

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: November 2, 2010

ACTION REQUESTED: Approve an Agreement between Kittitas County, City of Ellensburg & the Ellensburg Noon Rotary

BACKGROUND: On June 2, 2009 the Kittitas County Board of Commissioners made a motion granting a request from the Ellensburg Noon Rotary, for funding up to an amount of \$48,000.00 (to come out of the Real Estate Excise Tax fund) for bleachers at the West Ellensburg Park. There had never been an agreement drafted which formalize the Board's approval. In a letter dated August 2, 2010 from Jeff Greear, Ellensburg Rotary, he explained that they were able to acquire the bleachers for under \$34,000.00 and have since been installed. They are now requesting to use the remaining \$14,000.00 which was not spent on the bleachers, and use it towards a new 100 vehicle seasonal parking lot adjacent to Rotary Field. The Ellensburg Rotary Club will be constructing the parking lot which will cost approximately \$24,000.00. The City of Ellensburg will be reimbursing them for costs in the amount of \$10,000.00 towards the project. They are requesting the County allow them to use the remaining \$14,000.00 which was not used for the bleachers for the parking lot project.

INTERACTION: The Kittitas County Board of Commissioners discussed the issue during the August 9, 2010 Public Works Department study session and directed the Prosecutors office to draft an agreement for Board approval. Neil Caulkins, Deputy Prosecutor prepared an agreement for the Boards consideration. The City of Ellensburg and the Ellensburg Noon Rotary have approved and signed the agreement.

RECOMMENDATION: Approve an Agreement between Kittitas County, City of Ellensburg and Ellensburg Noon Rotary regarding the Purchase and Assembly at Bleachers at Rotary Park and the Construction of a Seasonal Access Road and Seasonal Parking Lot at Rotary Park.

HANDLING:

1 – Clerk of the Board
1 copy – City of Ellensburg
1 copy – Auditors office
1 copy – Jeff Greear

ATTACHMENTS:

Agreement
Letter from Jeff Greear, Ellensburg Rotary
Minutes from 6/2/10 Agenda Session
Minutes from 8/9/10 Public Works Study Session

LEAD STAFF:

Julie Kjorsvik, Clerk of the Board