OFFICER, OR DESIGNEE OF THE AGENCY.

MYERS	CLAYTON	UNDERSHERIFF
Last Name	First Name	Title
307 W. UMPTANUM RD	ELLENSBURG	WA 98926
Business Mailing Address	City	State Zip
509-962-7525	509-962-7599	clay.myers@co.kittitas.wa.us
Telephone	Fax	Email

**Kittitas County
Review Form
Grants & Contract Agreement**



Today's Date 08/01/13	Agenda Date 08/20/13
Fund/Department 30 / Sheriff	

Contract/Grant Information

Contract /Grant Agency Washington Association of Sheriffs and Police Chiefs Interagency Agreement (SH13-018)	
Period Begin Date 07/01/13	Period End Date 06/30/14
Total Grant/Contract Amount \$67,500.00	
Grant/Contract Number RSO 13-14 Kittitas	
Contract/Grant Summary: State Funds were allocated to local law enforcement effective July 1, 2013 and expires on June 30, 2014 to verify the address and residency of all registered sex offenders and kidnapping offenders under RCW 9A.44.130	

Financial Information

Total Amount \$ 67,500.00	State Funds \$ 67,500.00	Federal Funds \$
Percentage County Funds	Matching Funds \$	CFDA#
	In-Kind \$ Explain	
Is Equipment being purchased? No	Who owns equipment?	
New Personnel being hired? No	Contact HR hiring – reporting requirements	
Future impacts or liability to Kittitas County:		

Budget Information

Budget Amendment Needed?	Yes <input type="checkbox"/> attach budget form	No <input checked="" type="checkbox"/> Why not
New Division Created? No	Funds already allocated in 2013 Budget	
Revenue Code: 001.30.02.11.338.21		

Pass Through Information

Agency to Pass Through	
Amount to Pass Through	\$
Sub-Contract Approved	Date:

Prosecutor Review

Has the Prosecutor reviewed this agreement?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> CAMAS# 22722
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County Departments Impacted

<input type="checkbox"/> Auditor	<input type="checkbox"/> Facilities Maintenance
<input type="checkbox"/> Information Services	<input type="checkbox"/> Human Resource
<input checked="" type="checkbox"/> Prosecutor <i>Will Higin</i>	<input type="checkbox"/> Treasurer

Approved as to form

Submitted

Signature: <i>CD</i>	Date: <i>8/5/2013</i>
Department: <i>SHERIFF</i>	

Assignment of Tracking Information

Auditor's Office	
Human Resource	
Prosecutor's Office	
Who Signed the grant application	

Reviewer	Date
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WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

Serving the Law Enforcement Community and the Citizens of Washington



July 1, 2013

Sheriff Gene Dana
Kittitas County Sheriff's Office
205 W 5th AVE
Ellensburg, WA 98926

Dear Sheriff Dana:

I am pleased to inform you that the Kittitas County Sheriff's Office will receive **\$67,500.00** for the Registered Sex Offender Address and Residency Verification Program.

As you know, \$4.8 million of state funding was allocated to local law enforcement for fiscal year 2013 to verify the address and residency of all registered sex offenders and kidnapping offenders under RCW 9A.44.130. The grant award is effective July 1, 2013 and expires on June 30, 2014.

The requirement of this program is for face-to-face verification of a registered sex offender's address at the place of residency:

- 55. For level I offenders, once every twelve months
- 56. For level II offenders, once every six months
- 57. For level III offenders, once every three months

In addition, funding from this program should be used to send at least one staff person to one or more Offender Watch User Group meetings and/or the RSO Coordinator Conference during the year.

For the purposes of this program unclassified offenders and kidnapping offenders shall be considered at risk level I, unless in the opinion of the local jurisdiction a higher classification is in the interest of public safety.

Attached is an award agreement which needs to be signed and returned to WASPC. The required quarterly reporting form is also included in this notification. Quarterly reports are to be submitted electronically, faxed, or by mail by the 10th of the month following the end of the quarter. Once the report is received, payment for a quarter of the total award will be sent.

If you have any questions please contact Dawn Larsen at 360-486-2419 or dlarsen@waspc.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitch Barker".

Mitch Barker
Executive Director

President
OZZIE KNEZOVICH
Sheriff - Spokane County

President Elect
ERIC OLSEN
Chief - Kirkland

Vice President
CASEY SALISBURY
Sheriff - Mason County

Past President
ED HOLMES
Chief - Mercer Island

Treasurer
PAUL AYERS
Chief - Issaquah

TOM ROBBINS
Chief - Wenatchee

TOM SCHLICKE
Chief - Snohomish

KEN HOHENBERG
Chief - Kennewick

STEVE BOYER
Sheriff - Kitsap County

JOHN SNAZA
Sheriff - Thurston County

GARRY LUCAS
Sheriff - Clark County

RANDY STEGMEIER
Chief - Western WA University

JOHN BATISTE
Chief - WA State Patrol

LAURA LAUGHLIN
SAC - FBI, Seattle

MITCH BARKER
Executive Director