

**Kittitas County
Kittitas County Auditor**

Agenda Staff Report

Agenda Date: October 18, 2016

Action Requested: Request to adopt the resolution to cancel payroll outstanding warrants in the total amount of \$38.78.

Background: The Department of Revenue – Unclaimed property requires the county to find and remit checks to any unclaimed property owners who are on our outstanding list of payroll. The current outstanding checks have had due diligence on trying to locate the owners and to no avail. The funds must be remitted to the Department of Revenue – Unclaimed Property Division

Date	Warrant #	Amount	Vendor
10/05/2010	081234	34.37	Guillermo Garcia-Flores
10/03/2014	M00153	4.41	Zachary Drew Winters

Recommendation: Recommend the Board sign the Resolution to cancel the warrants.

Handling: Return 1 original to Judy Pless

Attachments: Resolution

Lead Staff Judy Pless, Budget and Finance Manager.