

**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF KITTITAS  
STATE OF WASHINGTON**

**RESOLUTION**

**NO. 2017-049**

**Resolution to Authorize Allocation of Kittitas County General and Grant Funds for  
Consulting Services from CREA Affiliates, LLC for Land Use Planning and Regulation  
Review Services**

**WHEREAS:** The County is required to update its existing Comprehensive Plan by June 30, 2017 according to State Administrative Code; and

**WHEREAS:** The County provided within its 2017 budget an amount from the General Fund to update the Comprehensive Plan and its Critical Areas Ordinance (CAO) to meet this requirement; and

**WHEREAS:** The State Department of Commerce awarded the County a \$48,000 grant to aid in the completion of the Plan and update of its implementing regulations to meet State law; and

**WHEREAS:** The County on December 16, 2016 issued a Request for Proposal (RFP) and Request for Qualifications (RFQ) and has reviewed and interviewed within the month of February 2017 consultants that responded to the RFP; and

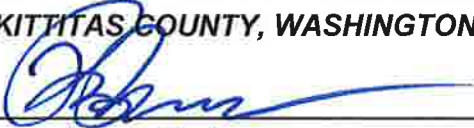
**WHEREAS:** After interviewing the applicant consultants, the Community Services Department Director and the Planning Official has chosen the firm CREA Affiliates, LLC to provide aid in the completion of the Comprehensive Plan and update of the implementing regulations; and .

**WHEREAS:** A Scope of Work and estimated cost of such work has been supplied to the County by CREA which has been reviewed.

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of County Commissioners, in the best interest of the public, does hereby approve a Professional Services Agreement with CREA Affiliates, LLC for planning services as outlined in the attachment.

**DATED** this 7<sup>th</sup> day of March, 2017 at Ellensburg, Washington.

**BOARD OF COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Paul Jewell, Chair

  
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Laura Osiadacz, Vice-Chair

  
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Obie O'Brien, Commissioner



  
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Julie Kjorsvik, Clerk of the Board

**Approved as to Form:**

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Neil A. Caulkins  
Deputy Prosecuting Attorney