

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** May 2, 2017

**ACTION REQUESTED:** Approve an Amendment to a Professional Services Agreement between Kittitas County and Kittitas County Chamber (Lodging Tax Services).

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**BACKGROUND:** The County has a contract in place with the Kittitas County Chamber of Commerce to provide tourism promotion and marketing services that is funded by lodging tax revenues. This Amendment would allow additional language to the scope of work and to the budget for the chamber to purchase I-pads and to develop a digital survey tool for events to use. It would be the Chambers responsibility to work with events to conduct the surveys, compile the data, and provide it to the County as well as the respective events. This amendment will specify the new tasks and includes funding of up to \$3,000.00.

**INTERACTION:** The Prosecutors Office reviewed the Amendment (Camas #38276).

**RECOMMENDATION:** Approve the Amendment to PSA between Kittitas County and Kittitas County Chamber of Commerce.

**HANDLING:** 1 - Clerk of the Board  
1 – Kittitas County Chamber  
1 – Copy to LTAC Clerk

**ATTACHMENTS:** Amendment to PSA between Kittitas County and Kittitas County & Kittitas County Chamber of Commerce and PA's Service Request.

**LEAD STAFF:** Chairman Paul Jewell