

# Kittitas County Juvenile Probation

## Agenda Staff Report

**AGENDA DATE:**

10/19/2010

**ACTION REQUESTED:**

Move to approve the Chair's signature on a replacement modification to lease a copier serving the Superior Court, Clerk and Juvenile Court.

**BACKGROUND:**

Previous document installation date was not timely for Xerox to add the needed items to the machine. The monthly charge is increased by \$1.23 but for a 3 months shorter period thereby decreasing the original overall cost.

**INTERACTION:**

Extensive documents back and forth between vendor and Xerox and County. Company representative replaced by Field Manager who assumed responsibility to finalize the contract. This document will result in the modification to the machine to make it usable and allow replacement of old machine. Prosecutor's office was consulted and found the document acceptable. Chair's signature was sought to expedite the ability to fully enable the machine.

**RECOMMENDATION:**

Ratify Chair's signature.

**HANDLING:**

Request maintain the original document at BOCC and send notice of action to Juvenile Court.

**LEAD STAFF:**

William Holmes