

KITTITAS COUNTY
SHERIFF'S OFFICE

AGENDA STAFF REPORT

AGENDA DATE: June 21, 2016

ACTION REQUESTED: Request to Approve lease agreement between Copiers Northwest, Inc. and Kittitas County Sheriff's Office.

BACKGROUND: This lease agreement replaces three copy machines which are currently leased and due for replacement (one in Major Crimes Unit area, one in the Patrol area, and one in the Jail at the Control Room Operators' area).

INTERACTION: The Kittitas County Prosecuting Attorney's Office has reviewed and approved.

RECOMMENDATION: Request to Approve lease agreement between Copiers Northwest, Inc. and Kittitas County Sheriff's Office.

HANDLING: Return both originals to the Sheriff's Office for obtaining signatures from Copiers Northwest, Inc. Upon receipt the Sheriff's Office will return one fully executed original to the Board of County Commissioners.

LEAD STAFF: Steve Panattoni, Sergeant