

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA STAFF REPORT

AGENDA DATE: May 19, 2015

ACTION REQUESTED: Request to Approve two Special Event Applications for the
– 2015 Whisky Dick Triathlon/Iron Horse Half
Marathon/10K Runs (July 26, 2015) and the Ellensburg
Sprint Triathlon/Carey Lake 5K Run (July 25, 2015).

BACKGROUND: The Commissioners office received two Special Event Applications to hold the annual Whisky Dick Triathlon/Iron Horse Half Marathon/10K Runs (July 26, 2015) and the Ellensburg Sprint Triathlon/Carey Lake 5K Run (July 25, 2015) .

INTERACTION: The applicant is requesting a waiver to the following:

Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their event has proven to have no effect on the roads in the past.

The applicant will also need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their events are scheduled to begin setting up at 6:00 a.m. and according to the County Code, events shall not be open to the public before the hour of 7:00 a.m.

The permit fee has been paid and Staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Solid Waste, Public Works, Prosecutor & Fire Marshal.

*Staff routed the application to Grant County PUD, Sheryl Dotson and was informed that they are planning to issue a Land Use Authorization for Whisky Dick Triathlon to use the Vantage Boat Launch for this activity. She stated that they are working with the group to complete a “Special Use Event” application for Grant PUD to review and subsequently issue a permit.

Public Health (Holly Myers) stated the following: the event applicant, Deanna Muller, will need to complete temporary food permit applications for the dates of the events. Therefore contingent upon issuance of temporary food permit applications (2 weeks in advance) the applicant will have met all the requirements of the KCPHD.

Public Works (Ryan Berge) stated the following: “I have reviewed both event applications Whisky Dick Triathlon which is scheduled for July 26th 2015 from 6:00-2:00 p.m. BuDu Racing has held this event for many years in which the County have volunteered with assisting in traffic control. The County cannot close the Vantage highway due to extremely high average daily traffic (ADT), the amount of signage needed is not feasible for Public Works to approve of a closure of this magnitude. He stated he didn't see any problems with closing the boat ramp and parking area for the short duration in the a.m.” He recommended approving the events based on the following criteria: as long as the Vantage Hwy, and all County roads remain open to local traffic and there is local advertisement in the Daily Record/radio/physical posting two weeks in advance to inform the traveling public of the upcoming event in order to give them the choice to plan an alternate route during that time period.

Sheriff's Office (Gene Dana) recommended: approval of the Whisky Dick Triathlon/Iron Horse Half Marathon/10K Runs (July 26, 2015) and the Ellensburg Sprint Triathlon/Carey Lake 5K Run (July 25, 2015). He stated that both are well-organized events and over the past years has become great successes. He noted that the Sheriff's Office will be providing volunteer Reserve Deputies to assist with the events and regular Patrol Deputies will only be called if something major occurs. Therefore, they will need to contact the Sheriff's Office to complete an off duty contract form for traffic control.

RECOMMENDATION:

Approve both Event Applications to hold the 2015 Whisky Dick Triathlon/Iron Horse Half Marathon/10K Runs (July 26, 2015) and the Ellensburg Sprint Triathlon/Carey Lake 5K Run (July 25, 2015) and grant their request for a waiver to Kittitas County Code Chapters 5.20.100 Penal Bond – Bond of Indemnity and Kittitas County Code Chapter 5.20.160 Closing Hours, noting that the proof of approval from Grant County PUD should be presented prior to the event either by Grant County PUD or the Applicant as well as they follow through with the Sheriff's Office, Public Health and Public Works requirements.

HANDLING: BOCC staff to send letter to applicant of the Board's decision.

ATTACHMENTS: Special Event Applications
Certificate of Liability Insurance
Memos from County Departments with recommendations

LEAD STAFF: Mandy Buchholz, Deputy Clerk of the Board