

Kittitas County Clerk

Agenda Staff Report

AGENDA DATE:

10/5/2010

ACTION REQUESTED:

Request to Approve the Purchase Reimbursement Agreement between the Administrative Office of the Courts and Kittitas County, Clerk of the Superior Court.

BACKGROUND:

AOC advised we had one computer eligible to be replaced at partial state funding. This computer was Sarah Keith's desktop computer which was moved into courtroom 215 when we needed a computer there. She has been using our laptop which was purchased by a law and justice grant for our emergency kit as her work station. The computer in 215 was purchased on contract so it belongs to Kittitas County even though it was state funded. With this additional funding, we would make the laptop only a part of our emergency kit and give Sarah back a desktop workstation which is much easier to view. The one question is will the county computer replacement account pick up the small overage or will the Clerk's budget need to pay it. Either way is acceptable.

INTERACTION:

I have had the Prosecutor's review conducted and have incorporated Zera Lowe's suggestions, ie: a place for the Board of Commissioners to sign on the PRA and attached a copy of the specifications supplied by AOC. I have submitted the proposal to accounting, and the question listed in the background section was generated from Judy Pless's review. I have touched base with IS and they are on board.

RECOMMENDATION:

I recommend the Board of Commissioners sign the Purchase Reimbursement Agreement and allow us to proceed with the purchase.

HANDLING:

I have submitted two originals of the Purchase Reimbursement Agreement to be signed by the Board. I would ask they both be returned to me so I can submit them to AOC for their signature . They will retain one copy and return one copy to me which I will forward to the Clerk of the Board for permanent retention.

LEAD STAFF:

Joyce Julsrud