

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: June 6, 2017

ACTION REQUESTED: Request to Approve a Special Event Application for Swiftwater Cellars to host their Summer Concert Schedule: Battle of the Tribute Bands 7/2/2017; Kings of Country 8/8/2017 & Super Diamond: Neal Diamond Tribute 8/18/2017.

BACKGROUND: The Commissioners office received 3 Special Event Application's from Colette Graham requesting permission for Swiftwater Cellars to host: Battle of the Tribute Bands 7/2/2017; Kings of Country 8/8/2017 & Super Diamond: Neal Diamond Tribute 8/18/2017.

INTERACTION: The applicant is **not** requesting a waiver to Kittitas County Code Chapter 5.20.160 – Closing Hours.
The applicant is **not** requesting a waiver to Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity.

The permit fee has been paid and Staff has routed the application and received a recommendation of approval from the following departments: **Sheriff, Public Health, Public Works, Solid Waste, Prosecutor, Fire Marshal, Auditor** (Specific comments may been seen in the Department Memo's attached).

RECOMMENDATION: Approve the Special Event Applications from Swiftwater Cellars to hold: Battle of the Tribute Bands 7/2/2017; Kings of Country 8/8/2017 & Super Diamond: Neal Diamond Tribute 8/18/2017.

Prosecutor: the applicant must provide new Certificates of Liability Insurance at least 3 days prior to each event. The Ins. on file expires on 7/7/17 only covering the first event.

Fire Marshal: The seating is a fixed seating arrangement, as is the stage. The egress points were discussed during the inspection last year, however to reiterate, there shall be two egress access points in the fencing, with a minimum opening of 6 feet.

Auditor: Requested the applicant to be reminded that they are subject to submitting Admissions Tax – noting that they already registered.

HANDLING: Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid

Waste, Prosecutor, Fire Marshal, Code Enforcement, Auditor
and KITTCOM.

ATTACHMENTS:

Special Event Application
Memo's from County departments
TR Receipt & Misc. correspondence

LEAD STAFF:

Mandy Buchholz, Deputy Clerk of the Board II