



## **KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS**

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### **MEMORANDUM**

**TO:** Board of County Commissioners

**CC:**

**FROM:** Chuck Reed ( Road Foreman )

**DATE:** May -23- 2015

**SUBJECT:** Swift Water Cellars Wine and Swine Event

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I have reviewed the special permit application from Colette Graham, Organizer of the Wine and Swine special event which is schedule to be held May 23 2015.

This event is scheduled to be held within the SunCadia community and I foresee no negative impacts to County roads or the safety of the motoring public.

I recommend approving this event based on the criteria.

1. Local advertisement of event in the local papers (NKC Tribune- Daily Record) two weeks in advance to inform the traveling public of the upcoming event.

Chuck Reed  
Road Foreman  
Public Works  
(856-7077)



## Memo

**TO:** Kittitas County Board of County Commissioners

**FROM:** Holly Myers, Environmental Health Supervisor

**DATE:** April 14, 2015

**SUBJECT:** 2015 Wine and Swine Event, Swiftwater Cellars Amphitheater

Please recommend this application for approval based on the information provided in the application.

- Food services will be provided by a licensed catering facility onsite operating under KCPHD Permit No. FE-14-00208.
- Solid waste and refuse are addressed in a plan and agreement with Waste Management of Ellensburg.
- Sanitary services should meet septic volume of approximately 3-5 gallons of waste per person per day. Providing the appropriate volume of septic treatment may require additional portable units depending on the capacity of the total bathroom units available.

Please feel free to contact me if you have any questions or concerns.

**CC:** Kittitas County Board of Commissioners  
Julie Kjorsvik, Kittitas County Board of Commissioners Clerk  
Mandy Buchholz, Kittitas County Board of Commissioners Deputy Clerk

## Mandy Buchholz

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**From:** no-reply\_ServiceRequests@co.kittitas.wa.us  
**Sent:** Monday, March 30, 2015 10:33 AM  
**To:** Mandy Buchholz  
**Subject:** Prosecutor Service Request | 28660 | Special Event Application - Swiftwater Cellars - Wine & Swine (Ins.Rev.)

Mandy Buchholz,

Thank you for submitting a service request. We hope the service was completed to your satisfaction.

We have closed this request. If you need anything else, please submit another request or [renew this request](#).

Note: This email was sent from an unmonitored account. Please do not reply to this email. To respond, please update your service request on CAMAS using the link below.

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## Request #28660 - Special Event Application - Swiftwater Cellars - Wine & Swine (Ins.Rev.)

### Initial request:

Good Afternoon, Our office received a Special Event Application from Swiftwater Cellars to host "Wine & Swine" to be held on 5/23/2015. I will be placing this request on the April 21, 2015 Commissioners Agenda for the Boards consideration. Please submit your departments recommendation to me no later than April 14, 2015 by noon. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. Have a GREAT weekend and Thank you!

### Latest update:

Neil Caulkins 3/30/2015 10:33:20 AM

### Resolution:

I had another email with the attachment, and so reviewed the insurance and it seems fine.

### Status:

Closed

### Assigned to:

Neil Caulkins

### Priority:

Soon

### Due date:

4/14/2015 5:00:00 PM

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Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcbdac24bb8719d004a14



## Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7542

Fax: (509) 962-7087

March 30, 2015

Kittitas County Board of Commissioners  
205 W 5<sup>th</sup> Ave Suite 103  
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has reviewed the Special Event application for the Swift Water Cellars Wine and Swine event. The event staff has a recycling and garbage plan that meets our satisfaction.

Please contact me at [509] 962-7577 if you have any questions.

Thank you.

Cordially,

A handwritten signature in blue ink, appearing to read "R. Allphin", with a long horizontal flourish extending to the right.

Reno L. Allphin  
Solid Waste Specialist  
Kittitas County Solid Waste



GENE DANA, SHERIFF  
**KITTITAS COUNTY SHERIFF'S OFFICE**

307 W. Umptanum Rd ♦ Ellensburg, WA 98926  
(509) 962-7525 ♦ (509) 674-2584  
FAX (509) 962-7599

April 7, 2015

Board of County Commissioners  
Kittitas County Courthouse  
205 West 5<sup>th</sup> Ave., Room 108  
Ellensburg, WA 98926

Re: Special Event Application – Swiftwater Cellars Hosts “Wine & Swine”

Dear Board of County Commissioners:

I have reviewed the application for Swiftwater Cellars to host “Wine & Swine” on May 23, 2015. I have no issues or concerns regarding this event.

I recommend approving the event application.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Dana", written over a horizontal line.

Gene Dana,  
Sheriff



# KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

Office (509) 962-7657 Fax (509) 962-7682

April 8, 2013

Board of County Commissioners  
205 W. 5<sup>th</sup> Street  
Ellensburg, WA 98926

Re: Swiftwater Cellars Concerts

To Whom it May Concern:

In regard to the above mentioned projects, I have the following comments:

- An event permit is required from the Fire Marshal's Office for this event schedule.
- The seating is fixed seating arrangement, as is the stage. The egress points were discussed during the inspection last year, however to reiterate, there shall be two egress access points in the fencing, with a minimum opening of 6 feet.
- During my conversation with the applicant, they indicated that there were to be five events held this year.

The intent of the IFC is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. If you have further comments or questions, please do not hesitate to contact me at 509-962-7000.

Sincerely,

Brenda Larsen  
Kittitas County Fire Marshal