

Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Special Event Application

Thank you for your interest in holding a special event in Kittitas County. Please complete and return the Special Event Application to the Kittitas County Board of Commissioners Office at least **60 days** prior to the first day of the scheduled event. Please include **six** copies of your plan containing a narrative and a diagram of the event grounds showing all health, sanitary, safety and police/security requirements. Any misrepresentation in this application or deviation from the final agreed upon route and/or method of operation described herein, may result in the immediate revocation of the permit.

PLEASE TYPE OR PRINT CLEARLY IN INK.

1. Name of event: GRAND OPENING CELEBRATION at SWIFTWATER CELLARS
2. Description of event: Concert performed by LONESTAR outside. In Suncadia Resort below winery on the Rope Rider golf Course. Roughly 2200 attendees. Space can hold up to 5000.
3. Location of event: 301 Rope Rider Dr. Cle Elum WA 98922 at Swiftwater Cellars
4. Dates of event: 9/11/10 Hours of operation: 5:00pm to 10:30pm
5. Has the event been produced previously? NO Dates N/A
6. Estimated attendance: 2200
7. Name and address of organizer: Don & Lori Watts, owner
Donnie Watts, General Manager
301 Rope Rider Drive Cle Elum WA 98922
Phone number(s) office (509) 474-6555 / Donnie Watts, GM, (509) 727-1888
8. Emergency contact name and phone number: Jami Parks, Event
Manager at Swiftwater Cellars (509) 260-0081 cell

Please check Yes or No for the following questions -	Yes	No	Notes
Will there be alcohol served at the event?	✓		If yes, a State permit is required from the WA State Liquor Control Board.
Will County staffing be requested at the event? (Sheriff, Fire Marshal, etc.)?		✓	If yes, provide a list of those services being requested and outline their duties. This may be required per County request.
Will you have security on site?	✓		If yes, who will be providing the security?
Will you have Emergency Medical Services (EMS) on site during the event?	✓		If yes, please attach written verification.
Will there be music, sound amplification or any other noise impacts?	✓		If yes, the County has a noise ordinance in effect (see County Code for details)
Will the event obstruct, interfere or require the closure and free use of any public road, street or Right-of-Way?		✓	Please provide adequate traffic and detour plans.
Will you have traffic control?		✓	If yes, indicate how the traffic control will be addressed.
Will there be off-site parking needed?	✓		If yes, please provide a parking plan.
Will there be shuttle buses provided for attendees?	✓		If yes, provide a map of their route.
Will there be tickets sold to attend the event?	✓		If yes, please note the cost of the event.
Do you have an informational flyer advertising the event?	✓		If yes, please attach a copy of the information being published.
Will there be food served?		✓	If yes, does the person or organization preparing the food have a food service permit or catering permit? (Please provide the name of the permitted person or organization). If no, and you intend on serving food, a catering permit will need to be acquired. Please allow 2 weeks to complete the food service permitting process.
Are there bathroom facilities already available?		✓	If no, please provide specific information related to the number of sani-cans provided. Please include the location of sani-cans on the event diagram.
Do you have a plan for garbage and recycling?	✓		If yes, please provide your plan, and indicate if you will need assistance from the County Solid Waste Department.
Will a temporary structure be erected for this event?		✓	If yes, attach a drawing including the dimensions. <i>*The structure may require inspection prior to the event.</i>
Have you obtained a Certificate of Insurance specifically naming Kittitas County?	✓		A copy of the Certificate of Insurance must be attached to the application.

**WRITTEN PERMISSION TO ENTER EVENT SITE – 30 DAYS PRIOR TO
EVENT FOR INSPECTION**

I hereby permit law enforcement and/or County officials to enter the site for which the Application has been granted, for the purpose of inspection and enforcement of County Code and other applicable law, and pursuant to my agreement and representations made in connection with this Application.

**WRITTEN PERMISSION TO ENTER EVENT SITE – AT THE TIME OF THE
EVENT**

I hereby permit law enforcement and/or County officials to come upon the site for which the Application has been granted for the purpose of inspection and enforcement of County Code and other applicable law, and pursuant to my agreement and representations made in connection with this Application.

SWORN STATEMENT OF COMPLIANCE

I hereby acknowledge that I have read Kittitas County Code, have familiarized myself with County requirements, and have provided a Certificate of Insurance for this event, specifically naming Kittitas County as insured. I agree that either my designated agent or I shall be on site at all times and shall be responsible for the operation of the event and for compliance with all legal requirements in connection with this event.

I understand that failure to comply with the rules, regulations and conditions set forth in Code may be deemed a gross misdemeanor and that drug or narcotics violations are crimes under RCW.



Signature of applicant/promoter



Signature of property owner

Identify authorized/designated agent(s) who will be in charge at the event (please print):

JAMI PARKS

DONNIE WATTS

BJORN GJERDE

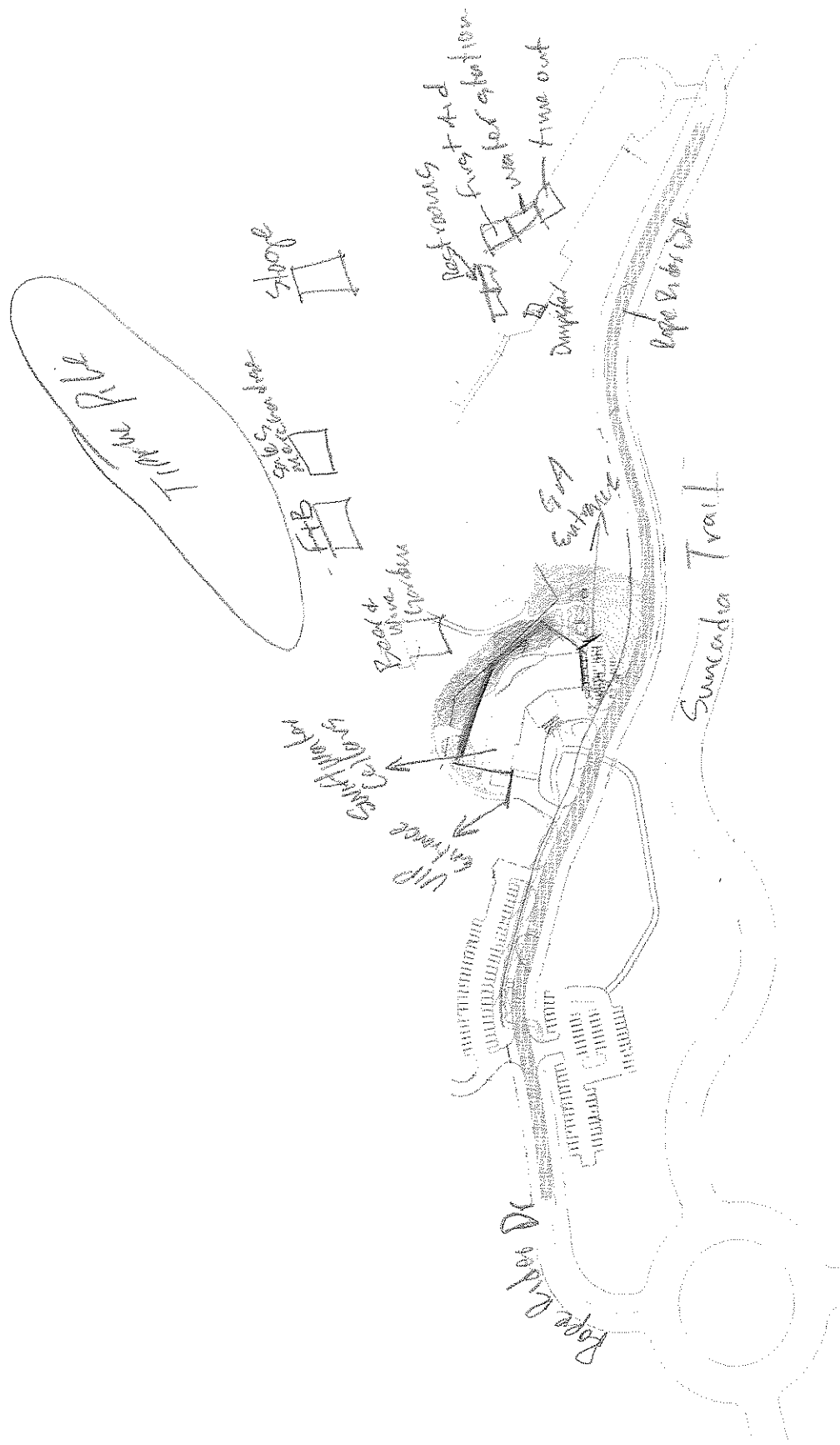
ADDENDUM TO SPECIAL EVENT PERMIT APPLICATION

1. Sanitation Facilities:
 - a. Porta potties to be rented from MTH Septic Service, out of Cle Elum, WA. Order will include multiple units to service a crowd of 2,000 concert attendees. ADA equipped units will be provided as well.
 - b. Hand-washing stations will be rented from MTH Septic Service of Cle Elum, WA. Order will include multiple units to service a crowd of 2,000 concert attendees.
2. Food and Beverage Services:
 - a. Swiftwater Cellars will provide food and beverage at the concert venue. Food and beverage will be "for sale" on a vendor basis. Proper cooking and clean-up equipment and facilities will be set-up at concert venue.
 - b. A "fenced" beer and wine garden will be set-up with proper boundaries. Proof of legal drinking age will be required before alcohol can be purchased. Swiftwater Cellars will staff the beer and wine garden with "authorized" servers.
3. Solid Waste Disposal:
 - a. Adequate trash receptacles and dumpsters will be rented from Waste Management of Ellensburg, WA and placed throughout the concert venue for disposal of solid waste. Concert event staff will manage the disposal of all solid waste.
4. Parking, Traffic Control and Crowd Control:
 - a. Swiftwater Cellars has contracted Starplex CMS in Seattle, WA manage designated parking areas and the concert venue. No alcohol or tailgating will be permitted in parking areas.
 - b. Parking areas include:
 - i. Cle Elum-Roslyn High School Parking Lot
 - ii. Walter Strom Middle School Parking Lot
 - iii. The Inn and The Lodge at Suncadia parking lots and garages
 - iv. Swiftwater Cellars parking lots
 - v. Suncadia homeowners are encouraged to park at their home sites within Suncadia and walk to the concert venue.
 - vi. Concert goers will be bused from the designated parking areas to the concert and back once the concert has ended.
 - c. Crowd Control:
 - i. Starplex CMS to provide 34(please see contract) crowd management personnel; Swiftwater Cellars to provide 16 event personnel, for a total of 50 personnel to manage concert venue and parking areas.
 - ii. Emergency medical services will be provided by Kittitas County Fire & Rescue District 7. KCFRD # 7 will be onsite at all times. A designated First Aid area will be set-up within the boundaries of the concert venue.
 - iii. Starplex CMS will manage a "timeout" zone for any concert attendee deemed to be intoxicated. Concert attendee will be placed in timeout zone until such a

time we determine they are able to be placed back into the general concert area and/or escorted to seating area.

5. Signage - Proper signage will be posted at the following locations:
 - a. Way finding signs at resort entrance and along Bullfrog Road to designated parking areas.
 - b. Parking Area Signage
 - i. Entrance to parking
 - ii. Load/Unload for Shuttles
 - iii. No Tailgating or Alcohol Permitted signs
 - c. Concert Venue
 - i. First Aid
 - ii. Time Out Zone
 - iii. Entry/Exit
 - iv. Load/Unload for Shuttles
 - v. No Entry Backstage Area and/or Restricted Areas
 - vi. No Parking for designated no parking areas

SW Grand Orange Court Apartment





Washington State Liquor Control Board

Licensing and Regulation
PO Box 43098, 3000 Pacific Ave SE
Olympia WA 98504-3098
Phone – (360) 664-1600
Fax – (360) 753-2710

June 29, 2010

Emailed to: bjornngjerde@swiftwatercellars.com

SWIFTWATER CELLARS, LLC
PO BOX 946
ROSLYN, WA 98941-0946

UBI No. 602-861-236-001-0002
License No. 405532-6C
Trade Name SWIFTWATER CELLARS

Please return all documents by mail to license investigator Rayette Luras (360-664-1633) by **June 25, 2010**.

The following information will help you obtain your liquor license faster:

- *Call Customer Service (360) 664-1600 for assistance with completing forms, status checks, general questions, and information.*
- *All documents must be **legible** and completed **thoroughly**.*
- *The Board may accept **preliminary documents** (such as earnest money agreements, unsigned sale/lease documents, etc.) to begin the license investigation. Finalized documents will be required prior to approval.*
- ***Additional documents** may be requested upon receipt and review of the below-listed documentation.*
- *If you want to see your investigator, you need to call and make an **appointment** in advance.*
- **Mandatory Alcohol Server Training (MAST)** is required for all bartenders, anyone who serve alcohol on-premises (including domestic winery additional locations and craft distilleries) and restaurant/nightclub managers. Click on the link for information regarding this training.
<http://www.liq.wa.gov/licensing/Mast.aspx>
- **Spirits, Beer, and Wine Restaurant Food Service Acknowledgement** (LIQ 290) [Spirits/Beer/Wine Food Service Ack](#)
- **Submit a copy of your proposed menu.** Please send only a copy. Do not send a bound or laminated menu. Please read the above Food Service Acknowledgment form for food service requirements.
- **Added Activity Questions for:**
Spirits/Beer/Wine Restaurants [Spirits-Beer-Wine-Restaurant for profit](#)
- **Copy of documents showing the right to the real property to include:**
 - **Closing Statement** (signed by seller) or **Recorded Deed**

- **Outline of Costs** (LIQ 823) Outline of Costs
- **Source of Funds and Certification** (LIQ 824) (The total dollar amount of the Source of Funds and Certification must meet or exceed the total dollar amount of the Outline of Costs.) Source of Funds
- **Tied House Participation Statement** (LIQ 186-51) to be completed by **Don, Lori, Donnie and Meghan** Tied House
- **Signed and dated letter of intent describing all aspects of the business you plan to operate.**
- **Copy of page 1 of your completed TTB application. (The Special Tax Registration does not qualify as the Permit.)** http://www.ttb.gov/applications/new_application_packets.shtml For wineries Forms 5100.24 and 5120.25 and for breweries Form 5130.10.
- **Copy of your approved TTB Permit.** Please do not wait for this form before submitting documents.
- **Liquor Control Board Addendum Beer and Wine Tax Payment and Reports**
<http://www.liq.wa.gov/publications/Liq30050.pdf>
- **Three (3) sets of floor plans, 1/4 to 1 foot scale, to include the following: (Spirits/Wine/Beer Restaurant licenses only)**
 - north arrow indicator ↑
 - location of all public entrances (designate access such as street, alley, parking lot, and list street names)
 - name of all rooms (dining areas, lounge, tap room, game area, bandstand, dance floor, etc.), show location and describe type of barriers
 - furniture (tables, chairs, booths, bar service bars, pool tables, etc.)
 - detailed kitchen layout showing location and type of equipment such as oven, refrigeration, cooktop, grill, etc.
 - tax paid area (where wineries/breweries sell product at retail)
 - indicate wine tasting area and/or outside picnic/park premises areaProfessional blueprints are not required, as long as the floor plans are drawn to scales as described.
- **Complete a briefing on liquor laws and regulations. Contact your Liquor Enforcement Office at 509-630-4389 and schedule a briefing on liquor laws and regulations.**
- **Contact your local enforcement office listed above to schedule a final inspection of your premises.**

**SWIFT WATER CELLARS GRAND OPENING EVENT
LONESTAR 9/11/10**

**To: Donnie Watts, Jamie Parks
Swift Water Cellars**

**From: Dave Christiansen
Regional Manager
Starplex Corporation**

Thank you for allowing us the opportunity to be apart of your celebration and opening of the State's premier winery and events facility. After the walkthrough of your venue Starplex has begun the process of assisting you on making this event successful and safe. This is the beginning of the planning stage for your event. There may be changes or modifications to this as we get closer and as your facility nears completion. Throughout this process, questions may arise from both sides so feel free to make any suggestions or ask any questions leading up to the event.

The biggest impact we see from the start will be the traffic flow and parking for your event. With the capacity you have set around 2200 and with approximately 500 VIP's coming that leaves around 1700 guests who will be bussed in from the nearby school. It has been our experience that most guests will arrive within an hour of show time. Because of this demand you will definitely have a busy drop off area for about an hour. All of us need to make sure this remains clear for the busses to drop off and move forward. Because of this demand there may be traffic congestion as well at the VIP area where busses and VIP Parking will meet one another. This will require some traffic control in this area. We will have to make sure as you sell and take tickets that you have a clear lineup area for line control. We did not talk about this at the tour but realizing at peak time you may have up to 1000 people in line to enter you may want to look at how you can form these lines without impeding on your VIP entrance area. This can be with t-post and banner line or a serpentine line similar to Disney style line control.

Entry Areas

As you build your event entry areas it is important to provide clear signage for what you are allowing or not allowing in your venue for this event. Because it is a new venue guests will not know the rules. We will need to assign at least two staff at the bus pickup area to ensure guests are only bringing allowed items to the venue. This means proper signage at the bus pickup is essential as well. By monitoring this at the bus area guests can return their items to their cars before boarding the bus if those items are not allowed. Starplex has assisted venues with proper signage language. It is important to be vigilant on reducing items allowed to enter but to maintain a high guest services image at the same time. That is why most of our signage says:

“For the safety of our guests, please leave the following items at home.”

- Cans or Bottles
- Outside Alcohol
- Large Coolers (small soft back coolers are ok)
- Illegal or Illicit Drugs
- Fireworks
- Throwable Items
- Professional Style Cameras and Video Cameras
- Recording Devices
- Weapons of any kind

The sides of the entry gate need to be secured and the perimeter around this area secure. There is no doubt the guests you will have for this event will most likely be a higher caliber guest but we still have to maintain this area in case any push is made against it at the peak traffic time.

The entry point is pretty steep to go down to the seating area. This area needs to be monitored to ensure there are no slips and falls and to have golf carts available for people needing assistance down the hill.

Neighbor Hot Line

As this venue grows in popularity you will encounter some issues with neighbors. In order to show good faith towards neighbors it is recommended that you have in place a phone line for neighbors to call should they encounter any issues from your guests. This will allow neighbors to share with you their experiences from each of your events and allow you the opportunity to address these issues. It is very important that you become a “good neighbor” as well with them.

Beer and Wine Gardens

The Beer and Wine Garden areas should have a clearly marked entry and exit. The Washington State Liquor Control Board recommends this as well. This allows your staff to monitor exiting traffic to ensure they do not carry their alcohol out with them. If you do grow in attendance and popularity sometimes it is wise to put up a second fence around the perimeters to create a “moat” to discourage pass offs. In order to ensure that guests are of legal age to consume some venues utilize wristbands at the point of purchase so it is easier to identify violators. It is up to you on how you want to do this as we or you can ID guests at script purchase areas and the beer and wine garden areas as well if you choose not to wristband.

If a guest has had too much alcohol or is showing the signs of intoxication that warrant them being cut off, Starplex generally places large “Black X’s” on their hands. This assists your script and alcohol purchase areas in eliminating the guests from purchasing

more alcohol. Because of the distance of the busses we may need to think of what we are going to do with guests who we determine should leave. Your "time out" area may work as well for this. Starplex has the 2010 ID booklets that we utilize to enforce the State of Washington's alcohol laws.

Backstage/Front of Stage Area

This area has to be clearly blocked off from the general public. This can be done with barricade or bicycle style barricade that will separate this area from the general public. Starplex will man the areas to the right and left of the stage as well as the backstage area but barriers assist in deterring guests from trying to enter. The bands are very sensitive to the backstage area so they will be very interested on how this area is secured. Lonestar is not a band that will have too many issues up front by the stage. They generally do request or have barricade and our guys generally are behind that barricade.

Base/Security Command Center

Starplex will setup a base area at a designated spot for our staff to check in. We also use this position for our communications center. Our base attendant monitors communications and documents calls for first aid, cleanup, maintenance requests, and for crowd related problems. If guests are detained they are brought to the base area to determine what would take place next. This area is also used for our staff that is going to be relocated elsewhere during the event. Starplex can plan our operations from this area as well.

Communications

Starplex has Motorola Radios that is uses to communicate at its events. We can make them available for you and Jami or necessary personnel as well. This is an integral part of our success at events as we constantly monitor movement and rotate staff to handle the demand. We will be in constant communication with the bus pickup area as well as the VIP Parking areas and Front Gate. Radios will be strategically positioned throughout your venue. We will probably need to have communication with event first aid should they need to respond to a situation.

Ingress/Egress

Starplex will utilize staff at the areas of demand and rotate them throughout your event. For instance during the busy time at the front gate we will send some staff from the interior event site there to get the crowd in timely. During the show there may be a demand at the stage and backstage area for staff or the VIP Seating area. At intermission our attention will turn to the beer and wine garden and the VIP beer and wine garden areas. When the show is nearing its end we will send staff to exit points and beef up the bus pickup areas.

Conclusion

The information provided is a start to what Starplex considers viable information to assist you in making your event a success. We are attaching a staffing estimate with suggested positions. You may see areas we did not staff that you want staff or areas where you may want your staff instead of ours. That goes back to what I said in the beginning. This is a starting point to get you on your way to preparing for this event. As your facility nears completion we can revisit and look at areas that way have not discussed or areas where you feel we can reduce staffing levels. Starplex wants to be your service partner for a long time so we are very open to discussing any questions or concerns you may have. While this is your grand opening we should always prepare for future events and look at potential growth of your events. We will be with you during this ride offering professional suggestions and open to ideas you may have.

Crowds regardless of size and demographics can cause crowd management issues. If we as a team proactively seek out solutions to potential problems prior to the event we can maintain a cost effective venue and event. Starplex is extremely impressed by your venue and your willingness to listen to suggestions we may have. Starplex is confident that we can assist you with making this grand opening a huge success. We will be available for contact any time leading up to your event and are more than happy to come back and meet again.

STARPLEX CORPORATION

P.O. BOX 4411 PORTLAND, OREGON 97208 * (503)-222-5957

STAFFING ESTIMATE

INVOICE:

TO: SWIFT WATER CELLARS

DATE: 6/28/2010

ATTN: DONNIE WATTS

STAFFING ESTIMATE

EVENT: LONE STAR- GRAND OPENING OF WINERY 9/11

ATTENDANTS	Number	Time From	Time To	Hours		Total
TICKET TAKERS	3	4:30 PM	8:30 PM	12.00	15.75	\$189.00
INSPECTORS	3	4:30 PM	10:30 PM	18.00	15.75	\$283.50
FRONT GATE SUP	1	4:00 PM	10:30 PM	6.50	15.75	\$102.38
BUSS PICKUP	2	3:30 PM	9:00 PM	11.00	15.75	\$173.25
DROPOFF LINE CONT	2	3:30 PM	11:00 PM	15.00	15.75	\$236.25
VIP PARKING TRAFF	2	3:30 PM	11:30 PM	16.00	15.75	\$252.00
VIP ENTRY	2	4:00 PM	10:30 PM	13.00	15.75	\$204.75
WINERY BUILDING	2	4:00 PM	10:30 PM	13.00	15.75	\$204.75
ALCH SCRIPT BUY	1	4:30 PM	10:30 PM	6.00	15.75	\$94.50
BEER GARDEN	2	4:30 PM	10:30 PM	12.00	15.75	\$189.00
VIP BEER GARDEN	1	4:30 PM	10:30 PM	6.00	15.75	\$94.50
FIRST AID AREA	1	4:30 PM	10:30 PM	6.00	15.75	\$94.50
BACKSTAGE	2	4:30 PM	10:30 PM	12.00	15.75	\$189.00
FRONT OF STAGE	2	4:30 PM	10:30 PM	12.00	15.75	\$189.00
STAGE RIGHT/LEFT	2	4:30 PM	10:30 PM	12.00	15.75	\$189.00
ROVERS	4	4:30 PM	10:30 PM	24.00	15.75	\$378.00
MAIN SUPERVISOR	1	2:00 PM	11:00 PM	9.00	15.75	\$141.75
BASE	1	2:00 PM	11:00 PM	9.00	15.75	\$141.75
GRAND TOTALS				212.50		\$3,346.88



KITTITAS COUNTY FIRE & RESCUE 7

Mail P.O. Box 777 South Cle Elum, WA 98943

Office – 123 East First Street, Cle Elum, WA 98922

509-674-5371

"Neighbors helping Neighbors"

June 29, 2010

Jami Parks
Swiftwater Cellars

Re: Grand Opening Event

Jami,

This letter will serve as confirmation that Kittitas County Fire & Rescue 7 will be providing EMS services at your event on September 11, 2010 from approximately 4:00 PM to 11:00 PM.

Sincerely,

//Raymond R. Risdon, Administration/EMS
Kittitas County Fire & Rescue 7
Cell – 509-304-6046

KCFD #7 EMS Service

6/29/10

Ray Risdon, Administrator for KCFD #7 had a conversation with Jami Parks, Swiftwater Cellars Events Manager, confirming that that they will provide 6 EMT's, 2 paramedics and 2 ambulances. If the event should exceed up to 2400 concert attendees, he would up the EMT's to 8.

Jami Parks

From: rayrisdon@kcfd7.com
Sent: Monday, June 21, 2010 9:13 PM
To: Jami Parks
Cc: dlosse@kcfd7.com; dlosse@suncadia.com; donniewatts@swiftwatercellars.com
Subject: RE: Winery Event

Follow Up Flag: Follow up
Flag Status: Completed

Jami,

We have a great bunch of talented EMT's that are available. Occasionally our paramedic volunteers for these events. If needed we would request medic one crew.

We have an ambulance at the Bullfrog Station that would more than likely stage at the event. How many people do you anticipate? Music, indoor/outdoor or both? We are very flexible and no, we don't charge. If anyone donated a tax deductible contribution to Kittitas County Fire District 7, EMS fund it would go to EMS equipment purchases only - but, it is NOT expected, just good ole public relations.

Ray

----- Original Message -----

Subject: RE: Winery Event
From: "Jami Parks" jamiparks@swiftwatercellars.com
Date: Mon, June 21, 2010 4:32 pm
To: <rayrisdon@kcfd7.com>
Cc: <dlosse@kcfd7.com>, <dlosse@suncadia.com>, <donniewatts@swiftwatercellars.com>

Thanks Ray!

What will be provided? One EMT, One paramedic (Ambulance), etc??? Are there any costs associated when having your crew onsite?

Much Thanks,

Jami

Jami Parks
Club Membership and Event Manager
Swiftwater Cellars
c: 509.260.0081
jamiparks@swiftwatercellars.com
www.swiftwatercellars.com

*Grand Opening September 10th & 11th
featuring Lonestar 9.11.10
Tickets available: www.ticketwest.com*

See below for the revisions. The student labor represents the fundraiser portion of the event. The transportation related expenses are cost recovery only. Without the ASB participating as a fundraiser, we can't legally use the busses for your event.

Swiftwater Cellars Fundraiser 11-Sep-10

Students

	Hours	\$/hr	Total
Students General	4	7 \$ 20	\$ 560
Student Tour Guides	6	7 \$ 20	\$ 840
Supervisors	1	7 \$ 23	\$ 160
			\$ 1,560

Busing

Labor	Hours	\$/hr	Total
Supervisor	1	7 \$25.00	\$ 175.00
Bus Drivers	2	2 \$25.00	\$ 100.00
Bus Drivers	4	8 \$25.00	\$ 800.00
			\$ 1,075.00
Mileage			
Miles Per Round Trip			4
Cost Per Mile		\$	2.00
Cost Per Trip		\$	8.00
Persons to transport to concert			1500
Persons to transport from concert			1500
Persons per trip (bus capacity)			40
Trips Needed + 10% Buffer			83
			\$ 660.00
Sub Total		\$	1,735.00
10% Indirect (Admin Processing Charge)		\$	173.50
Total		\$	1,908.50


Total:

3,468.10


Brian Twardoski

Cle Elum Roslyn School District
Director of Finance, Operations, & Athletics
O: 509.649.4852 C: 509.260.0129

FOR PUBLIC (SUNCADIA) TRAFFIC

↓
 Cle Elum Roslyn High School
 2692 State Route 903, Cle Elum, WA 98922-8704 - (509) 649-4900

- | | |
|--|---------------------------|
|  1. Head northwest on WA-903 N toward Carek Rd | go 0.1 mi
total 0.1 mi |
| 2. At the traffic circle, take the 2nd exit onto Bullfrog Rd
About 2 mins | go 0.7 mi
total 0.8 mi |
| 3. At the traffic circle, take the 1st exit onto Suncadia Trail
About 2 mins | go 0.6 mi
total 1.5 mi |
| 4. Continue straight onto No 9 Mine Rd
About 1 min | go 0.4 mi
total 1.8 mi |
|  5. Turn right | go 131 ft
total 1.8 mi |
|  6. Turn left
Destination will be on the right | go 0.1 mi
total 2.0 mi |

 Rope Rider Dr, Cle Elum, WA 98922

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Map data ©2010 Google

Directions weren't right? Please find your route on maps.google.com and click "Report a problem" at the bottom left.

(see attached map)

↓ FOR BUSTRANSPORT ONLY ↓

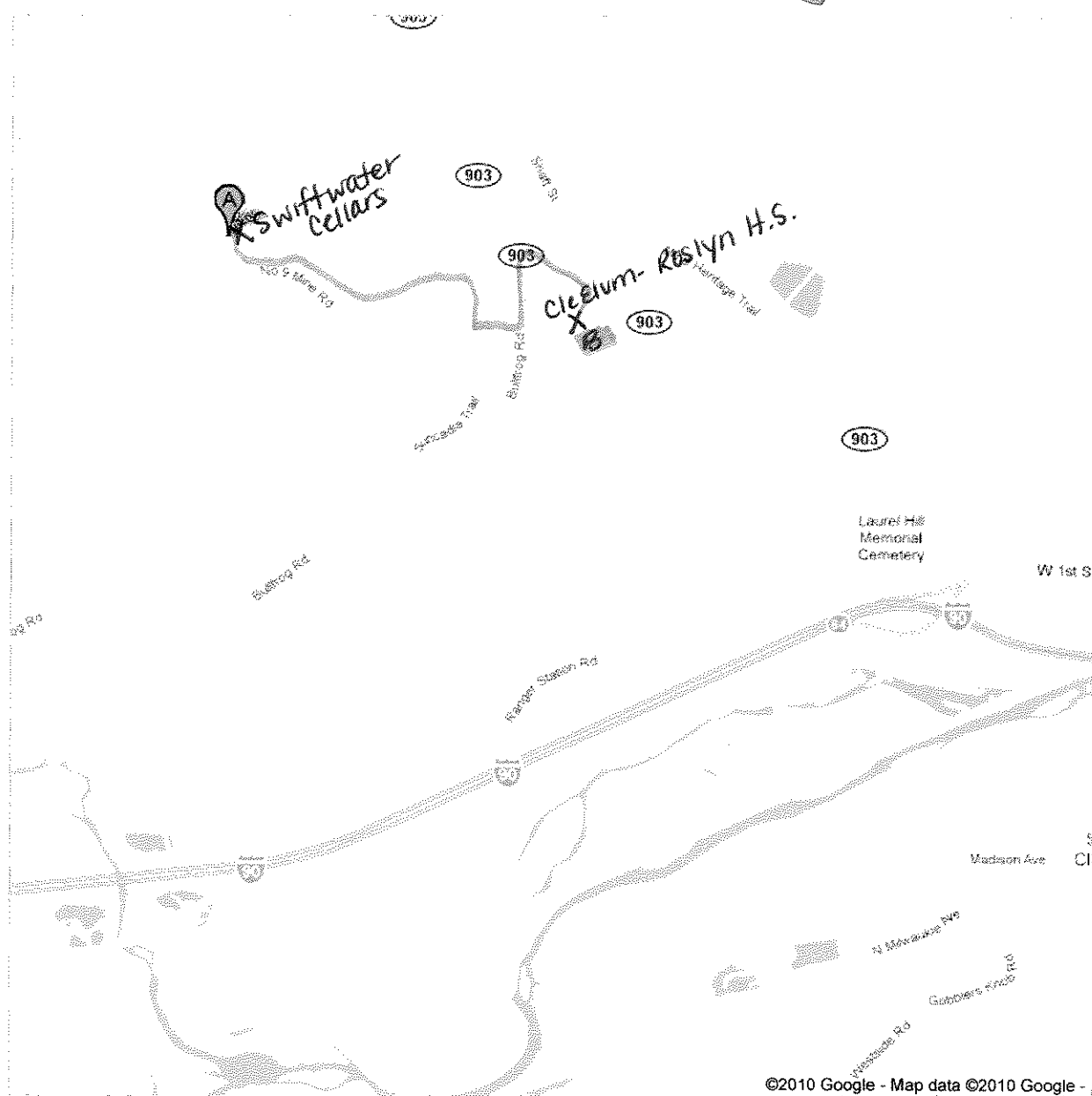
SUNCADIA'S Roads are not all recognized in Google Maps, if parking at High School (A), take left onto WA-903 N. Go around traffic circle & take 2nd exit onto Bullfrog Rd. Take 1st right onto Firehouse lane. This will be for shuttle traffic & people with appropriate credentials only. We will have personnel managing this entrance. Shuttles will then take 1st right into Suncadia onto Coal Mine way. Follow this approximately 0.2 miles. Take left onto Big Dirty Court. Big Dirty Court flows into Rope Rider Drive, your destination will be on your right approx. 0.5 miles.

Google maps

Address Rope Rider Dr
Cle Elum, WA 98922

Get Google Maps on your phone

Text the word "GMAPS" to 466453



B) Cle Elum-Roslyn High School → A) Swiftwater Cellars
 2692 State Route 903
 Cle Elum, WA 98922
 301 Rope Rider Drive

Approx. 2 miles - about 5 minutes

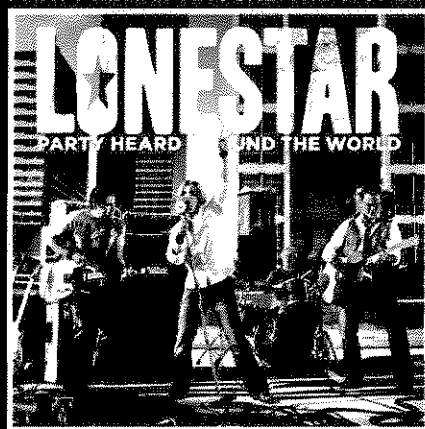
1. Take left out of H.S. parking lot onto WA-903 No.
2. At traffic circle, take the 2nd exit onto Bullfrog Rd.
3. Take right onto Firehouse Lane (this road only open to shuttles)
4. Take another right onto Coal Mine Way - stay on 0.2 miles
5. Take 1st left onto Big Dirty Court which goes into Rope Rider
 Destination on Right approx. 0.5 miles

http://maps.google.com/maps?f=q&source=s_q&hl=en&geocode=&q=Rope+Rider+Drive... 6/29/2010

LONESTAR

SATURDAY SEPTEMBER 11TH
"IN REMEMBRANCE"

PARTY HEARD AROUND THE WORLD



IN STORES NOW!

WITH SPECIAL GUESTS

Countrysified

GRAND OPENING CELEBRATION SWIFTWATER CELLARS

A PREMIERE MOUNTAIN DESTINATION WINERY
SUNCADIA RESORT

5PM DOORS. 7PM SHOW ALL AGES \$35 ADV. \$40 DOS
FOR MORE INFORMATION CALL 509 674 6555

S
SWIFTWATER
CELLARS

Go to TicketsWest.com
or charge by phone 1 800 325 SEAT

ED SHAW
ENTERTAINMENT, INC.

Food & Beverage Vendor Candidates

1. Cle Elum – Roslyn Booster Club CONFIRMED
 - a. Hamburgers, chips, soda, water
2. Glondo's Sausage – Cle Elum ,WA CONFIRMED
 - a. Brats, jerky, pepperoni
3. Chicago Dogs/Gunner's Coffee & Sandwich house- Cle Elum CONFIRMED
 - a. Gourmet hot dogs, pulled pork sandwiches, wraps
4. Taco del Mar & Quizno's – same owner from Cle Elum
 - a. Burritos and sandwiches
5. Suncadia
6. Pioneer Coffee Roasting Co.
 - a. Specialty coffee drinks

Many more are being reached out to, we are only allowing up to 7 spaces for food merchants and trying to have a varietal of choices.



Swiftwater Cellars Vendor Interest Form

Swiftwater Cellars is nestled in the heart of the Cascade Mountains 80 miles east of Seattle in historic Cle Elum-Roslyn. Home to the former Coal Mine Number 9, it is Washington's ultimate destination winery featuring dining, golf, events and the fine amenities offered by Suncadia, a premier all-season resort. Our boutique collection of wines is sourced from select vineyards in the Pacific Northwest and tended to by veteran winemaker, Tony Rynders.

Founded in 2007, it is the culmination of our family's 30 year dedication to top quality agriculture and desire to offer visitors a rich winery experience. We welcome you to our Swiftwater family.

With much anticipation, September 10, 2010 we are cutting the ribbon and opening our doors to the public! The restaurant will be in full service and wine will be poured. The ribbon cutting ceremony will commence at 10:00 am and the restaurant is anticipated to start serving lunch at 11:00am-2:30 and dinner hours will begin at 5:00 and last guest will be seated until 10:00pm

On September 11th, the Nashville based band LONESTAR will be entertaining the masses below the winery stationed on Rope Rider golf course. We anticipate about 2200 guests/concert goers and tickets are already moving fast! Our winery will be closed to the public during this special event, however we are hosting a beer/wine garden (serviced by Swiftwater Cellars) and offering up limited spaces for local restaurant vendors to serve as food & beverage vendors. We would like to see if you would be interested in taking part of this special and unique opening event.

Please take your time and review our website and please don't hesitate to call and learn more about an opportunity to show your food at our celebration!

Thank You,

The Watts Family

Application for Booth Reservation

Name of Restaurant/Business: _____

Type of food/business: _____

Address:

Name of Contact: _____

Best Number to be reached at: _____ email: _____

Have you been a vendor at other events: _____ Yes _____ No

If yes, where & when:

Power needed to supply your booth/equipment:

Hours of Operation for Vendors:

Setup: 3:00pm Serving: 5:00pm Stop Serving: 9:30pm Clean up: 10:00pm

- To reserve your spot, all applicants must have this form in **NO LATER THAN JULY 16, 2010.**
- All vendors must provide their own food & beverage, including plates, silverware, napkins and appropriate condiments.
- All vendors must supply their own means of keeping excess food chilled.
- All vendors must display their own sign of identification
- All vendors must provide their own money box.
- All vendors must provide their own employees and means of transporting their set up/take down. I.E. boxes, hand trucks, etc...
- All vendors must keep a clean and presentable area. Must pick up their area the way they found it when departing.
- All vendors/employees will be given appropriate credentials in concert area. This does not mean VIP.
- All vendors must comply by the Washington State Food & Health safety program.

To keep the look uniform, Swiftwater Cellars will provide:

- 1-10x10 covered and walled white tent
- 1-8 foot banquet table
- Will provide power, but not necessary cords and adapters
- Adequate garbage cans strategically placed throughout event space
- Adequate hand washing stations, in addition to Porta-Potties
- Adequate Crowd Management Personnel
- Plenty of set up and take down time and lights
- Onsite EMT/ERS and first aid station
- And we are offering up great exposure for your business during a fun filled time in beautiful Suncadia while enjoying the concert.

We are asking our vendors for a \$200 event space fee, to cover any allotted costs in providing the above mentioned items.

If you want to partake in this exciting celebration, please email or fax this to:

Swiftwater Cellars

Attn: Jami Parks

R.E. Booth Reservation for 9.11.10

jamiparks@swiftwatercellars.com

Office: (509) 674-6555

Fax: (509) 674-6505

Cell: (509) 260-0081

Jami Parks

From: M.T.H. Septic Service LLC [MTH@CABLESPEED.COM]
Sent: Sunday, June 20, 2010 4:41 PM
To: JAMIPARKS@SWIFTWATERCELLARS.COM
Subject: Estimate from M.T.H. Septic Service LLC
Attachments: Est_129_from_M.T.H._Septic_.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Customer :

Please review the attached estimate. Feel free to contact us if you have any questions.

We look forward to working with you.

Sincerely,

Staci
M.T.H. Septic Service LLC
509-674-2156

To view your estimate

Open the attached PDF file. You must have [Acrobat® Reader®](#) installed to view the attachment.

M.T.H. Septic Service LLC

281 Hughbanks Road
Cle Elum, WA 98922
509-674-2156

Estimate

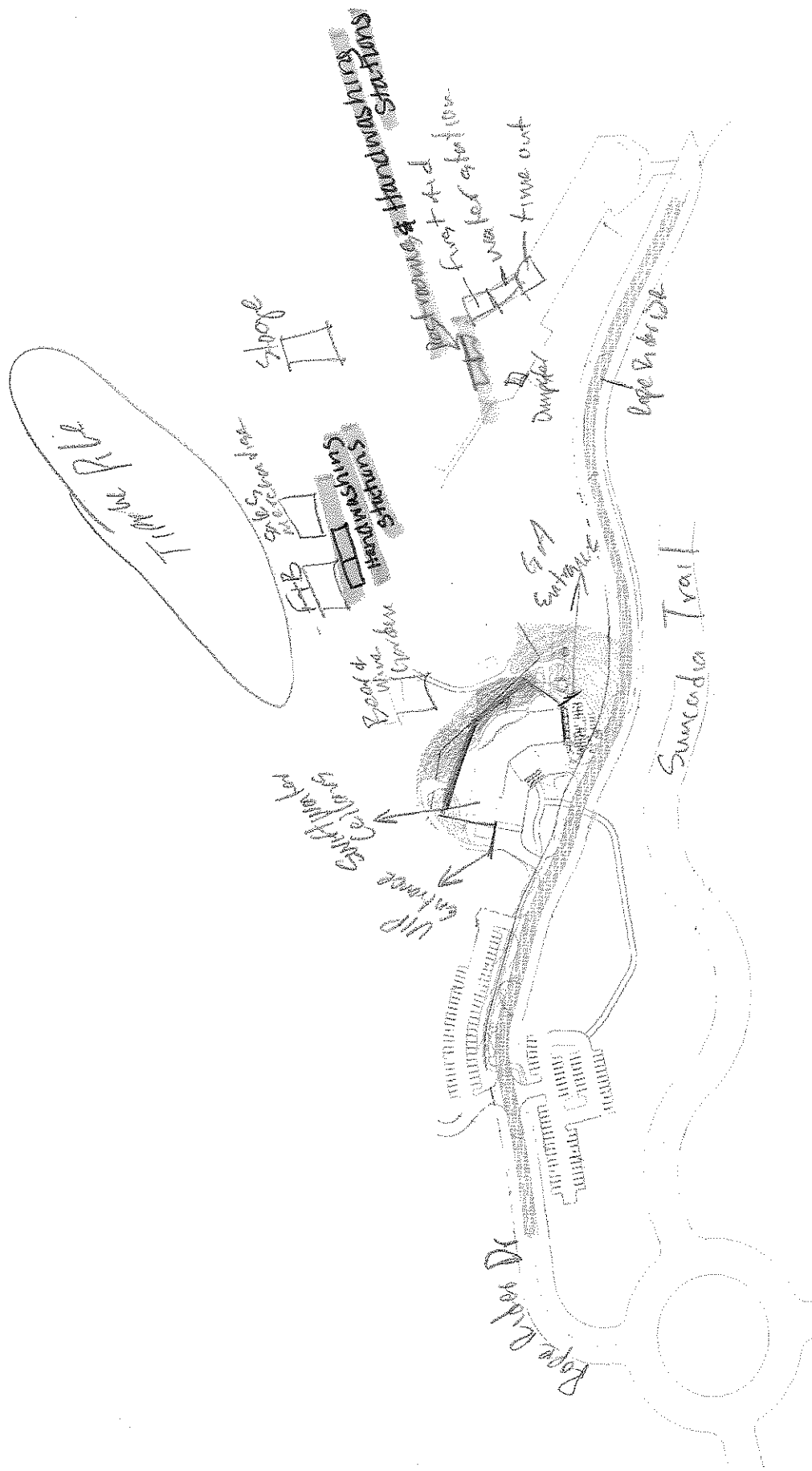
Date	Estimate #
6/20/2010	129

Name / Address
SWIFTWATER CELLARS SUNCADIA

			Project
			OPEN HOUSE
Description	Qty	Cost	Total
PORTABLE TOILET WITH HAND SANITIZER ONLY FOR SEPTEMBER 10-12	12	75.00	900.00
(2) - SIDED HAND WASH STATIONS WE ONLY HAVE 7	7	50.00	350.00
ALL TOILETS WOULD BE DELIVERED ON FRIDAY SEPTEMBER THE 10TH AND PICKED UP ON MONDAY THE 13TH!			
PLEASE CALL US WITH ANY QUESTIONS, THAT YOU MIGHT HAVE!			
WE LOOK FORWARD TO WORKING WITH YOU!		Subtotal	\$1,250.00
		Sales Tax (8.0%)	\$0.00
		Total	\$1,250.00

Signature _____

Bathroom's Map



Jami Parks

From: Davis, Joel [jdavis8@wm.com]
Sent: Tuesday, June 22, 2010 12:07 PM
To: jamiparks@swiftwatercellars.com
Subject: prices for 8yd temporary dumpster

Follow Up Flag: Follow up
Flag Status: Flagged

Delivery 45.10
Daily Rental 1.30
Hauling 110.80

*we are planning on 3-8yd
trash receptacles.*

These prices are per container

Thank you,

Jami Parks

Joel W. Davis
Commercial Customer Service Representative

Our renewable energy projects create enough energy to power more than 1.3 million homes. The recovery of landfill gas, coupled with the power generated from the conversion of solid waste at our waste-to-energy plants, saves the equivalent of more than 13 million barrels of oil.

Waste Management recycles enough paper every year to save 41 million trees. Please recycle any printed emails.



Serving Washington State

1923 120th Ave Ne

Bellevue, WA 98005

425-688-0099 phone

425-688-0111 fax

www.rr-partyrentals.com

Mon-Fri 8:00 - 5:00

Sat 10:00 - 2:00

Sun - By Appt

Status: Quote

Contract #: 004 - q8807 - 4

Quoted Date: Wed 06/09/2010

Operator: Tabitha Alessandrini

Customer # 67854

Bill To: SWIFT WATER CELLARS

CUSTOMER WILL-CALL

Phone: 096 74-6555

301 ROPE RIDER DRIVE

Cle Elum, WA 98922

Job Descr: OPENING DAY

*EVENT DATE: 09/11/2010

*EVENT START/FINISH TIME: ?

*CANCEL DATE @ 4PM: 09/02/2010

*TENT CANCEL DATE @ 4PM: 07/02/2010

*DAMAGE WAIVER (Y/N): : ?

Qty	Items Rented	Price Each	Status	Event End Date	Rental Fee
15	171 004 BANQUET TABLE, 8'x30" USE OF STAPLES OR TAPE WILL RESULT IN A DAMAGE CHARGE.	15.38	Quoted	Mon 06/14/10 12:00pm	230.70
20	4114 004 CHAIR, BLACK SAMSONITE Weight limit is 250 lbs.	1.50	Quoted	Mon 06/14/10 12:00pm	30.00
250	4146 004 CHAIR, WHITE SAMSONITE Weight limit is 250 lbs.	1.30	Quoted	Mon 06/14/10 12:00pm	325.00
30	8989 004 REFUSE CAN, 32 GAL *****CUSTOMER IS RESPONSIBLE FOR CAN LINERS AND REMOVAL OF REFUSE PRIOR TO PICK UP OR RETURN. FEES MAY APPLY IF REFUSE CAN IS RETURNED SOILED.	10.50	Quoted	Mon 06/14/10 12:00pm	315.00
1	4316 004 TABLE CLOTH BAG ALL LINEN HANGERS MUST BE RETURNED. A \$ 50 CHARGE WILL APPLY TO ALL HANGERS NOT RETURNED. It is your responsibility to notify us of any linen that is not in satisfactory condition prior to your event (24 hours a day). If you do not notify us prior to your event, you will be billed for any damaged linen. All linen should be returned debris free and placed in the linen bags provided. Any wet linen should be dried before placing in the linen bags.		Quoted	Mon 06/14/10 12:00pm	
8	4127 004 FESTIVAL, 10x10 A 1PC WHITE *SURFACE: GRASS *WALL (Y/N): Y *LIGHTING (Y/N): N	187.50	Quoted	Mon 06/14/10 12:00pm	1,500.00
9	4138 004 WALL, *8x10 SOLID WHITE	22.50	Quoted	Mon 06/14/10 12:00pm	202.50
32	9355 004 --STAKE, 42" DOUBLE HEAD		Quoted	Mon 06/14/10 12:00pm	
3	5008 004 POPUP TENT, 10'x10' WHITE *Customer advised on weather issues with popup tents.(Y/N): Y *CSR Initials:: TA These tents are not designed to withstand adverse weather conditions. Heavy rain and or wind can damage these tents. In the event of bad weather these tents should be taken down immediately to avoid damage to your property or the tent itself. Any damage to these tents will be the responsibility of the customer.	102.00	Quoted	Mon 06/14/10 12:00pm	306.00
8	3396 004 STANCHION, 8' ROPE BLACK	5.00	Quoted	Mon 06/14/10 12:00pm	40.00
9	3395 004 STANCHION, CHROME	10.00	Quoted	Mon 06/14/10 12:00pm	90.00

Quote Only! Call to Confirm as a Reservation.



Western States
Insurance Agency

390 Bradley Blvd.
Richland, WA 99352

509.946.6161
TOLL FREE 800.659.9916
FAX 509.946.0715

www.wsai-insurance.com

Peace of mind from people you trust.

June 29, 2010

RE: Swiftwater Cellars, LLC
1030 N Center Parkway, Ste 310
Kennewick, WA 99336

TO: Kittitas County


I am the insurance agent for Swiftwater Cellars LLC and I have been notified that you are requesting a certificate of insurance for a 9-11-10 event.

We are in final stage of obtaining coverage and will meet with our insured on Thursday, July 1 to determine which insurance company we will use. We can provide the necessary proof coverages as required by your contract with a certificate of insurance by mid week next week.

Sincerely,

Mike McWhorter, CIC
Western States Insurance Agency

SWIFTWATER CELLARS, LLC
1030 N. Center Parkway Ste. 310
Kennewick, WA 99336

Washington Trust Bank 
1-800-788-4578
KENNEWICK BRANCH
KENNEWICK, WA 99336
28-8/1251

41

7/9/2010

PAY TO THE
ORDER OF Kittitas County

\$ **5,000.00

Five Thousand and 00/100***** DOLLARS

Kittitas County

MEMO

Bond


AUTHORIZED SIGNATURE



THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE. THE IMAGE DISAPPEARS WITH HEAT.
⑈005341⑈ ⑆125100089⑆ 1009834631⑈

SWIFTWATER CELLARS, LLC

Kittitas County

7/9/2010

41

5,000.00

Washington Trust Bank Bond

5,000.00

SWIFTWATER CELLARS, LLC

1030 N. Center Parkway Ste. 310
Kennewick, WA 99336

Washington Trust Bank

1-800-788-4578

KENNEWICK BRANCH
KENNEWICK, WA 99336

28-8/1251

5 10

7/9/2010

PAY TO THE
ORDER OF

Kittitas County

\$ **200.00

Two Hundred and 00/100

DOLLARS

Kittitas County

Sam R. Watt

AUTHORIZED SIGNATURE

MEMO

Event Permit

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE. RED IMAGE DISAPPEARS WITH HEAT.

⑈005340⑈ ⑆125100089⑆ 1009834631⑈

SWIFTWATER CELLARS, LLC

Kittitas County

7/9/2010

5 10

00.00

Washington Trust Bank Event Permit

00.00



CERTIFICATE OF LIABILITY INSURANCE

OP ID P1
SWIFT-5

DATE (MM/DD/YYYY)

07/08/10

PRODUCER

Western States Ins of Richland
390 Bradley Boulevard
Richland WA 99352
Phone: 509-946-6161 Fax: 509-946-0715

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION
ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE
HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR
ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

Swiftwater Cellars, LLC
301 Rope Rider Drive
Cle Elum WA 98922

INSURERS AFFORDING COVERAGE

NAIC

INSURER A Great American Insurance Co

INSURER B

INSURER C

INSURER D

INSURER E

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING
ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR
MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH
POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR ADD'L LTR INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	BINDER22456	07/07/10	07/07/11	EACH OCCURRENCE \$ 1000000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 30000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$ 10000
	<input checked="" type="checkbox"/> Liquor Liability				PERSONAL & ADV INJURY \$ 1000000
	GEN'L AGGREGATE LIMIT APPLIES PER				GENERAL AGGREGATE \$ 2000000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC				PRODUCTS - COMP/OP AGG \$ 2000000
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				
	<input type="checkbox"/> NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC \$
					AUTO ONLY AGG \$
A	EXCESS / UMBRELLA LIABILITY	BINDER345223	07/07/10	07/07/11	EACH OCCURRENCE \$ 10000000
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$ 10000000
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input type="checkbox"/> RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)				E L EACH ACCIDENT \$
	If yes, describe under SPECIAL PROVISIONS below				E L DISEASE - EA EMPLOYEE \$
	OTHER				E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Kittitas County is added as additional insured for Event held on Sept 11, 2010

CERTIFICATE HOLDER

Kittitas County

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION
DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN
NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL
IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR
REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

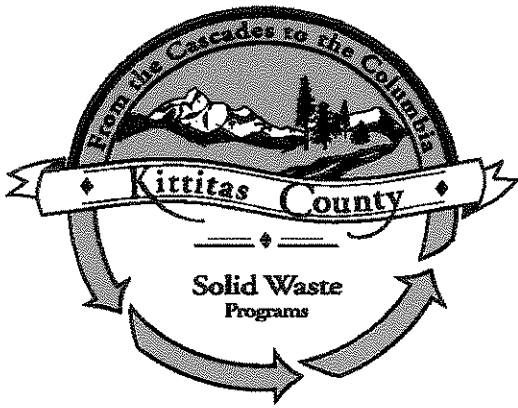
IMPORTANT

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7070

Fax: (509) 962-7087

July 13, 2010

Kittitas County Board of Commissioners
205 W 5th Ave Suite 103
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has read through the Swift Water Cellars Grand Opening Event plan. The event staff has a recycling and garbage plan that meets our satisfaction.

Please contact me at [509] 962-7577 if you have any questions.

Thank you.

Cordially,

A handwritten signature in black ink, appearing to read "Reno L. Allphin".

Reno L. Allphin
Solid Waste Specialist
Kittitas County Solid Waste



GENE DANA, SHERIFF
KITTITAS COUNTY SHERIFF'S OFFICE

307 W. Umptanum Rd ♦ Ellensburg, WA 98926

(509) 962-7525 ♦ (509) 674-2584

FAX (509) 962-7599

July 16, 2010

Board of County Commissioners
Kittitas County Courthouse
205 West 5th Ave., Room 108
Ellensburg, WA 98926

Dear Board of County Commissioners:

I have reviewed the Special Event application from your office regarding Swiftwater Cellars grand opening celebration to be held on September 11, 2010.

The Sheriff's Office has no issues with this event. Suncadia has had no problems or impacts to law enforcement in the past for similar events.

Sincerely,

A handwritten signature in black ink, appearing to read "Gene Dana", with a long horizontal flourish extending to the right.

Gene Dana,
Sheriff

GD:kd

Julie Kjorsvik

From: Jerry V. Pettit
Sent: Monday, July 12, 2010 2:17 PM
To: Julie Kjorsvik
Subject: RE: Special Event Application - Swiftwater Cellars

Looks good to me.

Jerry Pettit
Kittitas County Auditor
509-962-7557 Office
509-899-3838 Cell

From: Julie Kjorsvik
Sent: Monday, July 12, 2010 11:51 AM
To: Patti Johnson; Gene Dana; Clayton Myers; Jerry V. Pettit; Cathy Bambrick; Greg Zempel; Kirk Holmes
Cc: Reno Alphin; Deanna J. Panattoni; Angela Bugni
Subject: Special Event Application - Swiftwater Cellars

Good morning,

I have attached a Special Event Application from Swiftwater Cellars for their grand opening celebration to be held on September 11, 2010. Please have your department review this and respond to me in writing, if it meets your departments approval or not. For specific questions, contact Jami Parks, Event Coordinator at 509-674-6555 or at jamiparks@swiftwatercellars.com.

I would like to place this request on the Commissioners Agenda for Tuesday August 17th so I would appreciate your department's written response no later than **August 11, 2010**. Thank you! ☺

Julie Kjorsvik
Clerk of the Board
Kittitas County Board of Commissioners
509-962-7508
509-962-7679 Fax
<http://www.co.kittitas.wa.us/>

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

From: bocc@co.kittitas.wa.us [mailto:bocc@co.kittitas.wa.us]
Sent: Monday, July 12, 2010 3:42 AM
To: Julie Kjorsvik
Subject: Message from 60BW-1

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcbd7c245b8719d004a14

Julie Kjorsvik

From: Chuck Reed
Sent: Wednesday, August 11, 2010 2:19 PM
To: Julie Kjorsvik
Subject: Suncadia special event app

Hi Julie,

I just went through my sent items sure that I responded to this. But I couldn't find anything so I apologize. After reviewing the application, I see no concern from county roads. One of the most thorough and well done applications I've reviewed. Sorry again for being with this.

Chuck Reed

Road Foreman

1009 e 3rd street

Cle Elum wa 98922

Cell (509-856-7077)

chuck.reed@co.kittitas.wa.us

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcdbdac24bb8719d004a14



KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

Office (509) 962-7657 Fax (509) 962-7682

August 9, 2010

Julie Kjorsvik
Clerk of the Board
205 W. Fifth Ave.
Ellensburg, WA 98926

Re: Swiftwater Cellars Special Event Permit

Dear Ms. Kjorsvik:

Upon review of the above permit application, I have the following comments/requirements;

- A separate Event Permit along with an appropriate site plan is required for this event. A fee of \$130.00 shall be submitted with the Fire Marshal's Office Event Permit application.
- All tents shall require a separate permit, with a floor plan showing seating areas, open assembly areas, serving areas, etc., for all tents/membrane structures. The tent/membrane structure material shall comply with the International Fire Code and NFPA 701 for flame propagation performance, or shall be treated with a flame retardant that complies with NFPA 701.
- Any stage greater than 200 square feet or higher than 3feet that is erected for performances shall be permitted and inspected prior to use.
- Any enclosed area in which alcohol is to be served shall have exit signs, as appropriate, and may not have open flame devices within that area.
- Please ensure that all required permits have been issued at least 14 days prior to the event.

The intent of the International Fire Code is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. The requirements listed above offer a reasonable level of fire and life safety protection for this project. Any questions or concerns regarding fire service features or the comments listed above may be directed to the Kittitas County Fire Marshal's Office at (509) 962-7000.

Sincerely,

Brenda Larsen
Fire Marshal