

Request for Budget Amendment

Date: February 22, 2010

Amendment # _____
Department Use

Department: Sheriff's Office

Amount of Requested Budget Amendment \$500.00
Whole dollars only

Reason for budget amendment:

Purchase Junior Deputy Badges

Expenditures: Indicate by budget codes in detail the type of expenses that will be associated with this budget amendment request: (salaries, benefits, supplies, capital outlay, etc)

1.30.12.05.3115 (Operating Supplies)

Revenue: Indicate by budget codes in detail the type of revenue that will be funding the above budget amendment request: (grants, fees, etc)

1.30.12.05.333.20.600 (WASPC) Grant #10-008 - amount awarded \$500.00

Authorized Signature



Approved by Board of County Commissioners:

Date 3/2/10



Date scheduled for amendment: _____
(To be completed by Auditor)

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

Serving the Law Enforcement Community and the Citizens of Washington

February 5, 2010

Sheriff Gene Dana
Kittitas Co. Sheriff's Office
307 W. Umptanum Rd.
Ellensburg WA 98926



Dear Sheriff Dana:

Thank you for applying for a WASPC Traffic Safety Mini Grant. We are pleased to inform you that your agency has been approved to receive \$500 to purchase the following educational/promotional materials:

- Customized junior deputy badges "Junior Deputy, Kittitas County Sheriff's Office"

The Federal Identification number for this grant is **CFDA# 20.600**. Invoices must be submitted to WASPC no later than May 1, 2010. Any invoices not received by the deadline will not be reimbursed and the award money will be forfeited. ***Please note: WASPC is responsible for the amount of your grant award only. Any expense in excess of the grant award must be paid by your agency.***

A report is required for each Equipment, Mini & Multi-jurisdictional grant received by your department. The 2009-2010 Traffic Grant reports are due by October 15, 2010. **Failure to report will result in denial of 2010 – 2011 grant funds.** For your convenience, the report form is enclosed with this letter. Your agency is responsible for subscribing to the following commitments:

- Support statewide/national traffic safety initiatives, projects, and programs
- Report grant results to WASPC in a timely manner
- Subscribe and commit to aggressive traffic enforcement

Thank you for your dedication to traffic safety in the State of Washington. If you have any questions please contact Nancy Morris at (360) 486-2387. If you would like more information regarding state or federal traffic safety grant funding, please contact the Washington Traffic Safety Commission at (360) 753-6197.

Sincerely,

Donald G. Pierce
Executive Director

President
JOHN DIDION
Sheriff – Pacific County

President Elect
BRUCE BJORK
Chief – WA Fish & Wildlife

Vice President
MIKE HARUM
Sheriff – Chelan County

Past President
COLLEEN WILSON
Chief – Port of Seattle

Treasurer
TERRY DAVENPORT
Chief – Shelton

ED HOLMES
Chief – Mercer Island

TOM SCHLICKE
Chief – Swinomish

SAM GRANATO
Chief – Yakima

SUE RAHR
Sheriff – King County

BILL ELFO
Sheriff – Whatcom County

MIKE HUMPHREYS
Sheriff – Walla Walla County

RANDY STEGMEIER
Chief – Western WA University

JOHN BATISTE
Chief – WA State Patrol

LAURA LAUGHLIN
SAC – FBI, Seattle

DONALD PIERCE
Executive Director

WASPC "\$500 MINI-GRANT" AGREEMENT FORM

IN ACCEPTING A WASPC "\$500 MINI-GRANT", THE

Kern County Sheriff's Office
(Department Name)

AGREES TO COMPLY WITH THE FOLLOWING GRANT CONDITIONS:

1. The materials received as a result of this grant will be used as part of a department safety program.
2. The equipment received as a result of this project will be distributed as part of an agency's commitment to traffic safety and active traffic enforcement. Agencies receiving grants are required (when possible) to support statewide traffic safety initiatives to include:

- Three Flags Enforcement Blitzes (10 days in February, July, and October)
- Holiday Safety Emphasis Patrols (Memorial Day, Labor Day, and Christmas/New Year's)

Statewide activities will focus on Impaired Driving, Seatbelt/Child Car Seat Enforcement, and Speed Enforcement. Results of Blitz/Emphasis activity will be reported on quarterly activity reports.

3. At the completion of the project, a mini-grant report will be submitted to WASPC. The project report will contain the following information and is due on **October 15, 2010**:

- A) Recap of current traffic safety enforcement and educational activities
- B) Identified traffic safety issue addressed with this particular grant
- C) Identified target audience
- D) Items purchased with \$500 Mini-Grant
- E) Distribution plan implemented
- F) Program description
- G) Program success/Outcome (Final Report)
- H) Future plans
- I) Department contact for program Gene Dams Phone 509-962-7615

SIGNED: _____

Gene Dams
(Chief or Sheriff)

DATE: _____

11/23/09

SIGNED: _____

Don Pierce
Don Pierce, Executive Director

DATE: _____

01/01/10

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Dr. NE Lacey, WA 98516 PHONE (360) 486-2380 FAX (360) 486-2381

Serving the Law Enforcement Community & the Citizens of Washington



MINI-GRANT REPORT FORM

Department: _____

Person Filing Report: _____

Months covered: _____ to _____

NOTE: Reporting Period February 1, 2010 – September 30, 2010, due October 15, 2010 based on the federal fiscal year.

A. List items purchased with \$500 Mini grant:

B. Recap the traffic safety enforcement and educational activities:

C. Identify the target audience:

D. Distribution plan implemented:

E. Please list any obstacles encountered and what actions were taken to overcome them:

F. Rate the success of this grant and it's usefulness to your department and explain your rating below:
(Please rate 1-10, 1 being unsuccessful 10 being extremely successful)

1 2 3 4 5 6 7 8 9 10

Rating explanation: _____

G. Future plans and or goals:

SIGNED: _____ DATE: _____
(Chief or Sheriff)

FY 2009-2010 Report Schedule: This Report is required ONLY for the current grant period ending, Sept. 30, 2010.

Kittitas County Review Form Grants & Contract Agreement



Today's Date February 22, 2010	Agenda Date March 2, 2010
Fund/Department 30/Sheriff	

Contract/Grant Information

Contract /Grant Agency: Washington Association of Sheriff's & Police Chiefs Traffic Safety Mini Grant to purchase customized Junior Deputy badges (#10-008)	
Period Begin Date: Upon signature	Period End: October 15, 2010
Total Grant/Contract Amount \$500.00	
Grant/Contract Number	
Contract/Grant Summary: This awarded mini grant has been approved for us to purchase customized junior deputy badges "Junior Deputy, Kittitas County Sheriff's Office". These will be distributed to young children during safety fairs, parades and at school programs.	

Financial Information

Total Amount \$500.00	State Funds \$	Federal Funds \$500.00
Percentage County Funds	Matching Funds \$	CFDA#20.600
	In-Kind \$	
	Explain	
Is Equipment being purchased? No	Who owns equipment?	
New Personnel being hired? No	Contact HR hiring – reporting requirements	
Future impacts or liability to Kittitas County:		

Budget Information

Budget Amendment Needed?	Yes <input checked="" type="checkbox"/> attach budget form	No <input type="checkbox"/> Why not Funds existing in current budget
New Division Created? no		
Revenue Code 1.30.12.05.3115		

Pass Through Information

Agency to Pass Through	
Amount to Pass Through	\$
Sub-Contract Approved	Date:

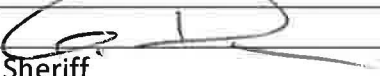
Prosecutor Review

Has the Prosecutor reviewed this agreement?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
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County Departments Impacted

Auditor	Facilities Maintenance
Information Services	Human Resource
Prosecutor	Treasurer

Submitted

Signature: 	Date: 2/23/2010
Department: Sheriff	

Assignment of Tracking Information

Auditor's Office	
Human Resource	
Prosecutor's Office	 2/23/10
Who Signed the grant application	

Reviewer	Date
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