

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION NO. 2010-_____

A Resolution Changing Petty Cash Accounts

WHEREAS, The County Auditor is establishing a master list of all department and county fund petty cash custodians and petty cash dollar amounts; and

WHEREAS, the previous Resolution Number 2009-67 must be updated and rescinded due to changes in dollar amounts and personnel.

WHEREAS, this resolution authorizes a decrease in the Auditor's accounts by \$350.00; increase County Clerks till account by \$50.00 and added \$1,000.00 to be authorized for the Solid Waste bank account.

NOW, THEREFORE BE IT RESOLVED that the following custodians are approved for the maintenance of petty cash accounts in their respective departments.

| Fund | Department | Custodian | Type Account | Amount |
|-------------|------------------------|----------------------------|----------------------------|---------------|
| 001 | Assessor | County Assessor | Petty Cash | 100.00 |
| 001 | Auditor | County Auditor | Revolving Fund | 1,150.00 |
| 001 | Auditor | County Auditor | Revolving Fund Elections | 5,000.00 |
| 001 | Auditor | Budget Finance Manager | Advance Travel | 3,000.00 |
| 001 | Auditor | County Auditor | Licensing Tills | 800.00 |
| 001 | Auditor | County Auditor | Change Account | 450.00 |
| 001 | Clerk | County Clerk | Till account | 100.00 |
| 001 | Clerk | County Clerk | Change Account | 100.00 |
| 001 | Community Dev Services | Director of CDS | Till account | 150.00 |
| 001 | Fair | Program Director | Till Account | 150.00 |
| 001 | Fair | Program Director | Visa Account | 300.00 |
| 001 | Juvenile | Director of Probation Svrs | Petty Cash | 50.00 |
| 001 | Lower District Ct | Court Administrator | Till account | 200.00 |
| 001 | Lower District Ct | Court Administrator | Petty Cash | 250.00 |
| 001 | Prosecutor Attorney | County Prosecutor | Revolving Fund | 400.00 |
| 001 | Treasurer | County Treasurer | Till accounts | 850.00 |
| 001 | Treasurer | County Treasurer | Change Account | 1,150.00 |
| 001 | Upper District Ct | Court Administrator | Petty Cash | 25.00 |
| 001 | WSU Extension | Chair | Till account | 50.00 |
| 001 | Upper District Ct | Court Administrator | Till account | 1,400.00 |
| 106 | Road | Finance Systems Mgr | Till Account | 20.00 |
| 106 | Road | Finance Systems Mgr | Petty Cash | 80.00 |
| 106 | Road | Finance Systems Mgr | Revolving Fund | 900.00 |
| 116 | Public Health | Public Health Director | Till Account PH | 100.00 |
| 116 | Public Health | Public Health Director | Till Account UC | 25.00 |
| 116 | Public Health | Public Health Director | Till Account Food Handlers | 85.00 |

Resolution Changing Petty Cash

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|-----|------------------------|----------------------------|-------------------------|-----------|
| 116 | Public Health | Public Health Director | Petty Cash | 600.00 |
| 116 | Public Health | Public Health Director | 4 Till Accounts \$50 ea | 50.00 |
| 116 | Public Health | Public Health Director | Till Account EH | 50.00 |
| 127 | Misdemeanant Probation | Director of Probation Svrs | Petty Cash | 50.00 |
| 131 | Drug Fund | County Sheriff | Sheriff | 3,000.00 |
| 401 | Solid Waste | Director of Solid Waste | Petty Cash | 100.00 |
| 401 | Solid Waste | Director of Solid Waste | Till Accounts | 1,700.00 |
| 401 | Solid Waste | Director of Solid Waste | Checking Account Float | 1,000.00 |
| | | | TOTAL | 23,435.00 |

APPROVED this 17th day of August 2010.

BOARD OF COUNTY COMMISSIONERS KITITAS COUNTY, WASHINGTON

Mark McClain, Chairman

Paul Jewell, Vice-Chairman

Alan Crankovich, Commissioner

ATTEST

Clerk of the Board