

COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM

MONDAY

9:00 A.M.

NOVEMBER 1, 2010

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell; Commissioner Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board; Suzanne Becker; Deputy Prosecutor.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman McClain opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 29, 2010.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

EXECUTIVE SESSION

COMMISSIONERS

At 9:00 a.m. Chairman McClain opened a special meeting and announced that the Board would retire into Executive Session for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public

knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 9:10 a.m. the Board reconvened from Executive Session. No action was taken. **Chairman McClain** announced the Board would retire back into Executive Session for 3 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 9:13 a.m. the Board reconvened from Executive Session. No action was taken. **Chairman McClain** announced the Board would retire back into Executive Session for 2 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 9:15 a.m. the Board reconvened from Executive Session. Staff was directed to draft an e-mail to the T.V. District.

REQUEST HOMELESS & AFFORDABLE HOUSING TRAINING COMMISSIONERS

Commissioner Jewell moved to approve a request from Nancy Goodloe to attend the Washington State Coalition for the Homeless on November 5, 2010 in Yakima Washington, noting the registration fee was \$45.00 dollars. Commissioner Crankovich seconded. Motion carried 3-0.

REQUEST HOMELESS & AFFORDABLE HOUSING STAFF COMMISSIONERS

The Board held a brief follow up discussion in response to the second e-mail they received from Ms. Goodloe. The Board determined that they would like to see a detailed list from the committee of specific duties/responsibilities they would expect from a staff member. They also wanted an estimate of time the person would be assisting them on an average month. Staff was directed to send an e-mail to Ms. Goodloe with the Board's request.

OTHER BUSINESS- -Executive Session

At 10:20 a.m. **Chairman McClain** opened a special meeting and announced that the Board would retire into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

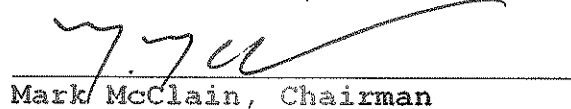
At 10:25 a.m. the Board reconvened from Executive Session. No action was taken.

Meeting adjourned at 10:25 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Mark McClain, Chairman