

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**OCTOBER 5, 2010**

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell and Commissioner Alan Crankovich.

Others: Julie Kjorsvik, Clerk of the Board; Neil Caulkins, Deputy Prosecutor; Kelly Carlson, Administrative Assistant/Airport Manager; Dan Valoff, Staff Planner; Doug D'Hondt, Engineer and 4 members of the public.

**CALL TO ORDER**

Chairman McClain called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman McClain led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman McClain noted an item was added under Administrative Matters. Commissioner Jewell moved to approve the Agenda as amended. Commissioner Crankovich seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Jewell moved to approve the Consent Agenda as presented. Commissioner Crankovich seconded. Motion carried 3-0.

| DATE       | MINUTES                    |
|------------|----------------------------|
| 08/10/2010 | Cont. Little Creek Ranches |
| 09/20/2010 | BOCC Office Administration |
| 09/20/2010 | Dept. Head Meetings (1)    |
| 09/20/2010 | Agenda Study Session       |
| 09/21/2010 | Agenda                     |
| 09/21/2010 | Public Hearings            |
| 09/22/2010 | Bond Resolution            |
| 09/27/2010 | BOCC Office Administration |
| 09/27/2010 | Dept. Head Meetings (5)    |
| 09/27/2010 | Executive Session          |
| 09/27/2010 | Public Works Study Session |
| 09/28/2010 | HR Study Session           |

## AGREEMENT

## ADMINISTRATIVE OFFICE OF THE COURTS

## CLERK

Approve an Information Technology Primary Purchase Reimbursement Agreement No. IAA05884 between the Washington State Administrative Office of the Courts and the Kittitas County Clerk of the Superior Court, in an amount up to \$700.00 for a desktop computer and \$200.00 for a monitor, noting the actual cost shall include any tax and shipping costs.

## APPOINTMENT

## RICH ELLIOTT - BOARD OF HEALTH

## COMMISSIONERS

Approve the appointment of Rich Elliott to the Kittitas County Board of Health, for a three year term effective immediately and ending on September 30, 2013.

## RESOLUTION 2010-101

## AWARD BID - WHEEL LOADER BACKHOE

## PUBLIC WORKS

Approve Resolution No. 2010-101, Awarding a Bid to Furnish one new Wheel Loader Backhoe from Pape' Machinery, in the amount of \$88,321.55, conditioned upon the terms and conditions as specified in the proposal submitted, and to authorize the Public Works Director to sign the contract documents.

## AGREEMENT

## WASPC - METHAMPHETAMINE INITIATIVE

## SHERIFF

Approve an Agreement between Kittitas County and the Washington Association of Sheriff's & Police Chiefs and a Request for a Budget Amendment, for the Methamphetamine Initiative project, in the amount of \$18,000.00, beginning July 1, 2009 through December 31, 2010.

Approve and authorize the Chair to sign the Final Mylars for the Windbent Ranch Plat (LP-08-16), an application from Andrew and Michelle Schmidt, landowners, for an 8-lot preliminary plat on approximately 25.65 acres of land that is zoned Agriculture-3, located east of Wilson Creek Road and south of Game Farm Road, in Ellensburg, WA (Map Number 18-19-32010-0003).

**RESOLUTION 2010-102 TEANAWAY RD. & NORTH FORK TEANAWAY RD. PUBLIC WORKS**

Approve Resolution No. 2010-102, approving County Road Project No. 247-10, for the Teanaway Road and North Fork Teanaway Road project, in the total amount of \$500,000.00.

**CALL FOR BIDS AIRPORT INDUSTRIAL PARK ROAD IMPROVEMENTS PUBLIC WORKS**

Approve a Notice of Call for Bids for the Kittitas County Airport Industrial Park Road Improvement project, to be accepted until October 21, 2010 at 2:00 p.m. at the Kittitas County Public Works Department 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT CENTURY WEST ENGINEERING CORPORATION PUBLIC WORKS**

Approve an Agreement and Authorization for Consulting Services between Kittitas County and Century West Engineering Corporation for the Bowers Field Airport ALP Update and Airfields Needs Assessment, in an amount not to exceed \$139,750.00.

**FINAL MYLAR McINTYRE PLAT (LP-08-15) CDS**

Approve and authorize the Chair to sign the Final Mylars for the McIntyre Plat (LP-08-15), an application submitted by Andrew and Michelle Schmidt, landowners, for a 6-lot Preliminary Plat on approximately 18.05 acres of land that is zoned Agriculture-3, located east of Wilson Creek Road and south of Game Farm Road, Ellensburg, WA (Map Number 18-19-32010-0006).

**SET PUBLIC HEARING OPEN SPACE CURRENT USE APPLICATIONS COMMISSIONERS**

Approve setting a Public Hearing to consider seven (7) Open Space Current Use applications from Ron Bequette, Jim Hembree, Marvin Nelson, Northland Investment, Sun Country, Natalie Williams and James Williamson & Dabney Benjamin, to be held on Tuesday October 19, 2010 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

**APPOINTMENT                      BRANDON HUBER/PLANNING COMMISSION                      COMMISSIONERS**

Approve an appointment of Brandon Huber to the District #1 representative on the Kittitas County Planning Commission for a term effective immediately and expiring on December 31, 2012.

**SET PUBLIC HEARING                      ANNEX PROPERTIES - FIRE DIST. 6                      COMMISSIONERS**

Approve setting a Public Hearing to consider Petitions to annex certain properties into Fire District No. 6, to be held on Tuesday October 26, 2010 at 2:00 p.m. in Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

**APPLICATION                      LODGING TAX GRANT APPLICATION                      COMMISSIONERS**

Approve the proposed changes to the Kittitas County Lodging Tax Grant Funds Application, as recommended by the Lodging Tax Advisory Committee.

**AGREEMENT                      ARC - ARMORY BUILDING                      SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and ARC, for a Conceptual design for the Armory Building, in an amount not to exceed \$21,119.00.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

**SET PUBLIC HEARING                      TITLE 14.04.010                      FIRE MARSHAL**

Commissioner Crankovich moved to approve setting a Public Hearing to consider proposed changes to the Kittitas County Code Chapter 14.01.101.4(b), to be held on Tuesday October 19, 2010 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice. Commissioner Jewell seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**GRANT GUIDELINES                      HOMELESSNESS PREVENTION                      COMMISSIONERS**

Commissioner Crankovich moved to approve the proposed changes to the Homelessness Prevention and Reduction Funds Grant Application, Guidelines and Instructions, as recommended by the Homeless and

Affordable Housing Committee. Commissioner Jewell seconded. Motion carried 3-0.

**PUBLIC HEARING                      HABITAT FOR HUMANITY - HOUSE 11                      COMMISSIONERS**

Chairman McClain opened the public hearing continued from September 21, 2010 to consider recommendations from the Homelessness & Affordable Housing Committee on applications received for grant funding from the Homeless Prevention and Affordable Housing Funds, as allowed by ESSHB 2163 and SHB 2060. He noted the record was closed.

**AGREEMENT                                      HABITAT FOR HUMANITY - HOUSE 11                      COMMISSIONERS**

Commissioner Jewell moved to approve an Affordable Housing Program Grant Agreement (AH2010-00) between Kittitas County and Habitat for Humanity of Ellensburg, for the House 11 project, in the amount of \$50,000.00. Commissioner Crankovich seconded. Motion carried 3-0. The Board thanked the committee members for their efforts.

**SPECIAL EVENT      CLIMB TO CONQUER CANCER - MANASTASH RIDGE      COMMISSIONERS**

Commissioner Jewell moved to approve the Special Event Application request to hold the Climb to Conquer Cancer on Manastash Ridge event scheduled for Sunday October 10, 2010 from 12:00 p.m. to 5:00 p.m. and to grant the request to waive the 60 day requirement for submitting an application as outlined in Kittitas County Code Chapter 5.20.20 and to waive the Penal Bond requirement of Kittitas County Code Chapter 5.20.100. Commissioner Crankovich seconded. Motion carried 3-0.

**PAYMENT                                      WA STATE DEPARTMENT OF TRANSPORTATION                      PROSECUTOR**

Commissioner Jewell moved to approve payment in the amount of \$876.04 to the Washington State Department of Transportation, for an incident occurring on January 4, 2010, when an employee of the Sheriff's department lost control of their vehicle causing damage to highway property. Commissioner Crankovich seconded. Motion carried 3-0.

**PUBLIC HEARING AMENDMENTS TO ADMINISTRATIVE APPEAL PROCESS COMMISSIONERS**

Chairman McClain opened the public hearing continued from September 21, 2010 to consider enabling documents on proposed amendments to the Administrative Appeal process. He noted the record was closed.

**ORDINANCE 2010-008                      ADMINISTRATIVE APPEAL PROCESS                      COMMISSIONERS**

Commissioner Crankovich moved to approve Ordinance No. 2010-008, regarding Amendments to Kittitas County Code Chapters 15A07.010 and 15A07.020 and to repeal Kittitas County Code Chapter 15A.07.030 for

processing Administrative Appeals. Commissioner Jewell seconded. Motion carried 3-0.

**PUBLIC HEARING      6 YR TIP & ANNUAL CONSTRUCTION PROGRAM      PUBLIC WORKS**

Chairman McClain opened the public hearing continued from September 21, 2010 to consider enabling documents for the Six Year Transportation Improvement Program for the Years 2011-2016 and the Annual Construction Program for 2011. He noted the record was closed.

**RESOLUTION 2010-099 6-YEAR TRANSPORTATION IMPROVEMENT PLAN      PUBLIC WORKS**

Commissioner Jewell moved to approve Resolution No. 2010-099 adopting the Six-Year Transportation Improvement Program for the Years 2011-2016. Commissioner Crankovich seconded. Motion carried 3-0.

**RESOLUTION 2010-100      ANNUAL RD CONSTRUCTION PROGRAM      PUBLIC WORKS**

Commissioner Jewell moved to approve Resolution No. 2010-100 adopting the Annual Road Construction Program for 2011. Commissioner Crankovich seconded. Motion carried 3-0.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

**ADJOURNMENT**

Commissioner Jewell moved to adjourn the meeting at 10:13 a.m. Commissioner Crankovich seconded. Motion carried 3-0.

Meeting adjourned at 10:13 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Chairman Mark McClain