

Kittitas County  
District Court, Upper

**Agenda Staff Report**

**AGENDA DATE:**

9/7/2010

**ACTION REQUESTED:**

Signature of the Lease Agreement with Pinnell for the Sharp MX C401 Copier

**BACKGROUND:**

The lease for the current copy machine has expired. Pinnell delivered a demo machine on July 30, 2010. This Lease Agreement is for that machine. I attended a Study Session with the BOCC on Monday, August 30, 2010 and received preliminary approval.

**INTERACTION:**

Jennifer Mullin, Dept Prosecuting Attorney has reviewed the agreement and has given approval for signature.

**RECOMMENDATION:**

The Upper District Court is recommending signature of the Lease Agreement. Thank you.

**HANDLING:**

The Upper District Court would like a copy of the agreement once signed. The Upper District court will forward signed copy to Pinnell. The Upper District Court will provide the Prosecuting Attorney's Office with a copy of the signed agreement.

The BOCC received 4 copies of the proposal on August 30, 2010. Additional PDF copy is attached.

**LEAD STAFF:**

Diana MacKenzie