

Kittitas County Early Intervention Services/Birth to Three

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**Interagency Agreement
July, 2009 – June, 2012**

Kittitas County Head Start/ECEAP, ITEIP Lead Agency, has entered into a formal interagency agreement with the following agency/provider:

Kittitas County Public Health Department
Signature: Catherine Bambrick, on this date: 12/21/09

The above agency/provider will provide and/or coordinate early intervention services to eligible children, birth to three, and their families under the Individuals with Disabilities Education Act, (IDEA), Part C, rules, regulations and Washington's federally approved plan. The signing party agrees to maintain, coordinate, and provide the following early intervention services and activities: (check those which apply, and describe if needed)

Coordinated Child Find, Early Identification and Referral:

- ☐ Referral: _____
- ☐ Screening: _____
- ☐ Assessment and Evaluation Services: _____

Family Resources Coordination:

- ☐ IFSP Development and Team Participation: _____
- ☐ Transition Activities to Preschool and Other Services: _____

Part C Early Intervention Services Provision:

- ☐ Assistive Technology Devices and Services: _____
- ☐ Audiology/Hearing Services: _____
- ☐ Family Training, Counseling, and Home Visits: _____
- ☐ Health/Medical Services: _____
- ☐ Nursing Services: _____
- ☐ Nutrition Services: _____
- ☐ Occupational Therapy: _____
- ☐ Physical Therapy: _____
- ☐ Psychological Services: _____

- Service Coordination:_____
- Social Work Services:_____
- Specialized Instruction:_____
- Speech/Language Pathology:_____
- Transportation and Related Costs:_____
- Vision Services:_____

1) Agreement Date:

This agreement shall be in effect from July 1, 2009 through June, 2012, pending ongoing IDEA, Part C funding Washington State.

2) Child Find:

The Lead Agency will coordinate child find activities with other local agencies, entities and organizations in the county to identify children in need of services. Kittitas County School Districts will support coordinated local child find outreach by providing staff to assist in child find activities including planning, advertising, and screening. Children identified at child find activities will be referred to the school district or to the Lead Agency for further screening and/or evaluation.

3) Referral to Family Resources Coordination:

Any person or agency can refer a family to the Lead Family Resources Coordinator (FRC) by calling Kittitas County Head Start/ECEAP at (509) 968-4050 ext. 27. Once a child is referred to the agency, the role of the FRC will be to assure the following:

- a) Assessment and evaluation
- b) Awareness of Part C rules and regulations, including family procedural safeguards and rights under the Part C program.
- c) Provide child/family Family Resources Coordination
- d) The development of an Individualized Family Service Plan (IFSP), if eligible

- e) Completion of the Child Outcomes Summary Form (COSF)
- f) Ongoing monitoring of the IFSP
- g) Transition (coordination of services) at age 3 out of early intervention services.

Family Resources Coordination will be accomplished through coordination by the FRC through quarterly CICC meetings. Coordination will also take place through individual and small group meetings and or phone calls with various service agencies throughout the year.

4) Evaluation and Assessment:

The Family Resources Coordinator will complete a screening to identify the areas of concern. Appropriate evaluations by qualified personnel will be coordinated by the FRC. To be eligible, a child must have a 25% delay or show a 1.5 standard deviation below his/her age in one or more of the 5 developmental areas. A child may also be eligible if he or she has a diagnosed physical or mental condition that has a high probability of resulting in a developmental delay.

5) Individualized Family Service Plan (IFSP):

The IFSP includes a family's strengths, concerns, priorities and resources and how they will be addressed. Child outcomes and the early intervention services to meet those outcomes are created by family members, service providers and the FRC. This plan is reviewed at least every 6 months and rewritten at 12 months. Parents have the right to request an alternate FRC from either the Lead Agency or Community Health of Central Washington.

6) Transition:

The FRC will begin transition planning at the initial IFSP meeting. The FRC will coordinate a transition plan and meeting with the local school district at least 3 months prior to the child's 3rd birthday. The FRC and local school district will

explain service and program options available to the family when their child reaches age 3. In addition, the FRC and school district personnel will provide information and assistance to the family to help prepare the child for the change in service delivery at age three.

7) Payer of Last Resort:

- a. If the team agrees that the services proposed on the IFSP are determined to be reasonable and appropriate for the child, the FRC may apply for POLR funds by the lead agency.
- b. The lead agency will determine if any other non IDEA Part C POLR funds are available, including school district monies.
- c. Documentation of denied funding sources will be kept by the lead agency. The lead agency will monitor requests to assure nonsupplanting of IDEA Part C direct service dollars.
- d. IDEA Part C reimbursement rates are based on usual and customary rates for the services provided or the local CICC would establish a rate of reimbursement based on usual and customary rates in the county. Early Intervention Services which are paid by Medicaid and/or other insurance are considered paid in full; IDEA Part C may not supplant Medicaid.

8) Resolution of Disputes:

- a. Conflicting parties may meet together with the CICC chair as mediator.
- b. If the conflict remains unresolved after CICC meeting, if both parties agree the conflicting parties may present the dispute at the next CICC meeting, where the dispute will be considered by the body.
- c. Nothing in this provision prevents either party from pursuing the dispute in Court either instead of or after attempting the above mediation.

Venue for any action shall be proper only in the Washington State Superior court for Kittitas County.