

Kittitas County Public Health Office

Agenda Staff Report

AGENDA DATE:

3/1/2016

ACTION REQUESTED:

The Board of County Commissioners' authorizes the signature of the Public Health Administrator on the Evergreen Financial Services Agreement Amendment. (Effective date: Upon Signature- upon termination by either party)

BACKGROUND:

The Evergreen Financial Services Agreement Amendment is entered into with Kittitas County Public Health Department to allow Evergreen Financial Services to perform collection activity to recover unpaid accounts for the Kittitas County Public Health Department. The amendment is needed to remove an end date on the contract as this was an error on contractor part and is stated that can agreement may be terminated by either party with 30 day written notice.

INTERACTION:

Kittitas County Prosecutor's Office: The Kittitas County Prosecutor's Office reviewed and approved the Collection Services Agreement Amendment on February 2, 2016.

Kittitas County Auditor's Office: The Kittitas County Auditor's Office reviewed and approve the Collection Services Agreement Amendment on February 11, 2016.

RECOMMENDATION:

The Board of County Commissioners' authorizes the signature of the Public Health Administrator on the Evergreen Financial Services Agreement Amendment. (Effective date: Upon Signature- upon termination by either party)

HANDLING:

Clerk of the Board send notice of approval to the Kittitas County Auditor's Office.

Please note: Public Health will route originals to contractor, BOCC, Auditor's Office, and Public Health files.

LEAD STAFF:

Candi Blackford