



Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7542

Fax: (509) 962-7087

July 5, 2016

Kittitas County Board of Commissioners
205 W 5th Ave Suite 103
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has reviewed the Special Event application for the Wine in the Pines Event hosted by Swiftwater Cellars. The event staff has submitted a recycling and garbage plan that meets our satisfaction.

Please contact me at [509] 962-7577 if you have any questions.

Thank you,

Clinton Van de Venter

Clinton Van de Venter
Household & Hazardous Waste Supervisor
Kittitas County Solid Waste



GENE DANA, SHERIFF
KITTITAS COUNTY SHERIFF'S OFFICE

307 W. Umptanum Rd ♦ Ellensburg, WA 98926

(509) 962-7525 ♦ (509) 674-2584

FAX (509) 962-7599

RECEIVED

JUN 30 2016

June 30, 2016

1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th
THE KITTITAS COUNTY SHERIFF'S OFFICE

Kittitas County Board of County Commissioners
205 West 5th Ave., Suite 108
Ellensburg, WA 98926

RE: Special Event Application – Wine in the Pines

Dear Board of County Commissioners:

I have reviewed the application from Swiftwater Cellars to host “Wine in the Pines” to be held on September 4, 2016.

I have no issues or concerns regarding this event. I recommend approving the event application.

Sincerely,

A handwritten signature in black ink, appearing to be 'GD' followed by a stylized surname.

Gene Dana,
Sheriff

GD:kd



Memo

TO: Kittitas County Board of County Commissioners

FROM: Holly Myers, Environmental Health Supervisor

DATE: July 6, 2016

SUBJECT: Wine in the Pines at Swiftwater Cellars Amphitheater

If the information stated in the application by the organization for the “Wine in the Pines” event is true, accurate, and there is stewardship in following through with such statements then the applicants, Colette Graham and Leena Haija, have at this time met all the requirements of the Kittitas County Public Health Department including:

- Food services will be provided by an onsite permitted food service food level 3/Supplemental catering through Kittitas County Public Health.
- Any additional food vendors must acquire a temporary food service permit through the Kittitas County Public Health Department at least two weeks prior to the event.
- Solid waste and refuse are addressed in a plan and agreement with Waste Management of Ellensburg.
- Sanitary services should meet septic volume of approximately 3-5 gallons of waste per person per day. Providing the appropriate volume of septic treatment may require additional portable units depending on the attendance of the event.

Please feel free to contact me if you have any questions or concerns.

Holly R Myers, Environmental Health Supervisor

CC: Kittitas County Board of Commissioners
Julie Kjorsvik, Kittitas County Board of Commissioners Clerk
Mandy Buchholz, Kittitas County Board of Commissioners Deputy Clerk



KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Board of County Commissioners

CC:

FROM: Chuck Reed (Road Foreman)

DATE: July 7, 2016

SUBJECT: Swiftwater Cellar (Wine in the pines) special event application

I have reviewed the special permit application from Colette Graham, the coordinator of the Swiftwater Cellar (Wine in the pines) special event, which is schedule for September 4 2016 being organized out of the Suncadia resort area. Events held at this venue have created no special concerns for pedestrians and traveling public along County roads.

I foresee no negative impacts and would recommend approval of this event on behalf of Public Works.

Chuck Reed
Road Foreman
Public Works
(856-7077)



SWIFCEL-01 PURLACHER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Richland Office PayneWest Insurance, Inc. 390 Bradley Blvd. Richland, WA 99352		CONTACT NAME: PHONE (A/C, No, Ext): (509) 946-6161 FAX (A/C, No): (866) 215-4862 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Allied World Specialty Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED

Swiftwater Cellars, LLC
PO Box 492
Roslyn, WA 98941

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability <input checked="" type="checkbox"/> WA Stop Gap GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		5115007903	07/07/2016	07/07/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			5116007903	07/07/2016	07/07/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 0			5117007903	07/07/2016	07/07/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Bower Field in Kittitas County. Kittitas County is added as additional insured

CERTIFICATE HOLDER

CANCELLATION

Kittitas County
205 W 5th Ave
Ellensburg, WA 98926-2887

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

Office (509) 962-7657 Fax (509) 962-7682

July 14, 2016

Board of County Commissioners
205 W. 5th Street
Ellensburg, WA 98926

Re: Swiftwater Cellars Wine in the Pines

To Whom it May Concern:

In regard to the above mentioned projects, I have the following comments:

- An event permit is required from the Fire Marshal's Office for this event schedule. The appropriate fee and permit application has been received by this office.
- The seating is fixed seating arrangement, as is the stage. The egress points were discussed during the inspection last year, however to reiterate, there shall be two egress access points in the fencing, with a minimum opening of 6 feet.
- During my conversation with the applicant, they indicated that there were to be five events held this year.

The intent of the IFC is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. If you have further comments or questions, please do not hesitate to contact me at 509-962-7000.

Sincerely,

Josh Hink
Kittitas County Fire Marshal