BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION AUTHORIZING THE CLOSURE OF THE KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT ON DECEMBER 18, 2015

RESOLUTION No. 2015 -_____

WHEREAS, the Kittitas County Board of Commissioners has the authority, pursuant to RCW 36.16.100, to approve changes by resolution in the days and hours that County offices shall be kept open for the transaction of business; and

WHEREAS, the Kittitas County Public Health Department has requested that the department be closed to the public on December 18, 2015; and

WHEREAS, said closure is needed for the purpose of conducting the Kittitas County Public Health Department's annual archiving day in compliance with the records retention standards set out in Chapter 40.14 RCW requiring the destruction or transfer of older records to the Washington State Archives; and

WHEREAS, the Kittitas County Board of Commissioners authorizes said closure of the Kittitas County Public Health Department by action taken at a regular meeting; and

NOW THEREFORE, BE IT HEREBY RESOLVED that that the Board of County Commissioners of Kittitas County, Washington authorizes approval of the request to change the hours of service for the Kittitas County Public Health Department such that the department will be closed to the public on December 18, 2015.

ADOPTED this ____ day of December, 2015.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

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Gary Berndt, Chairman

ATTEST:
CLERK OF THE BOARD

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Obie O'Brien, Vice-Chairman

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Julie A. Kjorsvik

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Paul Jewell, Commissioner