

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON**

**RESOLUTION TO AUTHORIZE THE EXECUTION OF AN INTERLOCAL COOPERATION
AGREEMENT- AMENDMENT "A" BETWEEN KITTITAS COUNTY AND THE KITTITAS
COUNTY CONSERVATION DISTRICT**

RESOLUTION NO. 2016- 033

WHEREAS, RCW Chapter 39.34, the Interlocal Cooperation Act, provides the capability for public agencies to cooperate by providing services and facilities for mutual advantage; and

WHEREAS, Kittitas County, through the Kittitas County Fire Marshal's Office, wishes to conduct a fuels reduction and defensible space project to mitigate wildfire hazards in Kittitas County; and

WHEREAS, the Kittitas County Conservation District (hereinafter, the "District") has the administrative and technical expertise to implement the proposed project; and

WHEREAS, Kittitas County and the District have a mutual interest in undertaking such cooperative efforts; and

WHEREAS, Kittitas County and the District have agreed to enter into such an agreement under the terms and conditions of the attached Interlocal Cooperation Agreement; and

WHEREAS, Kittitas County requests to amend the attached Interlocal Cooperation Agreement – Amendment A, to extend the completion date from January 9, 2016 to January 9, 2017

WHEREAS, the Kittitas County Board of County Commissioners authorized the execution of this Interlocal Cooperation Agreement by action taken at a regular meeting; and

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners of Kittitas County, Washington authorizes the execution of the Interlocal Cooperation Agreement Amendment "A" with the Kittitas County Conservation District that is attached hereto and incorporated herein by this reference.

ADOPTED this 1st Day of March, 2016.



ATTEST:


Clerk of the Board/Deputy Clerk of the Board

**BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Chairperson


Vice-Chairman


Commissioner

INTERLOCAL COOPERATION AGREEMENT-AMENDMENT-A
BETWEEN KITTITAS COUNTY AND
THE KITTITAS COUNTY CONSERVATION DISTRICT
FOR MANAGING THE PRE-DISASTER MITIGATION GRANT

The agreement was made and entered into on the 15th day of April, 2015, between KITTITAS COUNTY, ("Sub-grantee") a political subdivision of the State of Washington, and the KITTITAS COUNTY CONSERVATION DISTRICT ("the District") a political subdivision of the State of Washington. Both entities may be referred to this agreement collectively as "Parties" or individually as "Party".

The purpose of this Amendment is to revise the **TERM OF THE AGREEMENT**, which is revised from an end date of January 9, 2016 to January 9, 2017, and to include a revised project development schedule, Exhibit A, and to include Exhibit B.

EXHIBIT A of the original Agreement Pre-Disaster Mitigation Grant is revised to change the performance end date and replace the original **PROJECT DEVELOPMENT SCHEDULE** with the **REVISED PROJECT DEVELOPMENT SCHEDULE**.

EXHIBIT B of the original Agreement Pre-Disaster Mitigation Grant Budget remains the same.

All other items in the original overall agreement remain unchanged.

IN WITNESS WHEREOF, the above and foregoing Interlocal Agreement has been executed in duplicate by the parties hereto and made effective on the day and year first above written:

KITTITAS COUNTY CONSERVATION DISTRICT

2211 W. Dolarway, Rd., Suite #4
Ellensburg, WA 98926

By: *Wendy Wilson* Dated: 02/24/2016
Chairman, Board of Supervisors

KITTITAS COUNTY BOARD OF COMMISSIONERS

205 West 5th Avenue, Room 108
Ellensburg, WA 98926

<u><i>Obie O'Brien</i></u>	Dated: <u>3/1/16</u>
Gary Berndt, Chairman	Obie O'Brien, Chairman
<u><i>Obie O'Brien</i></u>	Dated: <u>3/1/16</u>
Obie O'Brien, Vice-Chairman	Paul Jewell, Vice chairman
<u><i>Gary Berndt</i></u>	Dated: <u>3/1/16</u>
Paul Jewell, Commissioner	Gary Berndt, Commissioner

Approved as to Form:

ATTEST:

Julie Kjosvik
Julie Kjosvik, Clerk of the Board

Stephanie Hartung

KITTITAS COUNTY AND
THE KITTITAS COUNTY CONSERVATION DISTRICT
FOR MANAGING THE PRE-DISASTER MITIGATION GRANT



Deputy Prosecuting Attorney

**REVISED PROJECT DEVELOPMENT SCHEDULE
EXHIBIT A OF GRANT DOCUMENT**

APPLICANT: Kittitas County Fire Marshal's Office
PROJECT TITLE: Wildfire Mitigation-Fuel Reduction Program

DESCRIPTION OF ACTIVITY/TASK	SCHEDULED COMPLETION DATE
Site Assessments	January 2017
Fuels Reduction Site Work	January 2017
Total Time Required to Complete This Project: 21 months	
Total Time Required to Complete This Project: 21 months	
Quarterly Reports Due on Project Progress, Final Project Report and all documentation, site visits and inspections.	January 15, 2014; April 15, 2014; July 15, 2014; October 15, 2014 January 15, 2015; April 15, 2015; July 15, 2015; October 15, 2015; January 15, 2016; April 15, 2016; July 15, 2016; October 15, 2016; January 15, 2017 (Final Report)

KITTITAS COUNTY AND
THE KITTITAS COUNTY CONSERVATION DISTRICT
FOR MANAGING THE PRE-DISASTER MITIGATION GRANT

EXHIBIT B - PRE-DISASTER MITIGATION GRANT BUDGET

PROJECT BUDGET

Sub-Grantee: Kittitas County Fire Marshal's Office
PROJECT TITLE: Wildfire Mitigation - Fuel Reduction Program

APPROVED BUDGET CATEGORY	ESTIMATED COST
Fuels Reduction & Mitigation Work	\$ 297,000.00
Project Management & Oversight	\$ 24,508.86
Admin/Management Costs	\$ 6,420.60
Travel	\$ 522.50
Homeowner Training & Outreach	\$ 2,853.60
Pre-Award Costs	\$ 1,950.00
TOTAL: \$333,255.56	
<p>Tracking and Reporting Project Costs: Project expenses for which reimbursement is sought must be tracked and reported by approved budget cost categories, above. Documentation of expenditures by approved budget cost categories should be made on a separate spreadsheet or table and included with each A-19. Supporting documentation of all costs shall include, but not be limited to: tracking of staff time spent on the project through timesheets or other similar documentation; dated invoices from contractors and subcontractors for work completed; dated invoices for goods and services purchased; and documentation of in-kind contributions of personnel, equipment and supplies.</p> <p>Final Payment: Final payment of any remaining, or withheld, funds will be made upon submission by the Sub-Grantee within 60 days of completion of the project of the final report and an A-19, Voucher Distribution, and completion of all final inspections by the Department. Final payment also may be conditioned upon a financial review, if determined necessary by the Department. Adjustments to the final payment may be made following any audits conducted by the Department, Washington State Auditor's Office, the United States Inspector General, or their authorized representatives.</p>	

Per Pre-Disaster Mitigation program guidance, no cost overruns will be funded. If costs exceed the maximum amount of FEMA funding approved, the Applicant shall pay the costs in excess of the approved budget.

KITTITAS COUNTY AND
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FOR MANAGING THE PRE-DISASTER MITIGATION GRANT