

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF KITTITAS  
STATE OF WASHINGTON

RESOLUTION  
NO. 2016-047

A RESOLUTION AUTHORIZING ADDENDUM TO  
PROFESSIONAL SERVICES AGREEMENT WITH CC CONSULTING

WHEREAS, Kittitas County and CC Consulting entered into a Professional Services Agreement ("PSA") on 12/15/15; and

WHEREAS, Kittitas County and CC Consulting desire to amend said PSA, as contained in "Exhibit A," attached hereto and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners is authorized to execute an amendment to the PSA with CC Consulting substantially in the form attached hereto.

DATED this 5th day of April, 2016, at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON



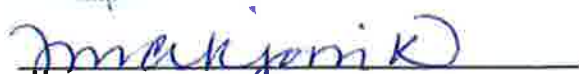
Chair



Vice-Chair

Vacant  
Commissioner



  
Clerk of the Board

## PROFESSIONAL SERVICES AGREEMENT ADDENDUM

This Agreement Addendum is made by and between Kittitas County (hereinafter "the County") and CC Consulting (hereinafter "Contractor"). The County and Contractor entered into a Professional Services Agreement ("PSA") on 12/15/15.

The terms and conditions of said PSA are incorporated herein by this reference as fully as if set forth herein. The County and Contractor hereby approve an addendum to the scope of work to said PSA as attached hereto as "Exhibit A," and incorporated herein by this reference. All other terms of said PSA shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement Addendum this 5<sup>th</sup> day of April, 2016.

### APPROVED:

CC CONSULTING




Signature of Signatory

Date: 4/7/16

BOARD OF COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON



Obie O'Brien, Chairman




Paul Jewell, Vice-Chairman

Vacant

Gary Berndt  
Gary Berndt, Commissioner

Attest:



Clerk of the Board



### Contractor Address:

CC Consulting  
2961 Riviera Blvd.  
Malaga, WA 98828

### Project Contact:

Roxi Nanto  
Partner

### County's Address (use for billing):

205 West 5<sup>th</sup> Avenue, Suite 108  
Ellensburg, WA 98926

### Project Contact:

Obie O'Brien  
Kittitas County Commissioner

## **ADDENDUM**

### **CHANGE TO SCOPE OF WORK AND BUDGET**

Mobile Home Park Closure Planning and Resident Relocation Assistance Project

Time Frame:

Project Start – January 1, 2016

Project Completion – March 1, 2017 or earlier if completed

Project Goal: To assist the County in planning and developing appropriate strategies for the closing of the mobile home park, including research to determine the resident relocation options and needs, community outreach, and implementation of relocation requirements and assistance for residents.

Additional Objectives: The Consultant will assist Residents to secure the title to their units, which is a requirement of participation in the Resident Relocation Assistance Plan (RRAP) by completing the activities below.

1. Consultant will provide additional general management and oversight of the project, including but not limited to:
  - a. Securing copies of mobile home titles, when available.
  - b. Research ownership and tracking when title is not available.
  - c. Assist mobile home owners file for a lost title if applicable.
  - d. Additional duties and administration of rules and regulations for relocation assistance qualifications, demolition requirements and reimbursements.

### **CHANGE TO BUDGET AND PAYMENT SCHEDULE**

Budget:

Original Budget Not to Exceed	\$25,000.00
Addendum Budget	<u>\$25,000.00</u>
Total Budget Not to Exceed	\$50,000.00

Payment Schedule:

Contractor shall submit payment requests to the County on the first of each month for the hours worked and billable at the rate of \$85.00 per hour plus allowable expenses. Travel shall be billed at two hours per round trip.

Allowable expenses shall include: printing and binding expenses, light meeting refreshments, and other related expenses pre-approved by the County.

ALL OTHER COMPONENTS OF THE CONTRACT SHALL REMAIN IN EFFECT.