

**INTERLOCAL COOPERATION AGREEMENT-AMENDMENT-A**  
BETWEEN KITTITAS COUNTY AND  
THE KITTITAS COUNTY CONSERVATION DISTRICT  
FOR MANAGING THE PRE-DISASTER MITIGATION GRANT

The agreement was made and entered into on the 15<sup>th</sup> day of April, 2015, between KITTITAS COUNTY, (“Sub-grantee”) a political subdivision of the State of Washington, and the KITTITAS COUNTY CONSERVATION DISTRICT (“the District”) a political subdivision of the State of Washington. Both entities may be referred to this agreement collectively as “Parties” or individually as “Party”.

The purpose of this Amendment is to revise the **TERM OF THE AGREEMENT**, which is revised from an end date of January 9, 2016 to January 9, 2017, and to include a revised project development schedule, Exhibit A, and to include Exhibit B.

**EXHIBIT A** of the original Agreement Pre-Disaster Mitigation Grant is revised to change the performance end date and replace the original **PROJECT DEVELOPMENT SCHEDULE** with the **REVISED PROJECT DEVELOPMENT SCHEDULE**.

**EXHIBIT B** of the original Agreement Pre-Disaster Mitigation Grant Budget remains the same.

All other items in the original overall agreement remain unchanged.

**IN WITNESS WHEREOF**, the above and foregoing Interlocal Agreement has been executed in duplicate by the parties hereto and made effective on the day and year first above written:

**KITTITAS COUNTY CONSERVATION DISTRICT**

2211 W. Dolarway, Rd., Suite #4  
Ellensburg, WA 98926

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Chairman, Board of Supervisors

**KITTITAS COUNTY BOARD OF COMMISSIONERS**

205 West 5<sup>th</sup> Avenue, Room 108  
Ellensburg, WA 98926

\_\_\_\_\_ Dated: \_\_\_\_\_  
Gary Berndt, Chairman

\_\_\_\_\_ Dated: \_\_\_\_\_  
Obie O’Brien, Vice-Chairman

\_\_\_\_\_ Dated: \_\_\_\_\_  
Paul Jewell, Commissioner

**Approved as to Form:**

**ATTEST:**

\_\_\_\_\_  
Julie Kjorsvik, Clerk of the Board

\_\_\_\_\_  
Stephanie Hartung

KITTITAS COUNTY AND  
THE KITTITAS COUNTY CONSERVATION DISTRICT  
FOR MANAGING THE PRE-DISASTER MITIGATION GRANT

Deputy Prosecuting Attorney

**REVISED PROJECT DEVELOPMENT SCHEDULE  
EXHIBIT A OF GRANT DOCUMENT**

APPLICANT: Kittitas County Fire Marshal's Office  
PROJECT TITLE: Wildfire Mitigation-Fuel Reduction Program

<b>DESCRIPTION OF ACTIVITY/TASK</b>	<b>SCHEDULED COMPLETION DATE</b>
Site Assessments	January 2017
Fuels Reduction Site Work	January 2017
Total Time Required to Complete This Project: 21 months	
Total Time Required to Complete This Project: 21 months	
Quarterly Reports Due on Project Progress, Final Project Report and all documentation, site visits and inspections.	January 15, 2014; April 15, 2014; July 15, 2014; October 15, 2014 January 15, 2015; April 15, 2015; July 15, 2015; October 15, 2015; January 15, 2016; April 15, 2016; July 15, 2016; October 15, 2016; January 15, 2017 ( Final Report)

## EXHIBIT B - PRE-DISASTER MITIGATION GRANT BUDGET

### PROJECT BUDGET

Sub-Grantee: Kittitas County Fire Marshal's Office  
PROJECT TITLE: Wildfire Mitigation - Fuel Reduction Program

<b>APPROVED BUDGET CATEGORY</b>	<b>ESTIMATED COST</b>
Fuels Reduction & Mitigation Work	\$ 297,000.00
Project Management & Oversight	\$ 24,508.86
Admin/Management Costs	\$ 6,420.60
Travel	\$ 522.50
Homeowner Training & Outreach	\$ 2,853.60
Pre-Award Costs	\$ 1,950.00
<b>TOTAL: \$333,255.56</b>	
<p><b>Tracking and Reporting Project Costs:</b> Project expenses for which reimbursement is sought must be tracked and reported by approved budget cost categories, above. Documentation of expenditures by approved budget cost categories should be made on a separate spreadsheet or table and included with each A-19. Supporting documentation of all costs shall include, but not be limited to: tracking of staff time spent on the project through timesheets or other similar documentation; dated invoices from contractors and subcontractors for work completed; dated invoices for goods and services purchased; and documentation of in-kind contributions of personnel, equipment and supplies.</p> <p><b>Final Payment:</b> Final payment of any remaining, or withheld, funds will be made upon submission by the Sub-Grantee within 60 days of completion of the project of the final report and an A-19, Voucher Distribution, and completion of all final inspections by the Department. Final payment also may be conditioned upon a financial review, if determined necessary by the Department. Adjustments to the final payment may be made following any audits conducted by the Department, Washington State Auditor's Office, the United States Inspector General, or their authorized representatives.</p>	

Per Pre-Disaster Mitigation program guidance, no cost overruns will be funded. If costs exceed the maximum amount of FEMA funding approved, the Applicant shall pay the costs in excess of the approved budget.