

KITITAS COUNTY
DEPARTMENT OF PUBLIC WORKS

AGENDA STAFF REPORT

AGENDA DATE:	November 16, 2010
ACTION REQUESTED:	Approve a Notice of Call for sealed bids to furnish Petroleum and Lubricant Products for Calendar Year 2011.

BACKGROUND:	Annually, Kittitas County Public Works goes out to bid for the furnishing of Petroleum and Lubricant Products in accordance with specifications. Bid packets are sent out to all local businesses in order to give equal opportunity. Bids are scheduled to be opened on December 1, 2010, at 2:00 p.m. in the Public Works Department.
INTERACTION:	Public Works; Prosecutor's Office
RECOMMENDATION:	Move to approve Notice of Call for Sealed Bids to furnish Petroleum and Lubricant Products for 2011 and direct staff to advertise as requested.
HANDLING:	Return one (1) copy to Public Works
ATTACHMENTS:	Notice of Call for Bids
LEAD STAFF:	Kirk Holmes Director of Public Works