

APPLICATION FOR TOURISM-RELATED, LARGE-SCALE MUNICIPALITY-OWNED CIP LISTING

Applicant Information

Name of Municipality: City of Roslyn

Mailing Address: PO Box 451
Roslyn, WA 98941

Contact Person and Title: Brandi Taklo, City Clerk

Phone: 509 649-3105

Email: roslyn@inlandnet.com

Project Title: Roslyn City Hall, Library and Community
Center; 1st Floor Renovation

Project Location: 201 South First Street, Roslyn WA

Application Requirements

- X 1. The project qualifies for lodging tax funds as a capital expenditure of a tourism-related facility owned or operated by a municipality.
- X 2. If this application is not from Kittitas County, the municipality's lodging tax advisory committee (or equivalent) has been informed of the project and endorsed it. A letter from the municipality is included.
- X 3. Lodging tax capital project funds are not being substituted for other funds that are already secured or applied for (if applicable).
- X 4. A completed project budget is included in the application.
- X 5. A detailed 8 ½ X 11 vicinity map that clearly shows the location of the project is included.

RECEIVED

APR 14 2017

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KITTITAS COUNTY BOARD OF COUNTY CLERK

Tourism-Related, Large-Scale Municipality-Owned Capital Project Narrative

1. **Project Description:** Please describe the project in detail. Indicate the major work to be completed, any milestones that need to be overcome in order for the project to move forward, and include a comparison of existing and proposed conditions.
2. **Kittitas County Tourism Infrastructure Plan:** Please explain how the project meets the Goals and Actions in the Kittitas County Tourism Infrastructure Plan as adopted. Also, describe the specific county tourism infrastructure needs the project addresses and how the project directly increases tourism. Explain how the improvements will promote tourism in Kittitas County and indicate specifically how the improvements will directly increase economic activity resulting from tourists.
3. **Real Property:** If real property acquisition is a component of the project, please explain. Include any information of property already secured or evidence of the ability to secure the real property.
4. **Coordination:** Please explain how this project has been coordinated with other jurisdictions as well as affected stakeholders. Please include letters of support from stakeholders.
5. **Studies:** Please attach any feasibility or other studies that demonstrate linkages between the proposed project and the anticipated tourism impacts. Also please include your operations/maintenance strategy and other plans for long-term project sustainability (how the facility or facilities will be operated and maintained over at least five years following completion).
6. **Project Readiness:** Please provide a detailed project schedule, including milestones necessary for completion as mentioned in question 1 above. On the schedule, indicate items completed and exactly where in the schedule the project is at this time. Be sure to include expected completion date.
7. **Applicant Certification:** Please sign below in agreement with the statement of certification.

Certification is hereby given that the information provided is accurate and the applicable attachments are complete and included as part of the application package.

I further certify that the application thresholds are met at the time of application.



Signature of Official Representative

 4/13/17

Title Date



CITY OF ROSLYN

National Historic District and Preserve America Community

Commissioner Paul Jewell
Kittitas County Lodging Tax Committee
2015 West 5th Avenue, Suite 108
Ellensburg, WA 98926

April 11, 2017

Dear Commissioner Jewell,

Roslyn's Lodging Tax Committee fully supports the funding for the completed renovation of Roslyn's historic City Hall.

A grant from the Kittitas Lodging Tax Committee would allow the City of Roslyn to finish a larger Library space and a community center that will also be a venue for events and meetings. Many community funding groups have contributed time and effort to this renovation for over ten years. A completed project would provide much satisfaction and fill a great need.

We support this project and look forward to your response.


Sincerely,



Janine Brodine



Andy Januszekiwz



Jeff Adams

1. Project Description - Please describe the project in detail. Indicate the major work to be completed, any milestones that need to be overcome in order for the project to move forward, and include a comparison of existing and proposed conditions.

The proposed project is to make renovations to the first floor of what is commonly called Roslyn's Old City Hall with the possibility of completing outside landscaping which would finalize a long-term project. The work will preserve a significant historic structure and will be a model example of geotourism in Upper Kittitas County. As defined, geotourism "sustains or enhances the geographical character of a place – its environment, culture, aesthetics, heritage and the well-being of its residents."

This rustic, vernacular structure was constructed at the turn of the 20th century as a recreational and social hall for the town's coal miners and their families. The building is on both the National and Local District Registers. The current condition of the building stems from 2001 when it was badly damaged in the Nisqually Earthquake. It is an anchor building of the Roslyn National Register Historic District and still in need of major repair. Community members, along with various funders, have been working hard to stabilize and repair this public building for years.

The building renovation began in 2004 and the vision remains:

- Enhance the Roslyn community and the Upper Kittitas County region by expanding space for the Roslyn Public Library and creating a Community Center for meetings, art, and educational and cultural activities.
- Preserve a pivotal structure in Roslyn's historic district and expand its uses.

The building played a key role in the Roslyn's culture, providing a gathering space for reunions, weddings, performances and funerals for many of Roslyn's 26 ethnic and cultural groups. The need for a large community gathering space remains as much a need in 2016 as it did in 1902 when coal company manager B.F. Bush financed the building as an "attractive place of recreation place for miners."

Existing Conditions:

Thus far, the rehabilitation has included a new foundation that is pinned to bedrock for seismic stabilization, a concrete slab for the ground floor, removal of hazardous materials, and an updated heating and cooling system. The ground floor space was once a public pool for Roslyn miners. It now is an enclosed space with handicapped accessible restrooms, the City Council's meeting chambers and temporary space for the public library. The first floor remains in a condition unsuitable for public occupancy or use.

Proposed Conditions:

Requested funds will enhance the public space including the final home of the Roslyn Library and a public space which can accommodate large groups. Funds will pay for structural improvements

to the former 1st floor gymnasium so it may serve as community center and venue for large gatherings, performances and displays. The building will provide adequate space for the library currently located in crowded quarters. City Hall operations and meeting space will be on the ground floor while the library and a large community space will inhabit the 1st floor.

Work involves removing a small stage and adding ADD accessible bathrooms. This phase would also complete installation of fire sprinklers, electric, plumbing, and heating systems. It would modernize both the library and the large community and venue space. Details of the plan include:

- Install 1st floor wall insulation
- Install interior and exterior doors; refurbish interior windows
- Complete ground floor ceiling installation
- Retain significant amounts of original 1st floor wall finishes
- Add signage, toilets, accessories and partitions
- Complete fire sprinkler systems for ground and 1st floors
- Install bathrooms on 1st floor; install kitchenette
- Install HVAC system for 1st floor
- Complete electrical work for ground floor and affected areas on 1st floor
- Refurbish exterior siding where needed
- Replace exterior siding where needed
- Provide exterior landscaping

2. **Kittitas County Tourism Infrastructure Plan:** Please explain how the project meets the Goals and Actions in the Kittitas County Tourism Infrastructure Plan as adopted. Also, describe the specific county tourism infrastructure needs the project addresses and how the project directly increases tourism. Explain how the improvements will promote tourism in Kittitas County and indicate specifically how the improvements will directly increase economic activity resulting from tourists.

The large, two-story Roslyn City Hall is the first major historic building tourists see when they drive, bike or walk into town. Because the building is clearly marked City Hall and Library, tourists routinely stop to ask for suggestions about places to stay, to visit or have a meal. The kind service provided by City staff augments that of the Roslyn Visitor Center which is open only on weekends. The Roslyn Library serves both Kittitas County residents and tourists by presenting public presentations on history or literature. The library also serves as a resource for historic information for many people interested in the past and present of the area.



Roslyn City Hall, Library and
Community Center - circa 1910



Roslyn City Hall, Library and
Community Center - 2016

Goals

While this project addresses many of the goals, it particularly responds to Goals 1, 5, 6, 7, 10 and 11.

Goal 1 - Develop integrity of place

The entire footprint of Roslyn became a National Historic District in 1978, and the Old City Hall was a major contributing factor to that designation. This important public building is on the Local Historic Designation; State Heritage Register; and National Register of Historic Places. It serves as the anchor building of the Roslyn Historic District. Since the Old City Hall is the first major building tourists see as they arrive in town, its presence sets the stage for their experience in the remainder of the historic town.

Goal 5- Involve the community

The Old City Hall has been a community gathering place for over 100 years. Now, the damage to it has made it too dangerous to it being too dangerous for occupation. Sadly, over the years of its disuse, it became a storage space for lumber, metal and all nature of stuff. However in the last twelve years, the City of Roslyn and the Friends of the Roslyn Library have collaborated to support its structural repair and renovation. Community engagement has been constant. To date, over \$1.5 million dollars from federal, community, state, county and private funds have been spent on exterior and ground floor renovations.

Currently, there are no City-owned buildings or facilities that can accommodate even a small public gathering. The current library is in temporary cramped quarters in the partially restored building and the City Hall functions are carried out in a crowded into the remaining ground-floor space

The intended public use of the 1st floor building upon project completion is as a Community Center, performance venue, and Library. All building restoration is designed to meet ADA standards and the facility will provide significant public access.

Community meetings in August and September of 2015 led to the final decisions about the use first (or upper) floor as a library, community gathering space and performance center. (SEE APPERNDIX A FOR COMMUNITY NOTES)

Goal 6 - Benefit the community

Having a completed anchor structure that community groups and business can use for large scale events meets a huge need. Currently, there are only two venue spaces in town that can hold over 100 people and one is used by people or groups outside the local area. The second space, Stonehouse 101, recently reopened as a rentable venue has weekend bookings up to six months in advance. Roslyn's City Clerk reported that she gets five or six calls daily from people outside Roslyn looking for a venue for a wedding, party or reunion.

In order for Roslyn's two inns, restaurants, bars and shops to thrive, the town needs a steady stream of tourists. Having a space that can be rented for reunions, weddings, art installations and performances brings many people to town who then frequent local businesses. The town's economic vitality depends on it.

The Roslyn Library is of key benefit to the community. Library programs include: Book Club, Story Time, Ready to Read in Roslyn, Baby & Me. Summer Reading Program, Book a Librarian, World Affairs Series, One Book One County, Adult Lecture Series, Stitching Circle, Art in Our Library and The Imagine Academy.

Goal 7- Encourage businesses to sustain natural habitats, heritage sites, aesthetic appeal and local culture

The final renovation of this building will serve as a model for the 25 businesses housed in historic structures in town. Its completion will help maintain the standard of historical appearance which entices tourists to the town and hence to businesses. For example, the Amazon.com Company chose Roslyn to film the film, *The Man in the High Castle* due to the historic nature of the downtown core. The community space will provide a place for art, music, community and historic functions.

Goal 10 - Proactively plan

The Roslyn City Hall, Library and Community Center building is 114 years old. With renovation, it can last another 114 years or longer. Creating a useful, large-scale community and event space gives an old building meaning and purpose. Its character is an important keystone to encourage historic preservation in Roslyn's downtown core, which in turn supports preservation in residential and commercial overlay zones in town.

Goal 11- Interpret interactively

Roslyn's Library is a repository of Roslyn History. The Librarian and her "mostly" volunteer staff regularly engage visitors in learning about the engaging history of Upper Kittitas County. Since the building sits adjacent to the historic Coal Mining Trail, visitors are often directed along its path and as well as to the Roslyn Cemetery Complex which showcases the 26 ethnic and cultural cemeteries and to the 300-acre Roslyn Urban Forest.

Action Items:

Heritage Tourism: Action 8 - Historic district designation and interpretation

As stated in Goal 1, the City Hall building staff disseminates information about the historical and tourist-friendly aspects of town to tourists on a daily basis. The physical location of the building is also a link to the Coal Mines Trail and the Roslyn Urban Forest, both important to Roslyn's coal-mining history.

Cultural Tourism: Action 14 - Create facilities and exhibits

Since the library is a repository of historic information, having a modernized library will make Roslyn's connection with tribal history more available to tourists. One example is that what is now Roslyn's Runje Field was once a seasonal gathering place for tribes from both sides of Snoqualmie Pass. While there is no signage designating that, it is consistent with local knowledge.

Cultural Tourism: Action 15 - Art installations

Roslyn needs a place for artists to display work. While local artists routinely display art on the walls of Roslyn Café, the Brick, Marko's Place, the Roslyn Candy Company, Basecamp Books and Bites, and Maggie's Place, the need for larger installations and exhibits is great. For example, the Roslyn Art Festival has need of a space for sixty pieces of art annually.

Cultural Tourism: Action 16 - Music, dance, and drama performance facilities

The large renovated venue will provide a place for theater and drama groups, music and dance groups, to host plays and music. The Upper County's production company, Boulet Productions, has been deeply involved in the community discussions about renovating the building. During 2014-2015, the company produced Oliver, the Railway Children and Anne of Green Gables in the proposed event space – as a demonstration of potential use before occupancy was terminated because of fire and safety codes. All productions had standing room only.

Cultural Tourism: Action 18 - Visitor centers

As a de facto visitors' center during the weekdays, the City Hall can easily continue to provide information about natural and heritage events including mining, logging, farming, and other agricultural, recreational, heritage, and cultural sites.

- 3. Real Property** - If real property acquisition is a component of the project, please explain. Include any information of property already secured or evidence of the ability to secure the real property.

The building is owned by the City of Roslyn.

Tax Parcel Number: 496234

Legal Description: Parcel #49 6234, ACRES 1.32, CD. 6196; SEC. 17

GPS Coordinates: 1518133

Northing: 689167

Projection: WA State Plane South

- 4. Coordination:** Please explain how this project has been coordinated with other jurisdictions as well as affected stakeholders. Please include letters of support from stakeholders.

The City of Roslyn has been working in partnership with organizations and individuals since 2004 to restore this unique space. This project will not be abandoned; the building is a principal City asset which needs modernization to serve current and future generations of both community members and tourists. The goal of this project is the full- time occupancy of the building not only by City and Library staff but also by members of cultural, historical, artistic and business community groups. To get to this point the City has encouraged a long visioning process.

The operations and maintenance strategy is simple: it will be maintained as all Roslyn's City assets are maintained – by city staff including the Public Works Department. Funding will be provided by the annual City budget.

Financial Stakeholders include those who have invested funds to date:

\$798,000	Congressional Appropriation, 2009
\$300,000	Congressional Appropriation, 2006
\$150,000	Washington State Legislative Budget, 2005
\$181,000	Washington State Heritage Capital Projects
\$388,000	Washington State Department of Commerce, 2015
\$41,000	Kittitas County Infrastructure Improvement Fund, 2003
\$59,000	Kittitas County Infrastructure Improvement Fund, 2005
\$20,000	City of Roslyn Capital Facilities Fund, 2005
\$30,000	Friends of the Library, Building Committee, Individuals
\$5,000	Hart Foundation
\$5,000	Puget Sound Energy Foundation
\$2,500	Plum Creek Timber Company
\$1,979,500 -- TOTAL	

- 5. Studies:** Please attach any feasibility or other studies that demonstrate linkages between the proposed project and the anticipated tourism impacts. Also please include your operations/maintenance strategy and other plans for long-term project sustainability (how the facility or facilities will be operated and maintained over at least five years following completion).

The Kittitas County Tourism Plan study supports the concept of this work. According to the plan:

- 100% of the 'historical' tourists' said they would, or would likely visit Kittitas County now that they were aware of the extent of historical destinations and attractions
- 85% said they were likely or maybe likely because of historical assets or landmarks
- 22% of the respondents wanted more historical information and 20% wanted more cultural information
- 60% of the follow-up respondents will visit more now that they are aware of attractions, art galleries, studios, and performances

On August 12 and September 30, 2015, the city sponsored community meetings to air opinion about the use of the first floor and to determine interest and commitment to the project. People represented seven business and six organizations.

This project is shovel- and permit- ready. The City has architect-designed plans and that all is needed to proceed is funding. The City can assure these matching funds:

\$260,000 Design work and plan set –current state grant

\$750,000 Sale of City property and unsecured loan

- 6. Project Readiness:** Please provide a detailed project schedule, including milestones necessary for completion as mentioned in question 1 above. On the schedule, indicate items completed and exactly where in the schedule the project is at this time. Be sure to include expected completion date

2006 – Community visioning activities

2010 - A foundation and the rehabilitation of the ground floor were completed.

2012– An emergency, temporary roof was added and front and west-side exterior siding replaced

2017 - A roof update, addition of a new entrance and ADA access

2018-2019 - install 2nd floor ceiling and wall insulation; install interior and exterior doors; refurbish interior windows; complete new finishes on 1st floor and ground floor where needed; install signage, toilets, accessories and partitions; complete fire sprinkler systems for ground and 1st floors; install bathrooms on the 1st floor; install kitchenette; install HVAC system for 1st floor and modify where needed on ground floor; complete electrical for 1st floor and effected areas on 1st floor; refurbish exterior siding where needed.

The timeline includes putting out a bid for contractors in a public process, choosing a contractor with expertise in historical reconstruction and beginning work on refurbishing the first floor.

Work may include landscaping and paving for off-street parking.

The City of Roslyn and the Friends of the Roslyn Library, a local non-profit, all-volunteer citizen organization, have been working together in partnership since 2004 to restore the Historic Community Center, Library and City Hall Building, with financial assistance from many other friends. The City of Roslyn has successfully managed the renovation project, involving citizens and community groups in all phases and complying with all grant requirements and reporting deadlines.

The restored historic building will continue to be in the ownership of the City of Roslyn. The Project Manager of this phase is Jeff Adams, a 5th generation Roslyn citizen who has many years' experience in construction and renovation. He is supported by a team including Councilman

Cordy Cook, Roslyn mayor and Planning and Historic Preservation Commission Chair Janine Brodine.

Appendix I – Community Visioning by Project Stakeholders

September 30, 2015

7:00 Welcome and report from the joint City Council/RPHPC committee

7:30 Small group idea and discussion

8:00 Feedback between groups

8:15 Closure and next steps

Review of the Process

- We had a community discussion on August 12
- The City Council and RPHPC members reviewed the ideas and developed rough plans
- This community meeting is convened to review and understand options
- City Council chooses the final plan
- The project continues to completion

What we know

- Some permits and approvals have expired
- There is a limited amount of money for design and engineering'
- Some structural pieces from the original plans have been completed
- The building belongs to the City
- The City Council has been authorized to make the final decision on the plans
- Each interest group agrees on the three most important elements of the building design to meet their needs
- Each group meets to come up with their top three and also to code them
U – unanimous C – consensus S- split

Summarization – Groups all seemed in agreement to:

- Moving the library back upstairs
- Having City offices and related work be on ground floor
- Removing the stage but keeping the 'footprint' of the gym as close to current size as possible
- Sharing the space

The Library

- 1) U -- Keep space (current footprint size) of current existing library including storage and event space
- 2) U – Come to a final plan and not change it (phasing is okay but not piece meal)
- 3) C --Easily accessible space between the library itself and an event space (doesn't mean ADA)

The City

- 1) U – Have admin offices on ground floor where most Council and Committee work would occur
- 2) U – Main library moves back upstairs including stacks, computer lab and office
- 3) C—Maintain gym footprint relative to the edge of the proposed Bolla stairway

The Arts

- 1) U -- Want to keep the large space – the entire gym floor maybe without or without the balcony
- 2) U -- Power for lighting and sound (4—50 amps)
- 3) U --Our group sees potential in multiple configurations that using the large space could accommodate

The Community

- 1) U – have an event space that's big enough but intimate enough – the present space to the stage edge/ remove stage
- 2) U – Have a kitchen and a multi-purpose 'green' room that could be used for instruction
- 3) U -- Have upstairs be for library and community and the ground floor for City Admin and Council;

Attendees on September 30 and August 12

Roslyn Businesses –Roslyn Rag,, Roslyn Candy Company, Copper Spring Farm, Basecamp Books and Bites, Maggie's Pantry, Red Bird Café, High Country Artist

Roslyn Library and Friends of Library - Erin Krake, Cindy Gregory, Tuesday Bosch, Marc Brodine, Katia Merkel

Boulet Productions - Jock Young, Lynna Bates, Karen Ingalls. Jim Miller, Susan Bronkhurst, Lily Bates

High Country Artists: Charlene Kauzlarich

Citizens Advisory Committee for Roslyn's Urban Forest - Margaret Bryant, Ellie Belew

Community - Maura Woodwell, Chris and Katie Fitch; Susie Martin, Liz Wise

City of Roslyn - Myke Woodwell, Mitch Long, Andy Januszkiewicz, Chis Martin

Tourism-Related, Large-Scale Municipality-Owned Capital Project Budget

Funding Sources for 2018-2019 Phase of building renovation

Funding Sources

Lodging Tax Funds Request	\$500,000	to be requested
Sale of City property and unsecured loan	\$400,000	pending
Washington State Department of Commerce, 2015 (portion of \$388,000 grant went to 2017 work)	\$260,000	secured
Volunteer management and community labor	\$40,000	secured
Total Funding Source	\$ 1,200,000	

Project Expenses

Real Property or "Right-of-Way" Acquisition Cost	\$0.00
Capital Asset Cost	\$0.00
Construction Cost or "Hard" Cost: install 2nd floor ceiling and wall insulation; install interior and exterior doors; refurbish interior windows; complete new finishes on 1st floor and ground floor where needed; install signage, toilets, accessories and partitions; complete fire sprinkler systems for ground and 1st floors; install bathrooms on the 1 st floor; install kitchenette; install HVAC system for 1st floor and modify where needed on ground floor; completing electrical for 1st floor and effected areas on 1st floor; refurbish exterior siding where needed. * * Project management does not have sufficient information to break out individual costs.	\$710,000
Construction Management	\$20,000
Engineering fees, permitting costs, special inspections,	\$10,000
Landscaping	\$100,000
Soft Cost – architectural design and details	\$360,000
Total Project Costs	\$1,200,000

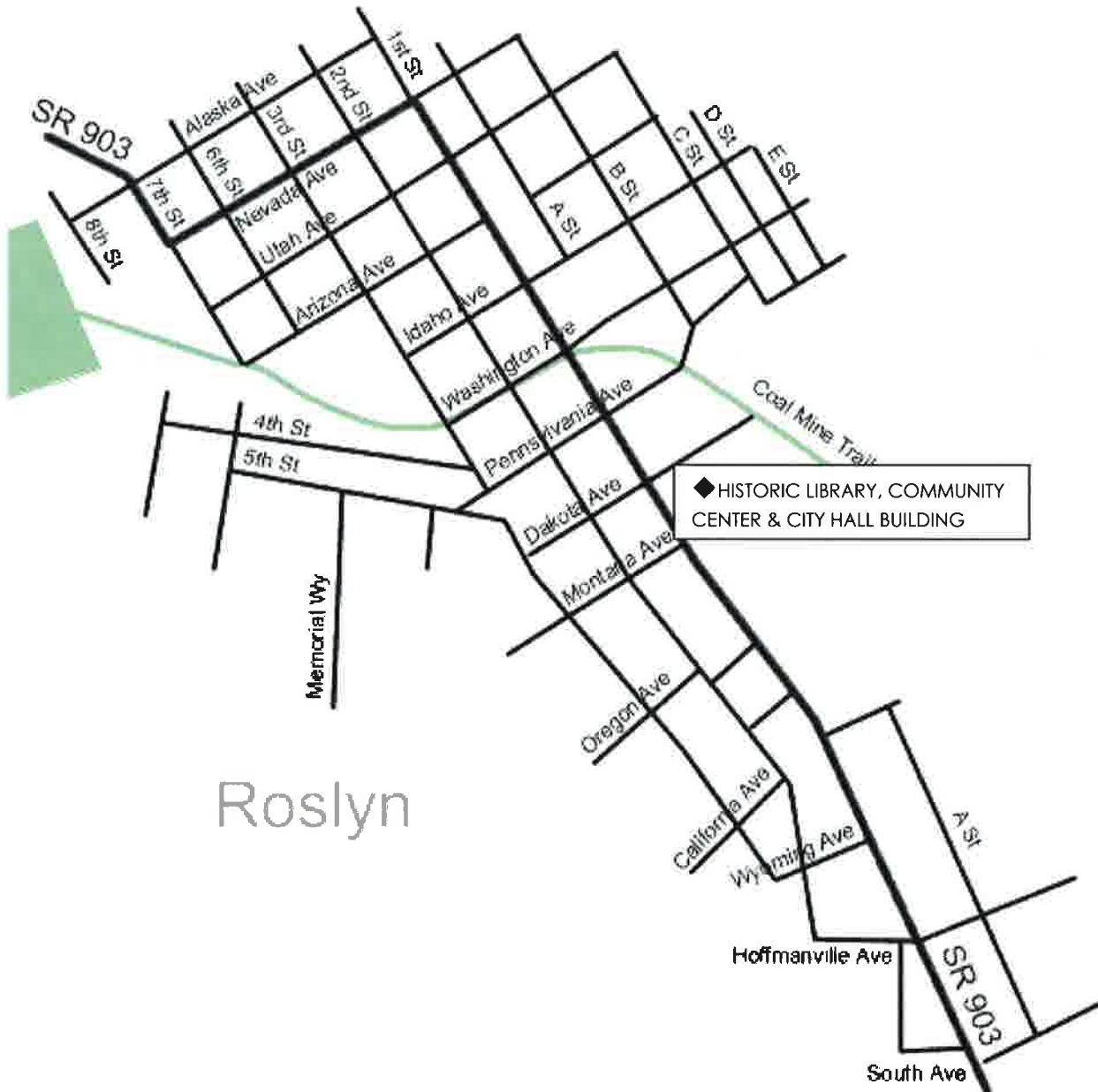
This project budget, being submitted as part of this application, will be considered an estimate. As the project progresses through the four-step process, applicants will be required to update the project budget as more information becomes available and at the time of funding award.

*At the time funding awards are being considered (Steps 3 and 4), verifying documentation shall be required and attached to the final project budget. Verifying documentation may include award letters, letters of commitment, or loan approval documentation. If the funding source includes applicant funds, proof of available funding in the form of a letter of commitment from an authorized body or representative of the applicant is adequate.

Vicinity Map – Roslyn, Washington

Location of Historic Library, Community Center and City Hall Building:

201 South First Street, at Dakota Avenue





Allyson Brooks Ph.D., Director
State Historic Preservation Officer

April 12, 2017

Commissioner Paul Jewell
Kittitas County Lodging Tax Committee
2015 West 5th Avenue
Suite 108
Ellensburg, WA 98926

In future correspondence please refer to:
Project Tracking Code: 042814-33-COMM
Property: Roslyn City Hall; 201 S 1st St, Roslyn
Re: Letter of Support for Kittitas County Grant

Dear Commissioner Jewell,

The Department of Archaeology and Historic Preservation (DAHP) fully supports the grant application put forth by the City of Roslyn for funds to finish the top floor of Old City Hall. We reviewed this project in 2014 and the City of Roslyn has been working tirelessly for many years to realize their vision for this exquisite historic jewel in the heart of downtown Roslyn.

The project rests on the merits of repurposing an underutilized historic structure, which if properly rehabilitated as is currently proposed, will continue to serve the citizens of Roslyn and Kittitas County for several generations. Rehabilitating this structure also provides a tangible connection to the past and its adaptive reuse will strengthen community relationships. A grant from the Kittitas Lodging Tax Committee will allow the City of Roslyn to create a much larger library space and a community center which will also be a venue for events.

We support this project and hope you will give it full funding. We thank you for this opportunity and would be happy to provide any additional insight or comments on this project as necessary.

Sincerely,

Nicholas Vann, AIA
State Historical Architect
Department of Archaeology and Historic Preservation
(360) 586-3079
nicholas.vann@dahp.wa.gov





102 E. Pennsylvania Ave.
Roslyn, WA 98941
509-554-2966

Commissioner Paul Jewell
Kittitas County Lodging Tax Committee
2015 West 5th Avenue, Suite 108
Ellensburg, WA 98926

April 11, 2017

Dear Commissioner Jewell,

We fully support the grant application put forth by the City of Roslyn for funds to finish the top floor of City Hall.

A grant from the Kittitas Lodging Tax Committee would allow the City of Roslyn to create a much larger Library space and a community center that will also be a venue for events and meetings. As business owners and innkeepers, we are often asked if we will rent the entire inn to groups for meetings and events. We have been approached about using our space for weekend retreats by quilters, corporations, fish and game folks, writers, shamans and artists. They are delighted with our accommodations and the catering possibilities from the Red Bird Café below the inn, but when it comes to the question of large meeting space, and breakout rooms for small discussions Roslyn fails miserably, and they take their business somewhere else. The new Library design has created a wonderful, large, flexible, multi-purpose space. It would be a fabulous support for both local community life as well as local business.

We enthusiastically support this project and hope you will give it full funding!

Sincerely,

John MacIsaac and Kate Regan

Proprietors, The Spruce Moose Inn

April 12, 2017



Commissioner Paul Jewell
Kittitas County Lodging Tax Committee
2015 West 5th Avenue
Suite 108
Ellensburg, WA 98926

Dear Commissioner Jewell,

As members of the Boulet Productions Board we fully support the grant application put forth by the City of Roslyn for funds to finish the top floor of City Hall.

A grant from the Kittitas Lodging Tax Committee could allow the City of Roslyn to create a much larger library space and a community center which will also be a venue for various events. We in Upper County need this space as it further enhances opportunities to support the arts through live performance which our group currently provides three to four times annually. We struggle to find a venue and this space would suit our needs.

We support this project and hope you will give it full funding.

We thank you for this opportunity.

Sincerely,

This letter was approved by the Boulet Board, April 12, 2017
Board of Boulet Productions: Jock Young, Lynna Bates, Jeff Miller, Lily Bates, Jen McGarry,
Susan Bronkhorst, Joseph Farnik, Lisa French, Jim Miller



HIGH COUNTRY ARTISTS
Carpenter House Museum & Art Gallery
302 West 3rd Street
Cle Elum, WA 98922



April 13, 2017

Commissioner Paul Jewell
Kittitas County Lodging Tax Committee
2015 West 5th Avenue, Suite 108
Ellensburg, WA 98926

Dear Commissioner Jewell,

We fully support the grant application put forth by the City of Roslyn staff. We urge your approval and funding of this request so that the City can complete the second floor and exterior rehabilitation of the City Hall. The time is certainly right for this project to be completed NOW so that people can start utilizing a much larger Library space, City Hall improvement, and a much longed for renovated gymnasium which will provide room for art, culture, and theater displays.

Please give this project full funding.

Sincerely,

Charlene Kauzlarich
Treasurer

Ratings Criteria and Score Card
Tourism-Related, Large-Scale, Municipality-Owned Capital Projects

1. Criteria: Kittitas County Tourism Infrastructure Plan

Points Possible: 60

Score Awarded: _____

How closely does the application meet the goals to further geotourism opportunities as presented in Section 6 of the Plan?	Up to 20 points Awarded: _____	Comments:
How closely related is the application to the high, moderate, or low priority Action Tasks contained in Section 7 of the Plan?	High = 20 Moderate = 15 Low = 10 Awarded: _____	Comments:
How effective will the project be in directly promoting tourism and increasing economic activity resulting from tourists?	Up to 20 Points Awarded: _____	Comments:

2. Criteria: Stakeholder Support

Points Possible: 10

Score Awarded: _____

Has the applicant clearly described how the project is being coordinated with other interested parties? Are the stakeholders supportive?	Up to 10 points Awarded: _____	Comments:
--	---------------------------------------	-----------

3. Criteria: Project Readiness and Feasibility

Points Possible: 30

Score Awarded: _____

Can the project be completed within 5 years?	Yes = 10 No = 0 Awarded: _____	Comments:
Has the applicant clearly articulated a feasible long term maintenance and operations strategy for the project?	Up to 20 points Awarded: _____	Comments:

Total Score Awarded: _____