

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA STAFF REPORT

AGENDA DATE: October 5, 2010

ACTION REQUESTED: Request to consider a Special Event application to hold the Climb to Conquer Cancer on Manastash Ridge event on October 10, 2010

BACKGROUND: On September 17, 2010 the American Cancer Society submitted a Special Event application to hold the Climb to Conquer Cancer event on Manastash Ridge from 12:00 p.m. to 5:00 p.m. on Sunday October 10, 2010. The applicant claims they were unaware of the changes made to the County Code relating to Special Event permits since their last event took place. Staff has routed their application and information to various County departments for their review and recommendation/comments.

INTERACTION: ACS is requesting a waiver to Kittitas County Code Chapter 5.20.20 (Permit Application – Approval – Denial) in which an application must be submitted 60 or more days prior to the day of the event.

ACS is also requesting a waiver to Kittitas County Code Chapter 5.20.100 (Penal Bond – Bond of Indemnity). The applicant states they are a volunteer-based non-profit organization and did not budget for a \$5,000 cash or bond for the event.

- The Prosecutor's office has approved the insurance information.
- The Fire Marshal has approved the event, stating there are no life safety/fire code issues that need to be addressed and no additional permit is required from their office.
- The Solid Waste department is currently waiting to receive a recycling plan from the applicant before they will recommend approving it.
- The Sheriff has indicated there is no need for security for the event and that past events have not been any problem however, they did request written verification on what EMS personnel will be available. (*ACS has since provided a list naming specific EMS personnel who will be available at the event*).
- The Public Works Department indicated they have no problems with the application.
- At the time of the Staff Report being produced, the Public Health had not submitted their recommendation.

RECOMMENDATION:

Consider the Special Event application from the American Cancer Society to hold the Climb to Conquer Cancer event at the Manastash Ridge on October 10, 2010 from 12:00 p.m. to 5:00 p.m.

HANDLING:

BOCC staff to send letter to applicant notifying them of the Board's decision.

ATTACHMENTS:

Special Event application & other materials submitted by ACS

Various communications from County departments with comments/ recommendations

Kittitas County Code Chapter 5.20 – Event Permits

LEAD STAFF:

Julie Kjorsvik, Clerk of the Board