



## **LODGING TAX ADVISORY COMMITTEE KITTTITAS COUNTY, WASHINGTON**

August 16, 2016

Board of County Commissioners;

The Lodging Tax Advisory Committee (LTAC) met on July 14, 2016 to discuss and rate grant applications for Small-Scale Municipality-Owned Capital Projects and Operations.

The committee voted unanimously to recommend the Board of County Commissioners (BOCC) allocate \$93,973 from the Hotel/Motel funding for the following projects: \$50,000 for Veteran's Memorial Park Restroom (Ellensburg project); \$17,000 for Coal Mines Trail Enhancement and Parking Project (Cle Elum project); \$21,973 for Equine Safety Fence for Washington State Horse Park (Cle Elum project); and \$5,000 for Fireman's Park project (Roslyn project).

The process for awarding these grants calls for an opportunity for applicants to present their projects to the LTAC prior to funding decisions being made. However, enough funding was allocated to these grants this year (\$100,000) to fully fund the qualifying applications from Ellensburg and Cle Elum. The application from Roslyn was problematic in that it did not follow the rules of the process in two ways:

1. Each entity is only allowed to submit two projects for this grant process. Roslyn filed one application with five distinct projects.
2. Application question #2 pertains to the recently adopted Kittitas County Tourism Infrastructure Plan. Roslyn utilized the recently adopted Kittitas County Park, Recreation, and Open Space Plan to answer the question.

In addition, some of the projects Roslyn requested funding for are not eligible according to the Kittitas County Tourism Infrastructure Plan.

In order to remedy the issues with the Roslyn application, the committee suggests funding one project of the five that is the highest priority according to the Kittitas County Tourism Infrastructure Plan (Firemen's Park). The Mayor of Roslyn has verbally agreed with the

committee's proposal. In that light, the committee recommends the BOCC consider the funding recommendations without requiring applicants to present their projects.

The LTAC also discussed the operations request from Kittitas County in the amount of \$140,405 (see below) and recommends approval.

\$100,000	Event Center Operations
3,405	Coke stage repairs
20,000	County staff (Administrative Costs)
5,000	I-Pads for LT surveys
<u>12,000</u>	Cle Elum Ranger Station staff on weekends in summer
\$140,405	Total Operations Request
\$140,405	Operations
<u>93,973</u>	Projects
\$234,378	Combined Total Recommendation

Submitted for LTAC Chairman Paul Jewell

Debbie Myers, LTAC Clerk