

Kittitas County Commissioners

Agenda Staff Report

AGENDA DATE:

11/2/2010

ACTION REQUESTED:

Request to change Kittitas County Public Health Department's hours of service open to the public. The request is to change our hours to 9am to 5pm. This is a change from our current 8am to 5pm schedule. This action is requested to allow staff to have one hour per day to complete tasks uninterrupted.

BACKGROUND:

We currently hold 9 hours of operating service open to the public. Due to a reduction in staff and the current workload this has created a great deal of stress on staff to complete their tasks while also providing customer service. The proposed change would provide 8 hours of service to the public and comply with our county policy at the same time.

INTERACTION:

Discussed and approved at the BOHAC October 18th meeting. We will also approach a discussion at the next BOH meeting on October 28, 2010.

RECOMMENDATION:

We are recommending approval to change our hours of services to the public to allow staff one hour per day of uninterrupted work time so that they may improve output of required tasks.

HANDLING:**LEAD STAFF:**

Linda Navarre