



Memo

To: Kittitas County Board of County Commissioners

From: Kittitas County Public Health Department, Holly Myers, Environmental Health Supervisor

Date: February 23, 2016

RE: 2016 Yakima River Marathon

If the information stated in the application by the organization for the “Yakima River Canyon Marathon” event is true, accurate, and there is stewardship in following through with such statements then the applicants, Lenore and Bob Dolphin, have at this time met all the requirements of the Kittitas County Public Health Department including:

- Food Safety and Service includes only pre-packaged food and beverages.
- Bathroom Facilities along the race course and at the starting line must include at least 1 portable toilet for every 50 people.

At this time I do not foresee any issue arising that would otherwise cause or prevent the applicant or any vendors who may come to the event from not being able to obtain approval of the necessary permit applications from the health department prior to the date of the event.

Please feel free to contact me if you have any questions or concerns.

CC: Kittitas County Board of Commissioners

Julie Kjorsvik, Kittitas County Board of Commissioners Clerk

Mandy Buchholz, Kittitas County Board of Commissioners Deputy Clerk



KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

Office (509) 962-7657 Fax (509) 962-7682

February 16, 2016

Board of County Commissioners
205 W. 5th Street
Ellensburg, WA 98926

Re: Yakima River Canyon Marathon Special Event

To Whom it May Concern:

In regard to the above mentioned project, I have the following comments:

- An event permit is not required from the Fire Marshal's Office for this event.
- After review of the event permit, I have found no life safety/fire code issues that need to be addressed from this office.

The intent of the IFC is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. If you have further comments or questions, please do not hesitate to contact me at 509-962-7000.

Sincerely,

Brenda Larsen
Kittitas County Fire Marshal



GENE DANA, SHERIFF
KITTITAS COUNTY SHERIFF'S OFFICE

307 W. Umptanum Rd. ♦ Ellensburg, WA 98926
(509) 962-7525 ♦ (509) 674-2584
FAX (509) 962-7599

February 17, 2016

Board of County Commissioners
Kittitas County Courthouse
205 West 5th Ave., Suite 108
Ellensburg, WA 98926

RE: Yakima River Canyon Marathon on April 2, 2016

Dear Board of County Commissioners,

I have reviewed the Special Event Application submitted by Bob & Lenore Dolphin for the Yakima River Canyon Marathon. This event is well organized and has little impact on traffic. The Sheriff's Office will be providing volunteer reserve deputies to assist the actual event and regular deputies will only be called in if something major should happen.

This event is good for the community as it attracts several hundred runners and their families to the area. I recommend approving this event.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gene Dana", with a stylized flourish extending to the right.

Gene Dana,
Sheriff



Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7542

Fax: (509) 962-7087

February 29, 2016

Kittitas County Board of Commissioners
205 W 5th Ave Suite 103
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has reviewed the Special Event application for the Yakima River Canyon Marathon event. The event staff has a recycling and garbage plan that meets our satisfaction.

Please contact me at [509] 962-7577 if you have any questions.

Thank you.

Cordially,

Clinton Van de Venter

Clinton Van de Venter
Household & Hazardous Waste Supervisor
Kittitas County Solid Waste

Clinton Van De Venter

From: Frank Purdy <fpurdy@yakimaherald.com>
Sent: Monday, February 29, 2016 11:50 AM
To: Clinton Van De Venter
Subject: Yakima River Canyon Marathon recycling plan

Clinton:

This is Frank Purdy, course marshal for the Yakima River Canyon Marathon. Lenore Dolphin forwarded your inquiry about our recycling plan.

The race course has 11 staffed aid stations plus the finish line. At each aid station, volunteers are instructed to separate recyclables from trash and deposit them in the appropriate garbage bags. At the finish line, separate Yakima Waste dumpsters are in place for trash and for recyclables.

I hope this answers your question. If you need to confer further, feel free to email me at fpurdy@charter.net or call me at 509-861-9769.

--Frank Purdy



KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Board of County Commissioners

CC:

FROM: Road Forman (Ryan Berge)

DATE: 02/29/16

SUBJECT: Yakima River Canyon Marathon

I have reviewed the Special Event Application from Bob and Lenore Dolphin, the coordinators for the Yakima River Canyon Marathon and Half Marathon which is scheduled for April 2, 2016. Every year I request a detailed map for future events of the route and where signs and traffic control will be during the race which is a requirement of the special event application. For some reason the following year there is never a map or anything stating where the signage or traffic control will be or if they are requesting the closure of any County road. I realize that it hasn't changed from last year but it is nice to have the map that is required to be in the packet so we can see where you will have signs posted and traffic control for the intersection. I would also like to clarify as I do every year that Berry, Wood House Loop, and the County portion of Canyon Road will not be closed for the duration of the race, Also that there will be efficient amounts of traffic control at all of these intersections. This will be last year that I approve this event without the proper requirements.

I recommend approving this event based upon the following criteria:

- 1) Local Advertisement in the Daily Record/Radio/Physical posting two weeks in advance to inform the traveling public of upcoming event in order to give them ample time to plan a different route during this time period.

- 2) There will be no closures of County Roads, and there will be efficient signage and traffic control on all intersections.
- 3) Next year there will be a detailed map with signage placement, adequate traffic control, and info stating there will be no closures of County roads.

Ryan Berge
Road Forman PW

Mandy Buchholz

From: no-reply_ServiceRequests@co.kittitas.wa.us
Sent: Tuesday, March 01, 2016 10:41 AM
To: Mandy Buchholz
Subject: Prosecutor Service Request | 32621 | Special Event Application – Yakima River Canyon Marathon (Ins.Rev)

Mandy Buchholz,

Thank you for submitting a service request. We hope the service was completed to your satisfaction. If you'd like to leave feedback, please use our [feedback form](#).

We have closed this request. If you need anything else, please submit another request or [renew this request](#).

Note: This email was sent from an unmonitored account. Please do not reply to this email. To respond, please update your service request on CAMAS using the link below.

Request #32621 - Special Event Application – Yakima River Canyon Marathon (Ins.Rev)

Initial request:

Good Afternoon, Our office received a Special Event application from Bob & Lenore Dolphin who host the Annual "Yakima River Canyon Marathon" to be held this year on April 2, 2016 I will be placing this request on the March 15, 2016 Commissioner Agenda for the Board's consideration. Please submit your departments recommendation to me no later than March 1, 2016 by noon. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. The Permit fee has been paid and they are going to submit their Insurance shortly for review. Thank you!

Latest update:

Neil Caulkins 3/1/2016 12:00:00 AM

Resolution:

Looks fine.

Status:

Closed

Assigned to:

Neil Caulkins

Priority:

Soon

Due date:

3/1/2016 5:00:00 PM

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcbdac24bb8719d004a14



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/17/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER STAR Insurance - Fort Wayne Office 2130 East Dupont Road Fort Wayne IN 46825		CONTACT NAME: Margaret M. Mayers PHONE (A/C, No, Ext): (260) 467-5689 FAX (A/C, No): (260) 467-5691 E-MAIL ADDRESS: margaret.mayers@starfinancial.com															
INSURED Road Runners Club of America/2016 and Its Member Clubs 1501 Lee Highway, Suite 140 Arlington VA 22209		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A National Casualty Company</td><td>11991</td></tr><tr><td>INSURER B Nationwide Life Insurance Co.</td><td>66869</td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A National Casualty Company	11991	INSURER B Nationwide Life Insurance Co.	66869	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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COVERAGES**CERTIFICATE NUMBER: 2016 \$1M A.I.****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		KRO0000005887400	12/31/2015 12:01 AM	12/31/2016 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input checked="" type="checkbox"/> Legal Liability to Participant \$1,000,000					MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Abuse & Molestation				GENERAL AGGREGATE \$ Unlimited
	OTHER:	Aggregate \$5,000,000				PRODUCTS - COM/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY		KRO0000005887400	12/31/2015 12:01 AM	12/31/2016 12:01 AM	Abuse & Molestation \$ 500,000
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E L EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E L DISEASE - EA EMPLOYEE \$
						E L DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)		SPX0000027201500	12/31/2015 12:01 AM	12/31/2016 12:01 AM	Excess Medical \$10,000
		AD & Specific Loss \$2,500				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 04/02/16 Yakima River Canyon Marathon and Half Mararthon (13.1 & 26.2 road race) INSURED RRCA CLUB/EVENT MEMBER: Hard Core Running Club, Att'n: Lenore Dolphin; PO Box 1511, Yakima, WA 98907

CERTIFICATE HOLDER**CANCELLATION**

04/02/16 Kittatas County 205 W. 5th Room 108 Ellensburg, WA 98926	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Terry Diller/LIO

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